Select the Employee Services Tab

Human Resources

University Services Building (USB)
1551 S. Rural Road, Box 876542
Tempe, Arizona 85287-5412
(480) 965-2703

Days and Hours of Operation
Mon–Fri, 8am–5pm

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Last Update: July 09, 2008

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If it's your first time here, you may want to click here first.

Otherwise, click "Course Catalog & Registration" or "Register/Catalog" next, they will take you to the place where you can begin your search for classes.
First, select OASIS from this window.

Second, type OASIS in the Search for window.

Third, click the search button.
Click on a select button to view a class description.
Here is more information about this course:

Course Description

This class is for Undergraduate Power Users. The course will cover the basic Admissions business processes so they will be done in PeopleSoft. Included in the class:

- Add a prospect
- Add applicant
- Assign application
- Assign Recruiter
- Communicate with prospects
- Review Prospect
- Test results
- Test results - grad
- Education and evaluation

The class runs over several days, with half of the Admissions staff attending in the morning, the other half attending in the afternoon. Attendance at all sessions is required.

Participation required in all of the ½ day sessions

By invitation only

Course Data

Delivery Method: CLASSROOM
Course Code: OAISSE0010
Course URL: https://oasis.asu.edu/employee/first?COURSEID=employee&CODE=OAISSE0010
Instructor: KAREN HIRSE
Hours: 12.00
Sections: 0

Click "See Schedule" for time, date, and location of classes.
Class List

To sort the table: Select the category to sort by from the pull-down menu, then click the "Sort Now" button. For more information on a particular class, click on the "SELECT" icon to its left.

<table>
<thead>
<tr>
<th>Campus</th>
<th>Course Code</th>
<th>Class Name</th>
<th>Start Date</th>
<th>End Date</th>
<th>Last Day to Enroll</th>
<th>Start Time</th>
<th>End Time</th>
<th>Sessions</th>
<th>Available Seats</th>
<th>Number Wait Listed</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEMPE</td>
<td>OA206003</td>
<td>OASE206003: Undergraduate Power User</td>
<td>09/01/2006</td>
<td>09/03/2006</td>
<td>09/01/2006</td>
<td>08:00 AM</td>
<td>12:00 PM</td>
<td>12</td>
<td>13</td>
<td>9</td>
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<td>08:00 AM</td>
<td>08:30 PM</td>
<td>5</td>
<td>10</td>
<td>9</td>
</tr>
</tbody>
</table>

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page generated Fri, 15 Aug 2006 0:13:31 UTC

Click the select button to view class information and for a link to logon to register.
Here is more information about this course:

Course Description
This class is for Undergraduate Admissions Power Users. The course will cover the basic Admissions business processes as they will be done in PeopleSoft. Included in the class:

- Add a prospect
- Add applicant
- Maintain application
- Assign Recruiters
- Communicate with prospects
- Review Prospects
- Test results
- Homework - grad
- Education and evaluation

This class runs across several days, with half of the Admissions staff attending in the morning, the other half attending in the afternoon. Attendance at all sessions is required.

Participation required in all of the 3-1/2 day sessions

By invitation only.

Course Data
Delivery Method: CLASSROOM
Course Code: OASIA310
Instructor: KEVIN SELE
Start Date: 12/00
Sections: 0

To register, or get on the waiting list, click here.
PLEASE NOTE: Use your Affiliate ID (the one that begins with 100) not your ASUID when registering. You can find this number on your sun card.