DATE ISSUED: 9/15/17

THE ARIZONA BOARD OF REGENTS

for and on behalf of

ARIZONA STATE UNIVERSITY

REQUEST FOR QUALIFICATIONS FOR:

ASU RFQ: CMAR 11976

INTERDISCIPLINARY SCIENCE AND TECHNOLOGY BUILDING VII (ISTB7)

DUE DATE/ TIME: 3:00 PM, MST, 10/18/17

JUNE 2010 EDITION

Time and Date of Pre-Submittal Conference 1:00 PM, MST, 09/26/17
Deadline for Inquiries 5:00 PM, MST, 10/05/17
Time and Date Set for Submittal 3:00 PM, MST, 10/18/17
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The Attachments, Forms, Acknowledgements, and General Information and Instructions are part of the Request for Qualifications and the terms, conditions and criteria therein must be met by any Proposer. To find these items, go to: [http://cfo.asu.edu/purchasing-forms](http://cfo.asu.edu/purchasing-forms).
PART I: REQUEST FOR QUALIFICATIONS

ARIZONA BOARD OF REGENTS
REQUEST FOR QUALIFICATIONS (RFQ)

Arizona State University (ASU) extends an invitation to interested and qualified firms or individuals to submit formal sealed qualifications to provide Construction Manager at Risk construction phase services as described herein.

Proposals shall be marked as follows:

Proposal for Performance of Construction Manager at Risk Construction Services:

**Submitting Firm:**
- **Project Name:** Interdisciplinary Science and Technology Building VII (ISTB7)
- **RFQ Project Number:** CMAR 11976
- **Attention:** Gail Horney, Sr. Buyer
- **Time/Date Due:** 3:00 PM. MST, 10/18/17

Formal sealed qualifications need to be either hand delivered or express mailed and addressed and delivered to Purchasing and Business Services, University Services Building, Reception Desk in the Main Lobby to:

**Express delivery:**
- **Attention:** Gail Horney, Sr. Buyer
- Arizona State University,
c/o Purchasing and Business Services
1551 S. Rural Road
Tempe, Arizona 85281

**Or, if mailed:**
- **Attention:** Gail Horney, Sr. Buyer
- Arizona State University,
c/o Purchasing and Business Services
PO Box 875212
Tempe, Arizona 85287-5212

Telegraphic, telephonic or telecopy (FAX) submittals or modifications of submittals will not be considered at this time. **PROPOSALS RECEIVED AFTER THE TIME AND DATE SET FOR SUBMITTAL WILL NOT BE CONSIDERED AND WILL BE RETURNED TO THE SENDER.** Each Proposer is solely responsible for the delivery of its Proposal to the above location by the time and date specified. If a Proposer elects to submit its Proposal by mail, the Proposal must be received in ASU Purchasing and Business Services offices in the University Services Building by the time and date due. ASU is not responsible if U.S. Mail or ASU Mail Services fails to make a delivery on time.
This proposal is open until 3:00 PM, MST, 10/18/2017 at which time a representative of Purchasing and Business Services will announce publicly only the names of those firms or individuals submitting qualifications. No other public disclosure will be made until after the award and execution of the contract.

DIRECTIONS TO USB VISITOR PARKING AND BUILDING PROTOCOL
Purchasing and Business Services is in the University Services Building, (1551 S. Rural Road, Tempe AZ, 85281) located on the east side of Rural between Broadway Ave. and Apache Blvd. Visitors may park in USB Lot 45, located directly behind the building using the Pay by Space machine (bring a few dollars). The meter will be located near the main entry to USB to allow visitors to park their vehicles and easily access the machine on their way into the building.

Warning: If you are attending a pre-submittal meeting, interviews, or similar meeting, please do not park in any reserved spaces. For example, 20 min loading, Human Resources 20 min parking, or Financial Services reserved spaces, etc. If your vehicle is ticketed or towed, you will be responsible for your vehicle.

If you are visiting USB anywhere other than the Front Lobby, check in and obtain a visitor’s badge from the USB Reception Desk to wear while in the building. The receptionist will call to have you escorted to your meeting.

RETURN OF PROPOSALS
ASU will return any proposals that are left at the front desk after the scheduled opening date and time.

