REQUEST FOR QUALIFICATIONS
for
DESIGN-BUILD SERVICES

PROJECT 101894

ALAMEDA BULK STORAGE WAREHOUSE

DUE DATE/TIME: 3:00 P.M. MST; 08/08/19

Time and Date of Pre-Submittal Conference 9:00 AM, MST, 07/15/19
Deadline for Inquiries 5:00 PM, MST, 07/22/19
Time and Date Set for Submittal 3:00 PM, MST, 08/08/19
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The Attachments, Forms, Acknowledgements, and General Information and Instructions are part of the Request for Qualifications and the terms, conditions and criteria therein must be met by any Proposer. To find these items, go to: [https://cfo.asu.edu/purchasing-construction](https://cfo.asu.edu/purchasing-construction).
Project Description
The Arizona Board of Regents for and on behalf of Arizona State University extends an invitation to interested and qualified Design-Build Teams to submit in writing their qualifications to provide Design-Build Services relating to the construction of a new Alameda Bulk Storage Warehouse. This project will use a Design-Build delivery method. Project will consist of the construction of an approximately 76,000 sq. ft. high bay warehouse behind the existing Alameda Bulk Storage Warehouse. The facility will house approximately 2000 sq. ft. of offices. This construction will require demolition of a portion of the existing warehouse facility.

Formal sealed qualifications are due on or before 3:00 PM, MST, 08/08/19.

Pre-Submittal Conference
A RECOMMENDED Pre-Submittal Conference is scheduled for 9:00 AM, MST, 07/15/19 in Room MU 207 (Gold Room) at the Memorial Union of Arizona State University Tempe Campus. It is recommended that you park in the Fulton Center Parking, located at College Avenue and University Drive. Cross University Drive and walk south to the Memorial Union. Reference the ASU Parking Map at http://www.asu.edu/map. Attendance is strongly recommended for those who desire to submit a Proposal. The ASU Project Manager will be available to discuss the Project. Make sure to bring your business card for streamlined sign-in.

Obtain a Copy of RFQ
The Request for Qualifications instructions, a description of requested services, information on the Project and a description of the proposal and selection process is available at the Arizona State University Construction-Facilities Bid Board at https://cfo.asu.edu/construction-facilities-bid-board. Requests may be made in writing via email to Jacquelyne Ahern at Jacquelyne.Ahern@asu.edu and Purchasing will email or mail you the RFQ. You may also pick up a copy at the University Services Building, 1551 S. Rural Rd., Tempe, AZ 85281.

ASU reserves the right to cancel this Request for Qualifications, to reject any or all Proposals, and to waive or decline to waive any irregularities in any submitted Proposals, or to withhold the award for any reason ASU may determine to be in ASU’s best interest. ASU also reserves the right to hold open any or all Proposals for a period of ninety (90) days after the date of opening thereof and the right to accept a Proposal not withdrawn before the scheduled opening date.

All correspondence relating to this Project must be addressed to:
Purchasing and Business Services
Attention: Jacquelyne Ahern
Title: Sr. Buyer
Arizona State University
PO Box 875212
Tempe, Arizona 85287-5212
Phone: (480) 727-5179
Email address: Jacquelyne.Ahern@asu.edu

ARIZONA BOARD OF REGENTS

By Jay Heiler
Chair

By Ram Krishna
Secretary

Publication Date: Daily News Sun on 07/10/19
PART I: REQUEST FOR QUALIFICATIONS

ARIZONA BOARD OF REGENTS
REQUEST FOR QUALIFICATIONS (RFQ)

Arizona State University (ASU) extends an invitation to interested and qualified Design-Build Teams to submit formal sealed qualifications to provide qualifications for Design-Build services as described herein.

