



Company information: Arizona State University

Pay begin date: mm/dd/yyyy Pay end date: mm/dd/yyyy

Paycheck number — displayed for self-serve employee statements and a check to cash. Look at the bottom of the self-serve statement under net pay distribution to locate the paycheck number.

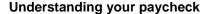
Check date — the date paid.

One of the following titles describes your payroll pay group and appears in the general section of your paycheck statement:

- A12 academic 12 months.
- ACD academic.
- GRD graduate.
- HRY hourly.
- SAL salaried.
- STH student-hourly.

General	Tax data — Arizona resident
Information about the department, home address, pay rate and work location. It can also include:	 This information is used to calculate the paycheck. Additional amount, if requested, on your W-4 form. Additional percent, if requested on your W-4 form. AZ additional amount — appears as \$\$.\$\$. AZ percent tax gross — for example, 10% will appear as 10.000. Federal allowances from your W-4 form. Federal marital status from your W-4 form.
Paycheck summary	Earnings
Federal taxable gross The summary displays the current and year-to-date taxable wages for tax purposes. Gross earnings The summary displays current and year-to-date total gross earnings before non-taxable items are subtracted to adjust the wages down to the total federal taxable wage amount. The federal taxable wage amount is the number of wages the system calculates tax withholding for federal and state taxes.	Earnings represent the total gross amount of hourly, overtime, salary, student hourly regular and other supplemental payments. Note: The compensation earned will not add to the total gross hours and amounts at the bottom of the earnings box. These balances are informational and are not reflected in the totals. Here are a few of the most commonly seen earning types with an explanation of how they are paid:
Net pay The summary displays the total net pay or cash paid. The amount represents the total money due.	Compensation 1.5 — 1 and a half times Hours rate and amount earned for workings over time.

Financial Services 10/03/2022 1





Total deductions

The summary displays the total deductions, excluding tax withholdings.

Total taxes

The summary displays the total federal and state taxes withheld for the current paycheck and year-to-date.

Note: Direct deposit amounts are located under net pay distribution at the bottom of your paycheck statement if this is elected.

Special note: The prior year-to-date totals do not appear when "view a different paycheck" is selected.

Compensation adjustment

This is the amount deducted from the compensation earned balance and paid to the hourly employee. A compensation adjustment will appear on the same paycheck as overtime for the same number of hours and dollars.

Compensation earnings

Hours, rate and amount earned for working overtime.

Holiday — H

Hours, rates and amounts are displayed for eligible hourly employees who are paid for the holiday.

Hourly

Hours, rates and amounts are displayed for hourly paid employees.

Overtime

Hours, rate — 1.5 x base rate — and the amount are displayed for hourly paid employees.

Overtime straight

Hours worked are paid at the base straight time rate.

Regular

This year-to-date amount is loaded into the pay record. This information is needed for the W-2.

STH

Hours, rates and amounts are displayed for hourly student employees.

Taxes

Federal and Arizona state taxes displayed have been deducted from the paycheck. The following are displayed.

- Federal income tax FICA EE.
- Old age survivor's disability insurance OSADI tax.
- Medicare tax MED EE.

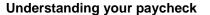
The EE means withheld from the employee. The system also stores the ER — employer — tax contributions.

Before-tax deductions

Here are a few of the most commonly seen before-tax benefits deduction types:

- 457 deferred compensation.
- ASRSP1: ASRS service purchase plan 1.
- **DP01** Delta dental.
- EPO3 United HealthCare medical.
 FSA_DEPEND flexible spending child and adult.
- FSA_HEALTH flexible spending healthcare.
- **PARKTB** parking Tempe pre-tax.
- VISI Avesis vision.
- **VOL_403B** voluntary 403b.

Financial Services 10/03/2022 2





Paycheck deductions	After-tax deductions
Paycheck deductions will display all before and after-tax amounts deducted from the paycheck. Also displayed are the amounts ASU has contributed for non-taxable or as a pre-tax benefit — PTaxBen.	Here are a few of the most commonly seen after- tax deduction types: • ASRS_LTD — long-term disability. • DLF_HRTFRD — Hartford dependent life insurance. • GARN — wage garnishment. • MH&A — MetLife home and auto. • PARKDA — parking downtown after tax. • SRC — student recreation center. • STD1 — short-term disability, UNUM or Provident standard 750.
Employer-paid benefits	Leave balances
The descriptions and amounts in this section display ASU's contribution toward benefits and do not affect annual taxable wages. Here are a few of the most commonly seen employer-paid benefits types: • ASRS_PLAN — Arizona State Retirement System plan. • BLIFE — basic life insurance. • DP01 — Delta — dental. • EP03 — United Health Care — medical. • LTD3 — Hartford long-term disability. • RASL — retiree accumulated sick leave. WORK_COMP — workers' compensation.	Compensatory, sick and vacation time year-to-date amounts are reflected.

Net pay distribution

The paycheck or advice number is displayed with the following information:

- **Amount deposited** the amount deducted from net pay.
- Account number identifies where the funds are deposited.
- Account type identified as checking, savings or both if it's elected to be deposited in multiple account types.
- Bank ID identifies the bank routing number where the funds are sent.

Financial Services 10/03/2022 3