ARIZONA STATE UNIVERSITY

Gail Horney

Gail Horney, Sr.
Purchasing and Business Services
Construction Group
gail.horney@asu.edu
LEGAL ADVERTISEMENT
CMAR 11976
Interdisciplinary Science and Technology Building VII (ISTB7)

Project Description
Arizona State University (ASU) hereby invites interested and qualified Construction Manager at Risk (CMAR) teams to submit a written statement of qualifications to provide construction services for a new 258,000 GSF Interdisciplinary Science and Technology Building VII (ISTB7).

Formal sealed qualifications are due on or before 3:00 PM, MST, 10/18/17.

Pre-Submittal Conference
A RECOMMENDED Pre-Submittal Conference is scheduled for 1:00 PM, MST, 9/26/17 in Room MU 207, (Gold Room) at the Memorial Union of Arizona State University Tempe Campus. It is recommended that you park in the Fulton Center Parking, located at College Avenue and University Drive, Cross University Drive and walk south to the Memorial Union. Reference the ASU Parking Map at http://www.asu.edu/map. Attendance is strongly recommended for those who desire to submit a Proposal. The ASU Project Manager will be available to discuss the Project. Make sure to bring your business card for streamlined sign-in.

Obtain a Copy of RFQ
The Request for Qualifications instructions, a description of requested services, information on the Project and a description of the proposal and selection process is available at the Arizona State University Bid Board at http://asu.edu/purchasing/bids/construction_bids.html. Click on Construction/Facilities Bid Board on right side under Related Links. Requests may be made in writing via fax (480) 965-2234 or email to Office Specialist Sr. ann.provencio@asu.edu and Purchasing will email or mail you the RFQ. You may also pick up a copy at the University Services Building, 1551 S. Rural Rd., Tempe, AZ, 85281. Please ask for the Office Specialist at the lobby desk.

ASU reserves the right to cancel this Request for Qualifications, to reject any or all Proposals, and to waive or decline to waive any irregularities in any submitted Proposals, or to withhold the award for any reason ASU may determine to be in ASU’s best interest. ASU also reserves the right to hold open any or all Proposals for a period of ninety (90) days after the date of opening thereof and the right to accept a Proposal not withdrawn before the scheduled opening date.

All correspondence relating to this Project should be addressed to:

Purchasing and Business Services
Attention: Gail Horney
Title: Sr. Buyer
Arizona State University
PO Box 875212
Tempe, Arizona 85287-5212
Phone: (480) 727-2439
Email address: gail.horney@asu.edu

ARIZONA BOARD OF REGENTS
By____ Jay Heiler____
Chair
By____ Ram Krishna____
Secretary

Publication Date: Daily News Sun on 9/19/17
PART II: PROJECT INFORMATION AND SCOPE OF SERVICES

NOTE: ASU reserves the right to cancel all agreements at their discretion.

The successful CMAR in this selection will be able to provide services at ASU’s discretion for renovation/ modification projects, related to this Project, for the duration of the warranty period of two years after Substantial Completion.

1) SITE DESCRIPTION (Project Location)

Southwest Corner of University Drive & Rural Road, Tempe AZ

2) PROJECT DESCRIPTION

Arizona State University will build a new facility hereinafter referred to as ISTB7. The new approx. 258,000 GSF research facility will be a comprehensive addition to ASU’s growing research district on the Tempe campus. Under a separate selection, ASU will retain a firm to program and design ISTB7. The selected CMAR team will participate in programming and design of ISTB7 through preconstruction services. The facility will house innovative research teams focusing on ASU’s research around the “Food, Energy and Water” theme.

The proposed facility may house the following departments and/or programs:

- Open dry research lab space for computing, engineering design and fabrication
- Wet lab space or other specialized space for biological sciences
- Space for other academic units
- “Biome”-like space
- Conference/Education Center
- University classrooms
- Faculty/staff offices
- Ancillary support space

In addition to the proposed program above, possible incorporation of pedestrian connectivity across University Drive, spanning over the existing light rail infrastructure, incorporation or relocation of some of the existing research support activities in the existing Research Support Space (RSS) facilities located immediately to the west of the light rail tracks, and planning for water treatment and reuse.

The required scope of construction services includes: preconstruction services on programming, civil engineering, landscape architecture, structural engineering, architecture, interior design, mechanical and electrical engineering, construction cost consulting, and LEED consulting. Construction services will include the full set of construction documents, tenant improvements as occupants are identified, utility connections and/or relocations, modeling, and all-inclusive work as pertaining to the project.