Proposals shall be marked as follows:

Proposal for Design-Build Services:

**Submitting Firm:**
- Project Name: Alameda Bulk Storage Warehouse
- RFQ Project Number: DB 101984
- Attention: Jacquelyne Ahern
- Time/Date Due: 3:00 P.M. MST, 08/08/19

All times noted are Mountain Standard Time (MST). Please note that Daylight Savings Time is NOT observed. Formal sealed qualifications need to be either hand delivered or express mailed and addressed and delivered to Purchasing and Business Services, University Services Building, Reception Desk in the Main Lobby to:

Express delivery:
- Attention: Jacquelyne Ahern
- Arizona State University,
- c/o Purchasing and Business Services
- 1551 S. Rural Road
- Tempe, Arizona 85281

Or, if mailed:
- Attention: Jacquelyne Ahern
- Arizona State University
- c/o Purchasing and Business Services
- PO Box 875212
- Tempe, Arizona 85287-5212

Telegraphic, telephonic or telecopy (FAX) submittals or modifications of submittals will not be considered at this time. PROPOSALS RECEIVED AFTER THE TIME AND DATE SET FOR SUBMITTAL WILL NOT BE CONSIDERED AND WILL BE RETURNED TO THE SENDER. Each Proposer is solely responsible for the delivery of its Proposal to the above location by the time and date specified. If a Proposer elects to submit its Proposal by mail, the Proposal must be received in ASU Purchasing and Business Services offices in the University Services Building by the time and date due. ASU is not responsible if U.S. Mail or ASU Mail Services fails to make a delivery on time.

This proposal is open until 3:00 PM, MST, 08/08/19 at which time a representative of Purchasing and Business Services will announce publicly only the names of those firms or individuals submitting qualifications. No other public disclosure will be made until after the award and execution of the contract.

DIRECTIONS TO USB VISITOR PARKING AND BUILDING PROTOCOL
Purchasing and Business Services is in the University Services Building, (1551 S. Rural Road, Tempe AZ, 85281) located on the east side of Rural between Broadway Ave. and Apache Blvd. Visitors may park in USB Lot 45, located directly behind the building using the Pay machine (must
know license plate number). The machine is located near the main entry to USB to allow visitors to park their vehicles and easily access it on their way into the building.

**Warning:** If you are attending a pre-submittal meeting, interviews, or similar meeting, please do not park in any reserved spaces. If your vehicle is ticketed or towed, you will be responsible for your vehicle.

If you are visiting USB anywhere other than the Front Lobby, check in and obtain a visitor’s badge from the USB Reception Desk to wear while in the building. The receptionist will call to have you escorted to your meeting.

**RETURN OF PROPOSALS**
ASU will return any proposals that are left at the front desk after the scheduled opening date and time.

**ARIZONA STATE UNIVERSITY**

*Jacquelyne Ahern*

Jacquelyne Ahern, Sr. Buyer
Purchasing and Business Services
Construction Group
[Jacquelyne.Ahern@asu.edu](mailto:Jacquelyne.Ahern@asu.edu)
PART II: PROJECT INFORMATION AND SCOPE OF SERVICES

NOTE: ASU reserves the right to cancel all agreements at their discretion.

The successful Design-Bid Team in this selection will be able to provide services at ASU’s discretion for renovation/ modification projects, related to this project, for the duration of the warranty period of two years after substantial completion.

1) SITE DESCRIPTION

734 West Alameda Drive, Tempe, AZ, 85282

The proposed new Alameda Bulk Storage Warehouse will be constructed in Tempe, Arizona on the site bounded by United Dairy on the west, Loomis Armored US to the north, Sharp Business Systems & Safety Services Company on the east, and Alameda Drive to the south. The project will be implemented in ONE Phase.

Existing utility infrastructure on the project site will be assessed by the design professional with respect to capacities required to serve the needs of the new building.

The Alameda Bulk Storage Warehouse project will be built in accordance with:

- ASU Project Guidelines (March 2018) https://cfo.asu.edu/design-professionals
- Applicable state and local code.

