August 5, 2019

ADDENDUM NUMBER TWO

RE: RFQ 2019 Job Order Contracting (JOC) Program

Notification: The Time and Date Set for Closing has been changed from 3:00 P.M., MST, 08/06/19 to 3:00 P.M. MST, 08/20/19.

Total pages in this addendum: four (4)

Please note the following questions were asked prior to the deadline for inquiries date of 07/23/19 at 5:00 P.M., MST.

1. Q: We are a Mechanical (Specialty) Contractor, but we also hold a Commercial GC License. We are currently working at ASU under the Single Trade Contract Agreement. Is there anything preventing us from submitting qualifications for the GC JOC program as well? If not, do you see any reason this would or would not be advantageous to us, if selected for the JOC, to be contracted under both programs?
   A. Any qualified GC may submit for this JOC program.

2. Q: I would like to ask for clarification in regards to Tab 2, Section C. “Prime Team Member Experience”. Section C. item 4) is requesting resumes for our project team (1/2 page maximum per person). Our firm has a proposed team of 8 so we would need at least 4 pages just for our team member resumes. Will our ½ page resumes count toward the 2 page limit for section C?
   A. The ½-page resume count will not be included in the 2-page limit due to fluctuating number of project team members.

3. Q: Exhibit B states that the ASU Standard Form of Proposal will be issued via Addendum to this RFQ. Please advise if this document is available.
   A. The Standard Form of Proposal is in development and will be issued via addendum.

4. Q: Section C – Prime Team Member Experience lists 2 pages maximum. C.4 requests ½-page resumes/person. Do the resume’s count toward the 2 page limit?
   A. Please see #2 above.

5. Q: Attachment C – Contractor Fee Schedule: Please advise what is to be included (if anything) for the “General Conditions Cost” line item?
   A. There is no expectation to fill the General Conditions Cost in the Fee schedule.

6. Q: Is there a standard form that we should use for “References”?
   A. Firms may use their own reference format or the attached “2019 JOC RFQ – Optional Reference Format” document.
7. Q: I have a question regarding the 2019 JOC Program RFQ. I see that each section has a page limit. If I know one section is not going to use all of the assigned pages, can I utilize those pages in another section of the proposal? For instance, Section H calls for 4 pages maximum. I do not foresee needing more than one page in this section; however, those additional pages would be most helpful in a different section.
   A. Each section must comply with the requirements as listed.

8. Q: In Tab 2, Section C, Item 4, we are asked to identify the “complexity” of a project. Is there a specific scale or standardized definition that ASU would like for us to use here? If yes, what scale should we use? If no, what information would ASU like in this section?
   A. There is no scale. It is at the discretion of the proposer to determine complexity and explain the information.

9. Q: Attachment C – Contractor Fee Schedule: Do you have a list of Burden that is to be included in the Fixed Burden category, or per the note at the bottom of the page, are we to include a list of items that we have included in our Fixed Burden category?
   A. Submittals must include a list of contractor fee fixed burden items.

10. Q: In Tab 2, Section I, Other Selection Criteria – there are 3 sections – could you please clarify what we are expected to supply for each of these sections? It appears that these are evaluations conducted by ASU staff and we are not sure what ASU would like for us to supply in these items:
    a. Evaluation of Current and Anticipated Workload
    b. Results from Reference Checks
    c. Past MIHS Performance
   A. Tab 2.I Other Sections Criteria is hereby removed from the RFQ.

11. Q: On page 14, question G.3 requests a letter from our Insurance Company stating our EMR rate. Will this letter count in the 3 page maximum for this section?
   A. Yes, the letter from your insurance company will count as one of the pages in the 3-page maximum.

