

## Zero Waste event vendor agreement

Dear vendor,

**Arizona State University is committed to sustainability.** To support the university commitments, [ ] is working to become a zero-waste event. As a vendor, you can help us achieve this by reducing the amount of waste created at this event, and providing reusable or easily recyclable promotional items.

**The following items are prohibited for distribution at [ ]:**

1. Single-use non-recyclable marketing items such as beach balls, bracelets, stress balls.
2. Pre-packaged food such as candy or chips.
3. Styrofoam, expanded polystyrene.
4. Single-use plastic bags such as grocery bags.
5. Plastic-wrap, cling wrap, stretch wrap.
6. Plasticized, waxy-coated, metal-lined, or hybrid paper products.

**As a vendor, you agree to the following:**

1. Adhere to the prohibited items list.
2. Take back any waste from your booth, including cardboard, plastic packaging.
3. Distribute items that are reusable or recyclable.

There are additional steps you can take to reduce the amount of waste created at this event. Consider the following guidelines:

- Have a plan for how you will properly dispose of all materials you are bringing to the event.
- If providing information sheets, consider printing one sheet and encouraging event attendees to photograph it.
- Limit giveaways | Consider the environmental impact of prizes and packaging. Provide giveaways like reusable shopping bags or water bottles to help to support ASU's sustainability goals.

**As a vendor participating in [ ], I agree to support ASU's sustainability goals by reducing the amount of waste I create at the event and taking any waste I create back to my workplace for proper recycling or disposal.**

Vendor business name: \_\_\_\_\_

Employee attending the event: \_\_\_\_\_

Signature \_\_\_\_\_ printed name and date

**Thank you again for your help in our waste reduction efforts!**