2) PROJECT DESCRIPTION

The project will consist of the construction of an approximately 76,000 sq. ft. high bay warehouse behind the existing Alameda Bulk Storage Warehouse. This construction will require demolition of the north portion of the existing warehouse facility. The facility will house approximately 2,000 sq. ft. of offices with approximately eight loading docks with levelers. The warehouse is to have tilt up concrete exterior walls and is to be Type 2 construction per the building code. HVAC will be required in the offices, and evaporative coolers or similar will be required in the warehouse.

Design Stages

The design portion shall follow a schematic design, design development, and construction document process. This design portion shall be provided for ASU review and written approval. The design shall be inclusive and will require architectural, structural, MEP systems, and fire protection.

Coordination of utility shut down, building shut down and installation of new equipment with ASU will be required and included in the project schedule. ASU’s designated Commissioning Agent (CxA) shall assist with commentary during the design process. The Design Build Professional shall include considerations to adopt and coordinate input from the CxA.

System Design

Comply with ASU Project Guidelines (March 2018) located at https://cfo.asu.edu/design-professionals.
**LEED qualified**

This project will be required to achieve LEED SILVER as a minimum under the LEED V4 for Warehouse.

An energy simulation based on the ASHRAE load calculations shall be provided and reviewed with the ASU prior to committing to equipment size and selection. ASU’s CxA review and coordination is required.

**Commissioning**

The professional services contractor shall include coordination to work with ASU’s CxA to provide building / system commissioning. ASU’s CxA does not relieve the professional services contractor from providing a fully functional and complete system. ASU intends that the CxA be involved in the design review, submittal review, construction (startup and commissioning) and final checkout. This project will require performance verification and adjustments for the three main season scenarios (Winter extreme, Summer extreme, and Monsoon extreme). The professional services contractor shall cooperate with the CxA to make changes needed to perform at those conditions and consistently throughout the year into the foreseeable future. Follow up by the contractor and Cx shall take place one year after the last checkout and adjustment, anticipated at two years after construction completion.

**Final Documents**

CAD files of the as-built installation shall be provided to ASU at time of project completion. Accurate location of underground utilities will be provided to ASU (depth, position, routing) from a fixed landmark.

**Schedule**

The Design-Build Team shall prepare a complete project schedule including all phases of design, pre-construction, material acquisition, mobilization, installation and contingencies for potential delays.

**Scope of Services**

The Design-Build Team shall provide all design and construction services necessary to complete the requirements outlined under the project. The Design-Builder may deem it necessary to bring consultants into the organization in order to provide all services.

A. **Design Services**

1. Participation in program development and/or refinement of existing programming and making recommendations for various solutions to meet ASU’s needs
   a. Advise ASU of ways to gain efficiencies in project delivery
2. Schematic and design development drawings, including compliance requirements for all state and local building codes and ASU Project Guidelines
   b. Provide alternate systems evaluation and constructability studies
   c. Provide long-lead procurement studies and initiate procurement of long-lead items
3. Preparation of construction documents, including detail specifications and drawings
4. Proved detailed cost estimating and knowledge of marketplace conditions
5. Provide for construction phasing and scheduling that will minimize interruption to ASU’s operations
6. Provide project planning and scheduling
7. Assist with the development of budgets and schedules
8. Assist with pre-construction conferences
9. Development of guaranteed maximum prices for the project
10. Participate with ASU in a process to set goals and prequalification meetings for Subcontractor participation
    a. Attendance at proposal openings, analysis of proposal documents and preparation of results.
    b. Bid award, and manage all construction related contracts while meeting the ASU bid requirements including Subcontractor participation goals
11. Protect the ASU’s expectations of quality and safety, and sensitivity to environmental factors
12. Obtain all required ASU, state and federal permits and utility interconnection approvals prior to starting construction