12. Q: Please clarify the process for submitting Attachment C (Contractor Fee Schedule and Detail of Contractor Fee) being requested in Tab 4 (Contractor Fee).
    A. We are seeking Contractor Fee percentages based on the value of the project. Reference JOC Agreement, Exhibit A.1.2.9 “Contractor’s Fee” includes all costs of Contractor providing off-site management and support for the implementation of the Job Order. The detail of Contractor Fee will provide your labor rates and fixed burden.

13. Q: Regarding Section C Tab 2: It appears you are asking for that section to be answered in under two pages and we were wondering if it were possible to extend the page limit so we are able to provide a more in-depth answer to what is being asked? I have attached a picture of the specific section I am referring to for you to reference (attached).
    A. All submittals must adhere to the RFQ requirements.

14. Q: In Section B.1 (Prime Firm Project Experience), it states: “Identify at least three projects in which the firm served as a either a job order contractor.” Was there another option you intended to include such as: (a) design-build contractor, (b) construction manager at-risk, or (3) general services contract with a not-to-exceed? For companies that may have formidable resumes successfully implementing projects like these but not
specifically under the JOC procurement vehicle, that additional latitude might give your team more detailed insight to those firm’s capabilities and accomplishments.
A. The preference is for JOC services. We will accept prior experience achieved via an alternate delivery method demonstrating the process was understood to achieve the project.

15. Q: Exhibit B mentions that the ASU Standard Form of Proposal would be issued via Addendum. Is the current proposal online the updated version?
A. Please see #3 above.

16. Q: On page 15, the following section appears to be information that will be evaluated by the ASU Selection Committee and does not require an actual response from the Design-Build Team. Will you please confirm if this is for the selection committee review criteria or if we will need to address this section. If this section needs to be addressed by the Design-Build team, please advise what the intent of the section is so that our response is appropriate.
I. Other Selection Criteria – 1 page maximum
a. Evaluation of Current and Anticipated Workload
b. Results from reference checks
c. Past ASU performance
A. Please see #10 above.

17. Q: I was looking for the standard form agreement for the upcoming term on the Job Order Contracting. I referred to this website https://cfo.asu.edu/purchasing-construction under the JOC tab, but the SFA is the 2015 version. Is there an updated version available or is this the one that will be issued?
A. The Purchasing Construction Link has been updated with the 2019 Job Order Contract Documents. Refer to https://cfo.asu.edu/purchasing-construction.

18. Q: For “Section I. Other Selection Criteria – 1 page Max”, there are three questions including 1) current and anticipated workload, 2) results from reference checks, and 3) past ASU experience. Looking for some input on how best to respond to the references, on the previous RFP there was a reference form/format and was a couple of pages.
A. Firms may use their own reference format or the attached “2019 JOC RFQ – Optional Reference Format” document.

19. Q: For Attachment C - Contractor Fee Schedule, shall this be submitted with the RFP and would be the basis for the final contract?
A. Yes, the Contractor Fee schedule will be incorporated into the JOC Agreement.

20. Q: The asterisk could indicate that the fee would be negotiated on an individual project basis and this is provided only for reference
A. Each Job Order will also be incorporated into the JOC Agreement by reference, thus any negotiated fees per project will also be incorporated into the agreement.

21. Q: Under Section 3 - Specifications and Scope of Services, the RFQ describes the JOC as "for the accomplishment of minor construction of less than two-million dollars in construction costs, emergency repair, rehabilitation, and alteration services." Yet, there are requirements and evaluation criteria referring to design, design-build, LEED Certification, etc. Will the JOC contractors be required to design buildings, and perform
the LEED Certification process for their projects? This would seem to contradict the scope elements of repair, rehabilitation and alteration.

A. This a JOC for General Construction services, not an emergency response JOC. The university has separate delivery methods for remediation services. The GCs for this JOC will be on notice to comply with all university requirements, inclusive sustainable practices, as deemed per task, by the university.

All other specifications, terms and conditions of the solicitation shall remain unchanged.

NOTE: Please acknowledge your firms' receipt of this addendum in your response to the RFQ.

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