

Special Event Emergency Medical Services requirement guide

When an organization or entity is planning to conduct a special event on ASU property, it is required to meet all ASU Safety Teams stipulations and requirements. Emergency medical services may be required to be on site for special events if the event meets the criteria set forth below. An EMS risk assessment will be conducted by the ASU Safety Teams for special events. If the total score of the EMS risk assessment is equal to or greater than three, an EMS team is required to be on site. If the score is equal to or greater than five, two EMS teams (at a minimum) will be required to be on site. At least one EMS team must be on site the entire duration of the events operational hours if the score is equal to or greater than five.

Add scores 0-2 for each of the five categories.

Variable	Points		
	2	1	0
Weather	>100° F (Predicted heat index) *If event is outside	90°-99° (Predicted heat index) *If event is outside	<89° or climate controlled environment *Event is completely inside
Peak attendance	>3,001	1,001 – 3,000	≤1,000
Alcoholic beverages served	-	Yes	No
Majority crowd age	Older adults (60+)	Children (0-17)	Adults (18-59)
Sports activities present	Professional level or any contact sports	Club level or any noncontact sports	None

High risk event: total score ≥5, or scores “2” in two different categories.

Required minimum of two EMS teams on site; consider staffing with additional EMS supervisor.

Intermediate risk event: total score 3, 4, or a score of “2” in any category.

Required minimum of one EMS team on site; ASU Safety Teams may suggest two EMS teams.

Low risk event: total score <3 and no single category with a score of “2”.

ASU EMS can provide services if requested by the event coordinator.

Contact information:

For ASU EMS General Questions or inquiries please [email](#) ASU EMS.