**Building permit application**

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| **Permit type: Select       Campus name: Select**  **Existing permit #:       Addendum #:**  **HW–Hot Work** (Hot Work requires a photo ID and Structural Welding requires certifications and photo ID)  **RK–Record keeping review  OP– Other permit type:**  **CPMG**: Email permit application to: [ConstructionSupportServices@asu.edu](mailto:ConstructionSupportServices@asu.edu). Place construction documents in the Project Folder located at: T:\Shared\Projects\Open Projects.  **Facman**: Email permit application, drawings and applicable manufacturer’s specifications to: [ConstructionSupportServices@asu.edu](mailto:ConstructionSupportServices@asu.edu). Construction documents that are too large to email may be placed in the FM Construction Team Folder located at: R:\FM Construction Team.  ASU’s permit and inspection requirements are available at: <http://cfo.asu.edu/fdm-bldg-permit-requirements> | | | | | | | | | |
| **Project information** | | | | | | | | **Request date:** | |
| **Bldg name/area:** | | | | | | **Bldg #:** | | **Room(s):** | |
| **Work order#:** | **ASU project#:** | | | **Project start date:** | | | | **Completion date:** | |
| **Current use of area:** | | | | **Use of remodeled area:**  **(If remodeled area is a lab, provide lab details)** | | | | | |
| **Project scope:** | | | | | | | | | |
| **Air quality:** Will project include installation/replacement of fuel burning equipment? (Ex: furnaces/generators) YesNoEmail specifications to EHS. | | | | | | | | | |
| **Demolition:** Will demolition project consist of wrecking any load-supporting structural member? YesNoEmail NESHAP notification to CSS. | | | | | | | | | |
| **Drywell:** Will project include a new drywell installation, drywell closure or other type of drainage system installation? Yes No | | | | | | | | | |
| **Dust control:** Provide the square footage of area that will be disturbed **S/F**. Projects that have dust generating activities that disturb surface area of 1/10 acre or more require a Maricopa Dust Permit to be submitted to CSS | | | | | | | | | |
| **Stormwater:** Provide the square footage of construction activities (clearing, grading, excavating) that will cause land disturbance **S/F.** Projects that disturb land area equal to or greater than one or more acres of land require a State Stormwater Permit (CGP), provide a copy to CSS. | | | | | | | | | |
| **Special Inspection (SI):** Are Special Inspections required? Yes No(If yes, provide a sealed SI certificate with construction documents to CSS when submitting for permit) | | | | | | | | | |
| **Project estimation:** Is this project estimated to be at or over $250,000.00? Yes No | | | | | | | | | |
| **ASU project manager:** | | | | | | | | **Cellphone:** | |
| **Design professional name and email:** | | | | | | | | | |
| **Contractor:** | | | **ROC#:** | | | | | **Phone:** | |
| **Superintendent name:** | | | **Email:** | | | | | **Cellphone:** | |
| **Plan review** | | **Signature** | | | **Date** | | **Comments** | | |
| **Asbestos Services** | |  | | |  | |  | | |
| **Building Code and ADA** | |  | | |  | |  | | |
| **EHS–Air Quality** | |  | | |  | |  | | |
| **EHS–Biosafety and Lab Safety** | |  | | |  | |  | | |
| **EHS–Fire Safety** | |  | | |  | |  | | |
| **Food Safety & Health Sanitarian** | |  | | |  | |  | | |
| **Plan review notification comments** | | | | | | | | | |
| **ADA/Accessibility** | |  | | | **Office of the University Architect** | | | |  |
| **Facman** | |  | | | **University Facilities Records Mgmt** | | | |  |
| **Parking and Transit** | |  | | | **Enterprise Technology** | | | |  |

**Construction Support Services**