

**Lab coat label information:**

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Select the lab coat laundering drop-off or pick-up location

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Department mail code

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Full name of the lab coat owner, primary investigator or laboratory.

\_\_\_\_\_ I have read and understand that ASU EHS or Mission Linen is not responsible for damaged or lost coats.

Note: Previously laundered lab coats do not require another completed form.

Lab coat laundering process:

1. Place non-contaminated lab coats and this completed contact form in a sealable bag.
2. Put the bag in your department's designated laundry bin no later than 8 a.m. on Tuesdays.
3. Laundered lab coats are available for pick-up the following week, from 4.p.m. Wednesday to 4 p.m. Friday.
4. Pickup your cleaned lab coat no later than 4 p.m. Friday.

Before lab coat laundering:

- ensure the coat is not contaminated
- remove all items from the coat pockets

Do **not** place lab coats contaminated with these materials in laundry bins:

- biological
- chemical
- radioactive

If the lab coat cannot be safely decontaminated to launder, or if you need to use a lab coat while it is at the laundry, contact ASU Environmental Health and Safety or call 480-965-1823.

Contact EHS or call 480-965-1823 if you have any questions.