July 22, 2019

ADDENDUM 6
REQUEST FOR PROPOSAL 231906
Custodial Services

Total pages in this addendum: Four (4)

1. Staffing/ Seniority List- should contractors contact the labor union directly or will ASU distribute current staffing based on the monthly staffing report from Section V Item 29?
   a. If ASU will provide, we formally request that the wages and work classifications (FT/PT) be included.

   The staffing list provided to ASU under the current contract does not include seniority information.

2. Longevity Pay for years of service:
   a. Does that encompass total years at ASU or years in union?
   b. Was employee longevity recognized when the staff unionized in 2019?

   ASU does not have access to this information.

3. Please confirm employees received health and welfare benefits from the existing contractor.
   a. Can bidders have access to the current employee elections?
   b. Can bidders have access to current costs and benefits of the program?

   ASU does not have access to this information.

4. Please confirm employees received 401k/pension related benefits from the existing contractor.

   ASU does not have access to this information.
5. Exhibit 3A – does not include ASU Preparatory Academy square footage, but is listed in the scope of work. Please confirm.

The ASU Preparatory Academy at the Phoenix Downtown Campus is not included in this scope of work. The Academy referenced in the scope of work is on the Polytechnic campus.

6. Is internet hard-wired internet access available in janitor closets/on-site office spaces for time-clocks and key security devices?

This can be arranged once the University Technology Office has vetted the IOT devices to be connected.

7. Please clarify the following points regarding the work classifications based on sections 5.2 and 5.3 from the union contract. The union agreement states full-time employees FTE’s are 40 hours per week and part-time employees are regularly scheduled for a minimum of 20 hours but less than 40.
   a. Does this CBA generally imply an exception to ACA laws based on the “Multi-Employer Transition relief code” applicable in union situations?
   b. Is it to be assumed that an employee could work 39 hours per week and be considered part-time?
   i. If not, does the FT/PT classification comply with ACA law and the associated thresholds?

Please refer all questions regarding the union agreement to UFCW 99.

8. Is there a cap on available parking for contractors?

Although there is no cap, availability of parking on campus is limited, particularly during normal business hours. For night staff this will be less of a problem.

9. Please provide the current equipment list.

Information regarding Public Records Requests is located at https://ogc.asu.edu/public-records.

10. Please provide a 12-month report of custodial work orders, event support work orders and other work orders associated with the janitorial service contraction from the TMA system.
11. Are vehicles for campus use provided by contractor or owned by ASU?

Vehicles are provided by the contractor.

12. Vehicles:
   a. Must vehicles be electric? **No.**
   b. If Electric vehicles are required, are there designated charging stations and how many per campus?
   c. Does ASU have a preference for what vehicles are used on campus? The smallest vehicle that fits the usage requirements of the contractor. Please review SECTION VI – GREEN PURCHASING REQUIREMENTS/SPECIFICATIONS.

13. Dispensers:
   a. Does ASU hold contract (if any) with current dispenser company? **No.**
   b. Are the dispensers universal? **Yes.**
   c. Does ASU have a history of dispenser replacement per year? **No.**

14. Zero waste program:
   a. Is ASU relying on the contractor to separate recycle material in a centralized location? **No.**
   b. Is there a designated place where separations takes place or is this to be done at each location and/or by janitor? **No.**
   c. Does ASU have a target contamination rate/ percentage? **No.**
   i. If so, what is it?
All other specifications, terms and conditions of the solicitation shall remain unchanged.

All addendums to the RFP are located at https://cfo.asu.edu/construction-facilities-bid-board.

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