March 17, 2020

RFP 182001 Single Shop Trade
Addendum #5

This Addendum #5 responds to the following inquiries:

**Q:** What happens to the confidential (financial) info that is submitted on a hard copy as well as the flash drive?

**A:** Refer to Section VII – Proposer Qualification, #6:
If the financial statements are intended to be confidential, please submit one (1) copy in a separate sealed envelope and mark as follows:
   Firm’s Name
   Confidential – Financial Statements

   Confidential Financial Statements submitted via flash drive must be saved on a separate flash drive and marked “Confidential.”

**Q:** Is this info restricted to certain individuals?

**A:** Yes. If a Financial Analysis is deemed necessary by the Committee, confidential financial statements are only visible to the Buyer and Financial Services. Only the result of the analysis is provided to the Committee. The confidential envelope and flash drive are sealed and are not eligible for Public Records Requests.

All other specifications, terms and conditions of the solicitation shall remain unchanged.

**Alyssa Sly**

Alyssa Sly, Buyer
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