B. Construction Services:

1. Construct the project on schedule and in budget
2. Bond and insure the construction
3. Coordinate with various ASU departments, other agencies, utility companies, etc.
4. Arrange for timely procurement of materials and equipment
5. Schedule and manage site operations
6. Provide quality control
7. Observation of the construction, as required, in conjunction with ASU Project Manager
8. Work in a cooperative manner to address any changes that might arise during construction.
9. Provide all required closeout materials to ASU, including an auto-CAD as-built construction disk. Failure to provide auto CAD as-builts will result in disqualification from further projects
10. Provide warranty evaluations on an annual basis
11. Prepare meeting minutes and maintain records up-to-date
12. Maintain a safe work site for all project participants

C. Required Qualifications and/or Additional Criteria

1. Prior experience designing and building high bay warehouse facilities.
2. Prior experience with utility and infrastructure challenges on a large new building.
3. Prior experience designing and building large buildings in a dense, urban campus environment.
4. Emphasis should be placed on the assigned Project Manager, Project Designer, and the specific members of DB Team (including consultants) who would work on this project.
5. Prior experience on similar projects.
6. Have the individuals in Proposer’s project team for this project worked together previously in successfully completing the projects described under Prior Experience above?
7. Team member workload and availability during the duration of the project
8. Address your firm’s specific processes that can assist ASU to deliver this project.
9. Address your firm’s strategy to balance the quality, schedule, and budget on this project.
10. Describe what practices, procedures, and resources you propose for this project to save time and/or dollars, and how you have demonstrated this in the past.
11. Discuss your firm’s strategy to address innovative sustainability on this project.
**Sustainability**

Sustainability is a very important aspect of the program and this project is expected to comply with the new sustainability guidelines that have been incorporated into ASU’s Project Guidelines. In addition, ASU has its own Sustainable Advisory Committee and the Design-Build Team will meet with this committee to address compliance to the guidelines.

**ASU Reliability Standards**

As a critical campus facility in the event of a disaster the project will be evaluated for reliable delivery of emergency, standby, and normal power as well as reliable IT connectivity pursuant to ASU’s Reliability Standards. Further information about these standards will be provided to the awarded Design-Builder.

**Historic Preservation**

No Historic Preservation issues are anticipated on this project. ASU will coordinate with Arizona’s State Historic Preservation Office (SHPO) should any issues arise.

3) **CONSTRUCTION BUDGET**

Estimated Project Budget: $8,000,000.00

4) **ESTIMATED PROJECT SCHEDULE**

Note: In order for this project to move from the currently funded level, reaching mid-point schematic design, successful Project Initiation (PI) Approval from the Board of Regents has to occur as well as success in the fundraising campaign and the ability of ASU to fund the balance. The project may be delayed if there are delays in any of these factors.

- Design-Build Selection 08/26/19
- Design to Begin TBD
- Construction Start – DB TBD
- Construction Complete 08/30/20
- Beneficial Occupancy TBD
- Client Move-in Complete TBD

5) **SELECTION CRITERIA**

The ASU intends to utilize a Design-Build design and construction delivery process for this project. In this delivery method, the Design-Build Team is selected using a qualifications-based selection process. ASU is seeking the most creative, responsive, and best qualified Design-Build Team to collaborate with in achieving the successful realization of this project. Such Teams’ should be multi-faceted, include a broad range of disciplines, and should be assembled to address the unique requirements of this project as outlined in the Project Description published elsewhere in this RFQ.

This is a one-step competition. The Selection Committee will evaluate and score each submitted proposal to arrive at a shortlist of no more than five Proposers to participate in interviews. ASU reserves the right to determine the interview process an optional component and proceed, at its discretion, to verify references. If an interview is held, the Selection Committee may secure additional information and additional reference checks or visit completed projects following the interview.
Upon ranking of the most-qualified Design Build Team, ASU will negotiate a multiple phased Guaranteed Maximum Price (GMP) with a final GMP incorporated for all the Work.

