



# October 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 <b>Month End Close</b> On-cycle payroll interface	6 P-Card interface F and A encumbrance Reset a.m.	7 ASC, Risk Management and Netcom allocations
8	9	10	11	12	13 P-Card interface F and A encumbrance Reset a.m.	14 ASC, Risk Management and Netcom allocations
15	16	17	18	19 On-cycle payroll interface	20 P-Card interface F and A encumbrance Reset a.m.	21 ASC, Risk Management and Netcom allocations
22	23	24	25	26	27 P-Card interface F and A encumbrance Reset a.m.	28 ASC, Risk Management and Netcom allocations
29	30	31				

**Items running Monday–Friday**

- A/P check run.
- Cash receipting.
- Concur integrations.
- Facilities and administrative charges — post in real-time with expenses.
- Travel check run.