



November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 On-cycle payroll interface	3 P-Card interface F and A encumbrance Reset a.m.	4 ASC, Risk Management and Netcom allocations
5	6 Month end close	7	8	9	10 Veterans Day P-Card interface F and A encumbrance Reset a.m.	11 ASC, Risk Management and Netcom allocations
12	13	14	15	16 On-cycle payroll interface	17 P-Card interface F and A encumbrance Reset a.m.	18 ASC, Risk Management and Netcom allocations
19	20	21	22	23 Thanksgiving	24 Thanksgiving P-Card interface F and A encumbrance Reset a.m.	25 ASC, Risk Management and Netcom allocations
26	27	28	29	30 On-cycle payroll interface	P-Card interface F and A encumbrance Reset a.m.	ASC, Risk Management and Netcom allocations

Items running Monday–Friday

- A/P check run.
- Cash receipting.
- Concur integrations.
- Facilities and administrative charges — post in real-time with expenses.
- Travel check run.