The Project will be a fast track programming, design and construction using the CMAR delivery method. The building is planned to be substantially complete in August 2020.
Project objectives

ASU intends to award this contract to a single CMAR team. Preconstruction services include both program and design phases. The CMAR team will be required to partner with the design team during the project definition and design process with a goal of reviewing programming and design of constructability.

Building composition decisions from ASU leadership on the following key issues:

- Develop a team relationship with the design professional to define the project vision, and also capture the qualitative and quantitative goals that can be achieved for the project;
- Coordinating with the DP during preconstruction and coming up with sustainable construction methods;
- Summary of deliberations/recording recommendations on how to minimize constructability risk;
- Assist ASU with diagrams and documents as deemed necessary to develop a mutually beneficial inter-governmental agreement to span over the existing light rail infrastructure;
- Summarize existent utility infrastructure locations, capacity, challenges and preliminary solutions.

Upon conclusion of this phase, ASU officials will review and deliberate as to the quality and completeness of this document. ASU, at its sole discretion reserves the right to terminate this contract in full, without any further obligation, if ASU officials determine that CMAR has provided an unsatisfactory instrument to move the project forward. ASU reserves the right to contract with a separate entity for any and all phases associated with this Project.

Sustainability

Sustainability is a very important aspect of the program and this project is expected to comply with the Sustainable Design Guidelines that have been incorporated into ASU’s Project Guidelines. In addition, ASU has its own Sustainable Advisory Committee and the Design Team and CMAR will meet with this committee to address compliance to the guidelines. Focus will also be emphasized in the following areas:

- An efficient transdisciplinary building dedicated to and focused on the needs of scientific research in robotics, science and engineering
- Flexibility: Defined as having a facility with a strong backbone of infrastructure for certain science types to ease the cost and time impacts of fit-outs for those types
- Adaptability: Defined as allowing adaptation for other science types not currently anticipated to occupy the facility when it opens. Examples of adaptability may include a generous floor-to-floor height, wide structural bay spacing, etc.
- Low Cost of Ownership: This facility must properly balance first versus operational costs since operational costs have a significant impact on research funding over time
- Allow for future expansion of ISTB7 and produce options (during design and construction) of how the expansion would integrate into the existing facility.
• Fully completed laboratory spaces at this facility must be 100% operational on the day that they open, without undue interruptions of building systems from work occurring elsewhere in the building
• A strategy for how to conserve project resources by avoiding rework of spaces and systems during fit-out projects

In addition, this Project will achieve LEED Silver certification at a minimum.

The project has been assessed to qualify for the Annual Facilities Permit and the Historical Preservation review will be over the counter.

**ASU Reliability Standards**
As a critical campus facility, in the event of a disaster the project will be evaluated for reliable delivery of emergency, standby, and normal power as well as reliable IT connectivity pursuant to ASU's updated Reliability Standards. Further information about these standards will be provided to the selected DP and CMAR post-selection.

Reliability Standards for research will need to be carefully designed to ensure that research data and materials are reasonably protected from utility interruptions.

**Historic Preservation**
No Historic Preservation issues are anticipated on this Project. ASU will coordinate with Arizona’s State Historic Preservation Office (SHPO) should any issues arise.

3) **CONSTRUCTION BUDGET**

Total Project budget: $175,000,000.00

4) **ESTIMATED PROJECT SCHEDULE**

**NOTE:** In order for this Project to move from the currently funded level, reaching mid-point schematic design, successful Project Initiation (PI) Approval from the Board of Regents has to occur as well as success in the fundraising campaign and the ability of ASU to fund the balance.

- DP Selection 11/10/17
- CMAR Selection 12/01/17
- Program Definition Phase 02/02/18
- 100% Schematic Design 04/06/18
- 100% Design Development and GMP 06/29/18
- PK 1 Const. Docs/ Permitting (Site/Foundation) 08/10/18
- ABOR Project Approval 09/28/18
- PK 2 Const. Docs/Permitting 01/25/19
- Construction Start – CMAR 01/25/19
- Construction Complete 06/26/20
- Commissioning complete 07/10/20
- Beneficial Occupancy 08/14/20
5) SCOPE OF SERVICES

Proposed services include preconstruction phase services under a preconstruction phase services contract. Under the conditions described below, CM@RISK and ASU will enter into a separate construction phase services contract for the Project.

