Welcome to ASU.

Your workplace to innovate and thrive.
Welcome to the diverse and talented Sun Devil community of students, faculty and staff. You are joining a university that defines success by whom it includes and how they succeed. We are confident your skills, knowledge, experience and innovative ideas will help us advance our commitment to building a culture of inclusion and excellence.

The entire Office of Human Resources is here to help.

Michael G. Latsko
Vice President and Chief Human Resources Officer
Office of Human Resources
We are excited you are joining a comprehensive public research university and an employer of choice. Learn about your training requirements and benefits on orientation day.

Benefits and retirement enrollment

Review your options and complete the enrollment process within 30 days of your hire or eligibility date. Faculty and academic personnel: Your 30-day enrollment period may start before your contract date. Please refer to your offer letter or hiring manager about your enrollment deadline.

☐ Benefits enrollment.
☐ Retirement enrollment.

Your first week at ASU

All faculty, staff and student employees must complete action items and training within the first week of employment.

☐ Verify and update your contact details, emergency contact information, employee self-disclosure data and form I-9 eligibility.
☐ Order your ASU ID.
☐ Pick up a temporary parking permit for your first two weeks at a Parking and Transit Services location. This is only available to faculty and staff.

Upskill with LinkedIn Learning in Career EDGE

Get fit at a Sun Devil Fitness Complex
Mandatory training

All faculty, staff and student employees must complete the following training within 30 to 90 days from your hire date.

- Arizona public service policy. One-time training.
- ASU – Inclusive Communities. One-time training.
- ASU – Information security training.
- ASU – Preventing harassment and discrimination.
- Fire safety and prevention.

When you thrive, we do, too.
Employee perks and resources

Discounts and rewards
- ASU Gammage
- Employee discounts
- Sun Devil Athletics
- Sun Devil Bookstores | employees receive 10% discount
- Sun Devil Rewards
- The New York Times
- The Wall Street Journal

Professional development
- ASU Career EDGE
- Green Devil Guidebook
- Military@ASU
- Office of Inclusive Excellence
- Staff Council
- SUN Award
- Tuition reduction

News and events
- ASU Events
- ASU News

Wellness
- Employee Assistance and Wellness
- Employee Health
- Family Resource Guide
- Sun Devil Fitness Complexes
Contacts
ASU information | contact.asu.edu | 855-278-6060

ASU Police | police.asu.edu | 480-965-3456; emergencies: 911

ASURITE activation | asu.edu/asurite

ASU Experience Center | uto.asu.edu/ExperienceCenter | 855-278-5080
or 480-965-2100

ASU hotline | cfo.asu.edu/asu-hotline | 877-786-3385

Employee Health | employeehealth.asu.edu | 602-496-1917

Employee Wellness | cfo.asu.edu/eao-wellness | 480-965-2271

Knowledge Enterprise Development | research.asu.edu | 480-965-1225

My ASU | my.asu.edu. View employment information under the
My Employment tab.

New employee orientation | cfo.asu.edu/new-employee-orientation

Office of Human Resources | cfo.asu.edu/hr
Faculty: 480-727-9900 | Staff: 855-278-5081

Office of the President | president.asu.edu | 480-965-8972

Parking and Transit Services | parking.asu.edu | 480-965-6124

Payroll calendars | cfo.asu.edu/payroll

Sun Devil Card Services | cfo.asu.edu/cardservices | 480-965-2273

Office of University Rights and Responsibilities | urr.asu.edu | 480-965-5057

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