



December 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 On-cycle payroll interface	2 P-Card interface F and A encumbrance Reset a.m.	3 ASC, Risk Management and Netcom allocations
4	5	6 Month end close	7	8	9 P-Card interface F and A encumbrance Reset a.m.	10 ASC, Risk Management and Netcom allocations
11	12	13	14	15 On-cycle payroll interface	16 P-Card interface F and A encumbrance Reset a.m.	17 ASC, Risk Management and Netcom allocations
18	19	20	21	22	23 Winter holiday P-Card interface F and A encumbrance Reset a.m.	24 ASC, Risk Management and Netcom allocations
25	26 Winter holiday	27	28	29 On-cycle payroll interface	30 P-Card interface F and A encumbrance Reset a.m.	31 ASC, Risk Management and Netcom allocations

Items running Monday–Friday

- A/P check run.
- Travel check run.
- Cash receipting.
- Concur integrations.
- Facilities and administrative charges — post in real-time with expenses.