Preconstruction phase services are projected to begin at Programming for this Project. Preconstruction phase services will include, among others:

- Milestone conceptual estimating and dynamic conceptual estimating of construction costs during the design process to prepare cost estimates that accurately forecast the Guaranteed Maximum Price (GMP)
- Scheduling
- Constructability reviews, systems reviews and value engineering
- Active participation in all meetings and other CM@RISK designated activities
- Communicating information on a timely basis to ASU, the design professional, the design professional’s consultants and any early selected subcontractors
- Interacting with ASU, the design professional, the design professional’s consultant’s and any early selected subcontractors on a “team” or “win-win-win” basis
- Pre-selection of subcontractors using a qualifications based selection process
- Preparing a proposed GMP and required accompanying information and negotiating a mutually-satisfactory final guaranteed maximum price

Construction services will also require but not limited to: constructability review, schedule review, cost analysis, communication, value engineering, and system engineering throughout the project to maintain a team approach to completing the project.

If ASU and the CM@RISK agree on a GMP, and ASU receives the required approvals, ASU and CM@RISK will enter into an agreement that will cover construction, commissioning, and warranty services for the Project.

NOTE: The above description of the proposed services is, for purposes of brevity, not intended to be a full description of the project scope of work. Prospective proposers are encouraged to attend the scheduled Pre-Submittal Conference to obtain more detailed information, including questions and answers. (See Legal Advertisement, Part I, Pre-Submittal Conference, for further information.)
PART III: PROPOSAL FORMAT AND CONTENTS

The total length of Sections 1-4 below should not exceed 20 pages total (10 double-sided sheets) of text and graphics in single column format with a font size of no less than 10 point. Section dividers or blank pages don’t count toward the page limitations. This limit excludes AIA documentation and mandatory ASU Certifications and Forms. Submit the following:

- One (1) clearly marked hardcopy “original” in 8.5” x 11”, non-binding form. No metal or plastic binding – may use folder or clip for easy removal of proposal.

- One (1) additional copy on FLASH drive in PDF format, PC readable, no passwords, labeled with vendor name and project number and less than 5 MB.

  - One document for complete submittal on each FLASH DRIVE. All required signed Certification Forms and documents are to be included in your PDF document.

  - Check and play all FLASH drive’s before submitting. (Company marketing materials not recommended. Compress photos, etc. in smaller size formats as necessary. For assistance in compressing your document size to 5 MB or less, refer to the document, Tips to Reduce Document Size for Submittals, located in Miscellaneous Construction Documents on the Purchasing Forms Page at [http://cfo.asu.edu/purchasing-forms](http://cfo.asu.edu/purchasing-forms).)

Note: Proposer should use recycled paper and double-sided copying for the production of all printed and photocopied proposal documents. Furthermore, the documents should be clearly marked to indicate that they are printed on recycled content (minimum 30% post-consumer waste paper).

Proposals must be received by ASU on or before the day and hour set for receipt of Proposals.

ASU is seeking a firm with CMAR construction phase skills and experience as specified in this RFQ. ASU will be evaluating prior CM@RISK experience that is relevant to the project Scope of Services listed in Part II. ALL OF THE FOLLOWING SELECTION CRITERIA ARE IMPORTANT TO ASU. THE CRITERIA ARE LISTED IN ORDER OF THEIR RELATIVE IMPORTANCE WITH THE MORE IMPORTANT CRITERIA BEING LISTED FIRST.

The Proposal must include a response to each of the following items starting at Section 1 below. The information and outline below shows how your proposal should be organized and index tabbed.

SECTION 1) PROJECT APPROACH & QUALIFICATIONS

Provide a project synopsis for three similar projects for which your firm was a CMAR for design phase services and construction phase services. If you have not had CMAR project delivery method experience on similar projects, but if your firm has done similar projects and you believe that your firm has experience on those projects which is comparable to the CMAR project delivery method, provide a project synopsis for each such project and also include an explanation of why
you believe the experience is comparable to the CMAR project delivery method. Among other items ASU will be looking at in evaluating prior CMAR experience and in evaluating experience that you consider comparable to CMAR are the following:

- Milestone conceptual estimating and dynamic conceptual estimating of construction costs during the design process to prepare cost estimates that accurately forecast the guaranteed maximum price.
- Scheduling.
- Budget and scope management.
- Constructability reviews, systems reviews and value engineering.
- Communicating information on a timely basis to ASU, the design professional, the design professional’s consultants and any early selected subcontractors.
- Interacting with ASU, the design professional, the design professional’s consultant’s and any early selected subcontractors on a “team”, “win-win-win” or “partnering” basis.
- Preparing a proposed Guaranteed Maximum Price and required accompanying information and negotiating a mutually satisfactory final guaranteed maximum price.
- Experience with valley metro, light rail system, and/or mass transit systems.