In addition to the Architect and the General Contractor, Proposers should include entities who bring to the Design-Build Team expertise in the following pertinent areas:

A. All required Design and Engineering Subconsultants, including solar engineers surveyors, geotechnical investigation and engineers, civil engineers, structural engineers, mechanical engineers, plumbing engineers, fire protection engineers, electrical engineers, telecommunications engineers, interior designers, landscape architects, ad cost estimators.

B. Any specialty consultants included in the Design-Build Team to address design issues raised by this particular project’s requirements.

PART III: PROPOSAL FORMAT AND CONTENTS

The total length of Sections 1 through 3 below should not exceed 20 pages total (10 double-sided sheets) of text and graphics in single column format with a font size of no less than 10 points. Section dividers or blank pages do not count toward the page limitations. This limit excludes AIA documentation and mandatory ASU Certifications and Forms. Submit the following:

- One (1) clearly marked hardcopy “original” in 8.5” x 11”, non-binding form. No metal or plastic binding – may use folder, or clip for easy removal of proposal.

- One (1) additional complete copy on flash drive in PDF format, no passwords, labeled with vendor name and project number, and less than 5 MB. All required signed Certification Forms and documents are to be included in your PDF document.

- One separate document on one separate flash drive for “Confidential Financials” only if requested within proposal. (Label appropriately)

Note: Proposer should use recycled paper and double-sided copying for the production of all printed and photocopied proposal documents. Furthermore, the documents should be clearly marked to indicate that they are printed on recycled content (minimum 30% post-consumer waste paper).

Proposals must be received by ASU on or before the day and hour set for receipt of Proposals.

ASU is seeking a Design-Build Team with experience in construction of similar projects in a higher education environment. Firms submitting Qualifications in response to this RFQ must demonstrate comparable project-type experience and capability utilizing the Design-Build project delivery method, or comparable capability. The successful firm awarded a contract may be awarded additional work at ASU’s discretion for any other modifications or renovations at the project site through the warranty period of the project.

Any Design-Build Team proposing to perform Design-Build services must be appropriately licensed / registered in the State of Arizona at the time of submission of the Qualifications. The Arizona Revised Statutes require that each entity proposing to perform professional design services is properly registered to perform such services in the State of Arizona, as required by the Board of Technical Registration. Arizona requires professional registration of Individuals, as well as Firms. Included among the disciplines registered by the Board in Arizona, and generally pertinent to design and construction projects, are: architects, engineers, and landscape architects.
The Arizona Revised Statutes also require that each entity proposing to perform construction services and construction is properly licensed to perform such services in the State of Arizona, as required by the Registrar of Contractors. Any individual(s) or firm(s) proposing to perform Design-Build services must be appropriately licensed/registered in the State of Arizona by the Registrar of Contractors at the time of submission of the Qualifications.

ASU will be evaluating prior Design-Builder experience that is relevant to the project Scope of Services listed in Part II. ALL OF THE FOLLOWING SELECTION CRITERIA ARE IMPORTANT TO ASU. THE CRITERIA ARE LISTED IN ORDER OF THEIR RELATIVE IMPORTANCE WITH THE MORE IMPORTANT CRITERIA BEING LISTED FIRST.

The Proposal must include a response to each of the following items starting at Section 1 below. The information and outline below shows how your proposal should be organized and index tabbed.

A Selection Committee will evaluate the Statement of Qualifications submitted in response to this RFQ. The evaluation criteria will relate to the qualifications of the Proposer to perform the services under this RFQ. The Statement of Qualifications submitted in response to this RFQ should be fully self-contained and include the information requested below in order and index tabbed the same. A separate technical proposal and price proposal is required, and the entire proposal must be responsive to the requirements in this RFQ.

