Authorization to use the ghost card for airfare

Submit this request to authorize airfare for ASU business travel to be purchased with the ghost card on file with Anthony Travel.

Traveler details

_____
Traveler's name — for group travel, attach a list of travelers' names

_____
Travel purpose

_____
Origin or destination — city, state and country if not the U.S.

_____
Estimated dates of travel

_____
ASU affiliation — employee, student, interviewee, consultant, etc.

Department details

_____
Billing cost center and program, gift, grant or project worktag

_____
ASU department Optional worktags

_____
Contact name Phone number

_____
Additional comments

Travel approval — cost center or grant manager

_____
Printed name Date

_____
Signature

ASU travel service center approval

_____
Printed name Date

_____
Signature