

Effective: 3/1/2000

ASU PHY Manual Revision Notice

Policy	Summary of Change
<p><u>PHY 002</u> Organizational Chart</p>	<p>Revision of Policy Revised to update the organizational chart</p>
<p><u>PHY 003</u> Department of Facilities Management Directory</p>	<p>Revision of Policy Revised to add a new associate director and to update several job titles</p>
<p><u>PHY 004</u> Definitions</p>	<p>Revision of Policy Revised to change CUFS to Advantage, PO9 to PO, and Office Vision ID to e-mail address</p>
<p><u>PHY 005</u> Table of Exhibits</p>	<p>Revision of Policy Revised to add an exhibit</p>
<p><u>PHY 103-01</u> Building and Remodeling Permits and Inspections</p>	<p>Revision of Policy Revised to change the exhibit</p>
<p><u>PHY 103-02</u> Building Evaluation Program</p>	<p>Revision of Policy Revised to require building inspections every four years instead of every three years and to update Student Affairs terminology</p>
<p><u>PHY 113</u> Requesting Emergency Maintenance and Equipment Repair Funds</p>	<p>Revision of Policy Revised to clarify use of funds and update responsibility</p>

<p>PHY 202-02</p> <p>Estimates</p>	<p>Revision of Policy</p> <p>Revised to change Office Vision to e-mail, to change CUFS to Advantage, and to make purchasing terms consistent with recent changes in the <i>Purchasing and Business Services Policies and Procedures Manual (PUR)</i></p>
<p>PHY 203-03</p> <p>Requesting Information from the Service Center</p>	<p>Revision of Policy</p> <p>Revised to change Office Vision to e-mail</p>
<p>PHY 302-02</p> <p>Enhanced Building Maintenance</p>	<p>Revision of Policy</p> <p>Revised to change the title, clarify applicability, and update a chart</p>
<p>PHY 305</p> <p>Electric Shop</p>	<p>Revision of Policy</p> <p>Revised to clarify the repair of fire alarms as a nonbillable service and to update a cross-reference</p>
<p>PHY 306</p> <p>Fleet Service/University Vehicle Policy</p>	<p>Revision of Policy</p> <p>Revised to change Purchasing to Purchasing and Business Services, to change CUFS to Advantage, to change area/org to agency/org, and to update an exhibit</p>

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