1) Introduction
   a) Please provide an introductory one-page cover letter highlighting the prime firm’s or prime team’s (if a joint venture) qualifications for this particular project. Provide a general description of the firm that is proposing to provide construction management services and general construction services. Also indicate the name, telephone number and direct e-mail address for the primary point(s)-of-contact of the prime firm. If your firm is teaming with another firm, the relationship needs to be identified in this letter. This one-page introduction letter is excluded from the maximum page count.
   b) Provide an organization chart that represents the intended roles, responsibilities, authorities, and relationships. Please include all key subcontractor members of the team. This component of the introduction is included in the maximum page count.
   c) Provide the following information:
      i) List the Arizona professional and contractor licenses held by the firm/team and the key personnel who will be assigned to this project. Provide the license number and explain if held by an individual or the firm. This component of the introduction is included in the maximum page count.
      ii) Identify any contract or subcontract held by the firm or officers of the firm, which has been terminated within the last five years. Identify any claims arising from a contract which resulted in litigation or arbitration within the last three years. Briefly describe the circumstances and the outcomes. This component of the introduction is included in the maximum page count.
   d) Provide a statement on surety letterhead from an A- or better surety company describing the Company’s bonding capacity. This component of the introduction is excluded from the maximum page count.

2) Understanding of the Project and Design Requirements
   a) Describe your general knowledge of high bay warehouse buildings. Highlight any areas of interest or concern that you would address in the Programming Phase.
   b) Discuss the major opportunities and challenges your team has identified on this project describe how you intend to address those issues.
   c) Discuss the approach your team uses to ensure the most efficient use of budget.
   d) Describe the type of collaboration needed between the designer and the general contractor in the preconstruction phase.
3) Project Management Controls and Team Approach
   a) Budget Methodology and Cost Control
      i) Define how estimates of probable construction cost are established and maintained with respect to the ASU’s project budget;
      ii) Explain how constructability, recommendations by the general contractor, value engineering, and other design phase cost controls will be utilized;
      iii) Define how change orders and other potential add-costs during the construction phase will be avoided and controlled.
   b) Quality Control and Quality Management Plan
      i) Summarize your approach to quality control and quality assurance during planning, design, and construction administration.
      ii) Explain how your firm will ensure necessary communication to the entire team and produce properly executed drawings for this project.
   c) Schedule Control and Compliance
      i) Provide a project schedule, illustrating how your firm will meet the schedule deadlines. Include key milestones.
      ii) Summarize your firm’s schedule control process to be used in order to meet the identified schedule.
      iii) Provide information on your data management, including RFI, ASI and submittal reviews, in order to stay on schedule.
      iv) Provide information on how to maintain the schedule in working within the guidelines of ASU’s Technical Standards, Permit Process, and general construction procedures.
   d) Sustainability and Universal Design
      i) Summarize your firm’s approach to sustainable and universal design.
      ii) Explain how this project will be designed for durability and maintainability.
      iii) Describe how your team will incorporate life cycle planning, energy efficiency, durability, water conservation, and other sustainable design aspects into this project.
      iv) Describe how this project will address accessibility and universal applications.
   e) Subcontractor Selection
      i) Present an outline of the plan that the Design-Build Team will use to pre-qualify and select Subcontractors for the project. This can be either an on-going process, a process developed for this specific project, or some combination which the Team proposes to utilize for this project.

4) Prime Firm Project Experience
   a) Identify a minimum of three (3) comparable projects in which the prime firm served as the Design-Builder. Special consideration will be given to firms that have provided Design-Build services on similar successful projects that include Higher Education construction of similar sized and programmed buildings in a similar climate. The listed projects must demonstrate, through previously completed work, that the firm has developed expertise to provide design phase (pre-construction) and construction services as required for this project.
   b) For each project listed, please provide:
      i) A description of the project and photographs.
      ii) The role of the firm on the project. Identify the percent of work self-performed (if any). Also specify services provided during design phase, i.e. cost estimating, scheduling, value engineering, etc.)
      iii) The original construction budget per the construction agreement, actual bid or GMP amount, and the final construction amount. If final construction amount is greater than bid/GMP amount, differentiate between Owner-requested Change Orders and those attributable to construction costs.
      iv) The original project schedule by listing Design Phase Start Date, Construction Start Date, and Substantial Completion Date. Compare the contractual dates with actual respective dates. Explain any differences between original and actual project schedule milestones.
v) The name and role of individuals from the proposed team who worked on each project listed in this section.
vi) The name and current phone number of ASU’s Project Manager or other representative for the project.

