November 26, 2019

ADDENDUM NUMBER TWO
Clarifications

RE: University Drive ISTB 7 Improvements
Request for Qualifications CMAR 102031

Total pages in this addendum: Two (2)

Please note, the following questions were submitted prior to the deadline for inquiries at 5:00 PM on 11/25/19.

1. Q. Are the front and back covers of the proposal excluded from the page count?
   A. Yes.

2. Q. The organization of Part III: Proposal Format and Contents, Section 1) Project Approach & Qualifications, Para. A. Representative Project History and Para. B. Prior Experience is confusing. Should these sections be combined?
   A. The confusion appears to be cause by a misplaced paragraph title. The title "A. Representative Project History" should appear AFTER the paragraph at the bottom of page 10 which reads, “Describe your proposed approach…you have provided CMAR services.”

3. Q. In Part III, Section 1) Para. A and B there are numerous bullets. Are the proposers expected to address these bullets in their response or are they only informational, telling the proposers how their response will be evaluated?
   A. Proposer’s response should address the bullet items provided in Para. A through D of Section 1) to maximize the score you receive from the Selection Committee.

4. Q. In Part III, Section 1) questions regarding scheduling, budget management and unforeseen conditions appear more than once in Para. A, B and C. Is it possible to remove the repetitive criteria?
   A. Yes. Please address the topics of scheduling, budget management and unforeseen conditions only once in your response to this RFQ.

5. Q. Part III, Section 1), Para. B, criteria xvi is a general question. Can this be shifted to somewhere later in the criteria?
   A. Yes. You may address the criteria for each section in the order that best fits your response to the RFQ.
6. Q. Can the information regarding references in Part III, Section 1), Para. B, bullet xvii be provided in **Attachment 3 – Reference Format**?
   A. Yes.

7. Q. At the end of Part III, Section 2) the wording, “Address the following Project Team high-priority areas” and the three bullet points that follow appear to be repetitive.
   A. Please delete this portion of the RFQ text.

8. Q. In Part III, Section 1) the proposers are asked to provide information about previous projects that are similar to this one. In our response are we to feature project descriptions or demonstrate experience case studies?
   A. Proposer should demonstrate experience on recent similar projects both in scope and size. How this is demonstrated is at the discretion of the proposer.

9. Q. In Part III, Section 1) Para. A there are 8 evaluation components, i through viii. Should the proposers provide written answers to each of these elements or should they be answered within the context of our featured project descriptions?
   A. You may find it helpful to answer these questions within the context of your featured project descriptions given the 10 page / 20 side limit to your proposal response.

10. Q. Should we answer Part III, Section 1), Para. A criteria i-viii and Para. B criteria i-xxii for each featured project?
    A. Yes, due to the page limit – this may be combined in the featured project narrative.

11. Q. Some of the criteria under Part III, Section 1) Para. B are related to general experience rather than a specific featured project. Please provide clarification on how items ii, xvi, xvii, xix, xx, xxii and xxii should be addressed.
    A. Due to the page limit, preference is placed on the featured projects if applicable.

12. Q. In Part II, Section 1), Para. B criteria xiii and xx appear to ask the same question.
    A. Delete criteria xx.

All other specifications, terms and conditions of the solicitation shall remain unchanged.

A copy of the presentation slides were posted on the Bid Board for this project.

NOTE: Please acknowledge your firms’ receipt of this addendum in your bid on the Addendum Acknowledgement form.

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