August 30, 2019

ARIZONA STATE UNIVERSITY

ADDENDUM 1
RFP 342001 Robotic Process Automation Services

Please note the following answers to questions that were asked prior to the deadline for inquiries date of 09/05/19 at 12:00 P.M., MST.

Q1: Can we get an NDA in place? If you have a standard NDA, we can use that, or [company] can provide.
A1: ASU does not sign NDA’s during the RFP process. If the proposer is concerned about submitting a proposal that will become public, please review Arizona Board of Regents (ABOR) Policy 3-801(D) http://www.azregents.edu/board-committees/policy-manual. This sets forth the process for submitting confidential or trade secret information as part of your proposal. Also, please review the RFP 342001 Section IV clause 9 that states ASU’s instructions on submitting confidential information in your proposal.

Q2: [Regarding the RFP scope] In what areas is the University looking to automate?
A2: ASU is open to recommendations to be fully described in respondents’ proposals. All aspects of the University functions as it relates to business services such as procurement, auditing, finance, HR, and IT are potential opportunities for automation. In addition, ASU is also interest in robotic automation services as is relates to academics, admissions, research, athletics, and various other University functions not mentioned.

Please remember that Proposals are to be mailed or delivered to Arizona State University Purchasing and Business Services 1551 S. Rural Rd. Tempe, AZ 85281, no later than 12:00 P.M., MST, 09/16/19.

If you have any questions regarding this notice, please contact me at 480-965-3849 or Lorenzo.Espinoza@asu.edu. You may also find RFP 342001 and any updates at http://www.asu.edu/purchasing/bids/index.html