Processes must be consistent with those described in CM@Risk Standard Form of Agreement and Exhibit A - General Conditions.

As to prior experience, include the following for each project:

a) Describe size, schedule, budget, and complexity of each project:
   - Constructing innovative, efficient, flexible, adaptable centered around food, energy and water
   - Massing and solar shading construction to minimize the solar impacts of energy use while retaining beneficial daylight
   - Constructing innovative, sustainable facilities that also achieve LEED certification include your strategy to address innovative sustainability
   - Utility and infrastructure challenges on a large new building
   - Designing large buildings in a dense, urban campus environment
   - Experience with mass transit systems

b) Described services provided.

c) Describe design phase cost estimating experience. Indicate whether this includes and describe any milestone conceptual cost estimating and dynamic conceptual cost estimating.

d) Describe design phase constructability reviews and systems reviews and benefits achieved for owner from the reviews.

e) Describe design phase value engineering and benefits achieved for the owner from the value engineering.

f) Describe the process by which the GMP was established and the processes used to keep the Project construction cost within the GMP.
g) Provide owner’s starting budget estimate, the GMP, and the final contract amount for each project. Include a description of change orders. Include a description of any savings achieved and how savings were allocated between owner and contractor.

h) Describe how acceptable construction quality was determined and achieved.

i) Describe whether the project was completed within the original project construction schedule. Explain any variances.

j) Describe any process your firm used to avoid problems arising and to identify potential problems as early as possible. Describe how your firm avoided potential problems or solved actual problems as early and as rapidly as practicable.

k) Describe claims experience.

l) Describe the quality and productivity of the interaction between your firm and the other major participants (owner, design professional, any construction manager, subcontractors and design professional's consultants).

m) Describe past projects where you worked as a team (Team defined as: Design, CMAR, Owner, Users) to manage the project's costs and schedule throughout the project.

n) Provide Client References including client contact information. Also, provide clients for project examples listed above and include: a) Name of client organization or firm, contact person and phone number and b) Letters of recommendation may be included in this section, but are not required.

o) Describe the procedures your firm, as CMAR, proposes to use to select subcontractors under the ASU Subcontractor Selection Plan in Section 4 to this RFQ. The procedures must be consistent with the ASU Subcontractor Selection Plan.

p) Describe the schedule management and control process your firm proposes to apply to this Project. Among other items, specifically address submittals, sub-contractor management, and critical path aspects of project and material availability.

q) Describe the budget management and control process your firm proposes to apply to this Project.

r) Describe the process your firm proposes to use to avoid problems and to identify potential problems as early as possible, preferably before they become actual problems. Describe how your firm proposes to avoid potential problems becoming actual problems and to solve actual problems as early and as quickly as practicable.

s) Describe how you propose to reduce or eliminate claims, and if necessary, how you might facilitate claims resolution.

t) Describe how you propose to minimize change orders.
u) Address the following Project Approach high-priority area:
   
   - Demonstrated experience in project cost controls and project cost reporting systems

**SECTION 2) PROJECT TEAM**

Provide a graphical organization tree with photos of proposed staff.

Indicate the proposed workload (as a percentage) of each team member for both the Preconstruction and Construction phases. Note that your firm will need to notify ASU of any substantial change in anticipated workload. Further, substituting different team members at any point in the project will require both notification and approval of ASU. (See example below)

<table>
<thead>
<tr>
<th>Team Member</th>
<th>Role</th>
<th>Preconstruction</th>
<th>Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Project Director</td>
<td>xx%</td>
<td>xx%</td>
</tr>
<tr>
<td>Name</td>
<td>Preconstruction Manager</td>
<td>xx%</td>
<td>xx%</td>
</tr>
<tr>
<td>Name</td>
<td>Sr. Project Manager</td>
<td>xx%</td>
<td>xx%</td>
</tr>
<tr>
<td>Name</td>
<td>Superintendent</td>
<td>xx%</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>Other Roles</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

List the primary individuals to be assigned to the project and identify their positions on the project team. Include a resume (1/2 page maximum per person) describing the applicable qualifications and experience of each individual. Primary personnel are the pre-construction manager, construction manager, and project superintendent. List examples of their experience on similar projects and/or projects these individuals have worked on together, identifying project size, schedule and complexity, as well as their specific role. (See example below)

