March
2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 P-Card interface F and A encumbrance Reset a.m.	2 ASC, Risk Management and Netcom allocations
3	4	5	6 **Month end close**	7 On-cycle payroll interface	8 P-Card interface F and A encumbrance Reset a.m.	9 ASC, Risk Management and Netcom allocations
10	11	12	13	14	15 P-Card interface F and A encumbrance Reset a.m.	16 ASC, Risk Management and Netcom allocations
17	18	19	20	21 On-cycle payroll interface	22 P-Card interface F and A encumbrance Reset a.m.	23 ASC, Risk Management and Netcom allocations
24	25	26	27	28	29 P-Card interface F and A encumbrance Reset a.m.	30 ASC, Risk Management and Netcom allocations
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Items running Monday–Friday
- A/P check run.
- Cash receipting.
- Concur integrations.
- Facilities and administrative charges — post in real-time with expenses.
- Travel check run.