5) Additional Project Experience
a) List all CMAR or Design/Build projects awarded to your firm by Arizona State University, Northern Arizona University, and/or the University of Arizona during the last two years, all projects currently ongoing, and/or all projects for which your firm has been selected but are not yet under contract. For each project provide the University's Project Manager, project description, award date (note if pending), construction cost, status of completion, and estimated completion date.

6) Prime Team Member Experience
a) Identify the specific individuals from the prime firm who are proposed to be assigned to this project. Clearly identify the following specific individual(s) responsible for the following roles:
i) the person who will be responsible for day-to-day management of the project, and coordination and communication with ASU during all phases of design and construction;
ii) the person(s) who will lead the design phase (pre-construction) effort. List both the lead person from contractor team and the lead person from the design team.
iii) the persons who will lead the construction phase the person who will manage the project on-site during the construction phase. List both the lead person from contractor team and the lead person from the design team.
iv) the person(s) who will lead the project documentation efforts;
b) For each key person identified provide a resume (limited to 2 pages); list their length of time with the firm and at least two comparable projects in which they have played a primary role. If a project selected for a key person is the same as one selected for the firm in Item 2 above, provide just the project name and the role of the key person. For other projects provide the following:
i) Description of project
ii) Role of the person
iii) Contractor method (i.e. General Contractor, CMAR, Design-Build)
iv) Project’s original contracted construction cost and final construction cost
v) Construction start and completion dates
vi) Project Owner
vii) Reference information (current name with telephone number for each project listed)
c) Describe the current workload and availability of key staff to service the project (include existing projects, pending projects, and this proposed project).
d) List any proposed consultants, including key staff names and the experience and qualifications of these individuals.

7) Work location
a) Indicate the proximity of the Proposer’s office to the Arizona State University campus also note the home office location of key staff on this project.
b) Define the team’s familiarity of the project area and its knowledge of the local labor and materials markets.

8) Client References (excluded from page count).

ATTACHMENTS AND FORMS W/ ACKNOWLEDGEMENTS (REQUIRED)

You will need to sign, date and return all attachments/forms listed below with your proposal. You can retrieve the most current forms in Purchasing-Construction at https://cfo.asu.edu/purchasing-construction. You will also need to acknowledge the areas referenced on Attachment 1 and submit with your proposal.

Attachment 1: Addenda, Selection Process, General Instructions, Regulatory Information and Supplemental Requirements Acknowledgment
Attachment 2: Intentionally Omitted
Attachment 3: Reference Format
Attachment 4: Proposal Certification
Attachment 5: Anti-Lobbying Certification
Attachment 6: Conflict Of Interest Certification
Attachment 7: Federal Debarred List Certification
Attachment 8: Legal Worker Certification
Attachment 9: Veteran’s Preference Certification
Attachment 10: Supplier Sustainability Questionnaire
Attachment 11: Service Provider Acknowledgement
Attachment 12: Intentionally Omitted
Attachment 13: Small Business Diversity Form

Contract and Request for Qualifications (RFQ) forms for this project include:

Design-Building Standard Form Agreement
Design-Builder Exhibit A – General Conditions
DB RFQ Attachments and Forms
DB RFQ General Information & Instructions

NOTE: By submitting a response to this RFQ, your firm acknowledges and agrees to all terms & conditions of the Agreement.

Supplemental Requirements Forms:

Supplemental Requirements apply to project when the project budget is $2 Million and above. Sample forms are located at https://cfo.asu.edu/purchasing-construction; select the Construction Manager tab.

The ASU Project Guidelines, ASU Comprehensive Development Plan and Tempe Master Plan are available at: https://cfo.asu.edu/design-professionals.