**Project experience working as a team:**

<table>
<thead>
<tr>
<th>Team Member</th>
<th>Role</th>
<th>Project1</th>
<th>Project2</th>
<th>Project3</th>
<th>Project4</th>
<th>Project5</th>
<th>Project6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Project Director</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Preconstruction Mgr.</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Sr. Project Manager</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Superintendent</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>Other Roles</td>
<td>X</td>
<td>X</td>
<td>X</td>
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</tr>
</tbody>
</table>

- Provide a concise definition of your job as a CM@RISK
- Provide a brief overview of the pre-construction services your firm offers
- Indicate proximity of your office to Arizona State University and related ability to support the project
• List proposed major subcontractors

Address the following Project Team high-priority areas:

Team Approach Capability

Provide information on the experience of your firm and your team members in interacting on a “team” or a “win-win-win” basis with the owner’s project personnel, the design professional’s project personnel, the design professional’s consultants and your subcontractors. Give examples of successful experiences that your firm and your team members have had with a “team” or a “win-win-win” approach.

Describe what practices and procedures you propose for this Project so that owner’s personnel, the design professional’s personnel, the design professional’s consultants, your personnel and your subcontractors’ personnel interact on a “team” or “win-win-win” basis.

SECTION 3) EXPEDITED COMPLETION OF PROJECT (TIME SAVINGS)

Describe what practices and procedures you propose for this Project to save time in completing the project.

Describe the resources that your firm will use in carrying out the above practices and procedures.

Describe at least three (3) and no more than five (5) projects of a similar nature, size and scope completed by your firm for other owners in which you have applied the practices and procedures you propose to use to save time in completion of this Project. Also, include a description of the time savings achieved.

SECTION 4) PROCEDURES TO IMPLEMENT ASU SUBCONTRACTOR SELECTION PLAN

Briefly outline your subcontractor selection plan for this Project and describe how it meets the requirements of the Project ensuring competition and ASU involvement in the subcontractor selection process.

• Describe qualifiers used in selecting subcontractor(s)
• Describe sub-contractor bidding format to be used
• Describe your process to replace a non-preforming subcontractor

Reminder: Total length of Sections 1-4 should not exceed 10 double-sided pages.
SECTION 5) ATTACHMENTS AND FORMS W/ACKNOWLEDGEMENTS(REQUIRED)

You will need to sign, date and return all attachments/forms listed below with your proposal. You can retrieve the most current forms in Construction Forms at: http://cfo.asu.edu/purchasing-forms. You will also need to acknowledge the areas referenced on Attachment 1 and submit with your proposal.

Attachment 1: ADDENDA, SELECTION PROCESS, GENERAL INSTRUCTIONS, REGULATORY INFORMATION AND SUPPLEMENTAL REQUIREMENTS ACKNOWLEDGMENT
Attachment 2: PRE-SUBMITTAL INQUIRY FORM
Attachment 3: REFERENCE FORMAT
Attachment 4: PROPOSAL CERTIFICATION
Attachment 5: ANTI-LOBBYING CERTIFICATION
Attachment 6: CONFLICT OF INTEREST CERTIFICATION
Attachment 7: FEDERAL DEBARRED LIST CERTIFICATION
Attachment 8: LEGAL WORKER CERTIFICATION
Attachment 9: VETERAN’S PREFERENCE CERTIFICATION
Attachment 10: SUPPLIER SUSTAINABILITY QUESTIONNAIRE
Attachment 11: SERVICE PROVIDER ACKNOWLEDGEMENT
Attachment 12: ARIZONA STATE UNIVERSITY SUB W-9 (Only Required If Awarded Contract)
Attachment 13: SMALL BUSINESS DIVERSITY FORM

Contract and Request for Qualifications (RFQ) forms for this Project include:
CM@Risk Tri-University Agreement
CM@Risk General Conditions
CM@Risk Attachments and Forms
CM@Risk General Information & Instructions

NOTE: By submitting a response to this RFQ, your firm acknowledges and agrees to all terms & conditions of the Standard Form Agreement Between Owner and Design Professional (CMAR Edition).

Supplemental Requirements Forms:
Supplemental Requirements apply to Project when the Project budget is $2 Million and above. Sample forms are available for review on the Purchasing Forms Page under Miscellaneous Documents at: http://cfo.asu.edu/purchasing-forms.

The ASU Project Guidelines, ASU Comprehensive Development Plan and Tempe Master Plan are available at: https://cfo.asu.edu/fdm-design-professionals