

Environmental Health and Safety Laboratory Close-out Inspection

This inspection is required for all lab closeouts and moves, and complies with the EHS Laboratory Start-up and Close-out policy [EHS405](#). This form is required whenever a lab moves to a new location, leaves ASU, ceases operation, or when piece of equipment is removed from a lab for disposal, transferred to another lab, owner or to ASU Surplus. Return completed form to asuehs@asu.edu.

Note: For shared use laboratories do not include equipment or chemicals assigned only to other registered laboratories.

Laboratory location information

Building and room number: _____ Department: _____

PI, Department or Project Manager: _____ Telephone number: _____

Email: _____

Equipment

Is there any equipment being left in the lab? | Check the appropriate box Yes No

Describe each item and detail any possible contamination concerns below:

Biologicals

Have the following items been removed from the lab? | Check the appropriate boxes below:

Biologicals Yes No | Biohazardous waste Yes No

Chemicals

Have the following items been removed from the lab? | Check the appropriate boxes below:

Chemicals Yes No | Chemical waste Yes No

Radiation

Have the following items been removed from the lab? | Check the appropriate boxes below:

Lasers or equipment Yes No | Radiologicals Yes No | Radiological waste Yes No

Cylinders

Have all cylinders been removed? | Check the appropriate box | Yes No

Inspectors Comments:

Inspected by _____ Date _____