

[Click for Instructions](#)

View By:

Date:

[<< Previous Week](#)

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Reported Hours: 26.50 Hours Scheduled Hours: 0.00 Hours

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From Monday 08/20/2007 to Sunday 08/26/2007

Timesheet

This total is week, shows after submitted

Mon 8/20	Tue 8/21	Wed 8/22	Thu 8/23	Fri 8/24	Sat 8/25	Sun 8/26	Total	Time Reporting Code		
9.00	9.00	8.50		2			26.50	HRY - Reg Hours	-	+
				3				CTH - Comp Time Taken Hou	-	+
				4				VAH - Vacation Hourly	-	+

These should total what the employee works daily, IE "8", "10" "11" "12"

A new line for each entry

Use "+" to add line "-" to remove

[Reported Time Status - click to hide](#)

Select	Date	Status	Total	Time Reporting Code	Comments
<input type="checkbox"/>	08/20/2007	Approved	9.00	HRV	
<input type="checkbox"/>	08/21/2007	Needs Approval	9.00	HRV	
<input type="checkbox"/>	08/22/2007	Needs Approval	8.50	HRV	

[Select All](#)

[Deselect All](#)

[Reported Hours Summary - click to view](#)

[Balances - click to view](#)

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[Time Management](#)

[Return to Select Employee](#)