



## Request for wire transfer

This document gathers all the necessary information to complete a wire payment transaction. Wire payments are reserved for foreign suppliers. Please complete all applicable fields.

[Submit the wire transfer form and questions](#) to Accounts Payable.

Section one — domestic wire information	
Please complete this section if the wire will be sent to a U.S. bank. Otherwise, proceed to section two.	
Bank name	
Bank city and state	
ABA/routing number	
Beneficiary account number	
Beneficiary account name	
Purpose of the payment	

Section two — international wire information	
Please complete this section if the wire will be sent to a bank <u>outside</u> of the U.S.	
Bank name	
Bank city and country	
Branch name	
Branch code	
SWIFT/bank code <sup>1</sup>	
Beneficiary account number/IBAN <sup>2</sup>	
Beneficiary account name	
Intermediary bank name <sup>3</sup>	
Intermediary city and country <sup>3</sup>	
Intermediary SWIFT/bank code <sup>3</sup>	
Intermediary account number <sup>3</sup>	
Purpose of the payment	

<sup>1</sup> The bank code is the ABA/routing number for domestic wires and the SWIFT code for international wires.

<sup>2</sup> Please use the International Bank Account Number if it is available for international wires. The IBAN includes the account information and additional details to increase the fund's transfer efficiency. If an IBAN is not available, please use the account number.

<sup>3</sup> Please provide the intermediary bank, if applicable. The intermediary bank is also known as the correspondent bank. The intermediary facilitates the transaction if Bank of America does not work directly with the beneficiary's bank.

Supplier contact information	
Name	
Title	
Phone number	
Email address	