The thesis director: A regularly-appointed member of the ASU faculty, chosen by the student. The director should be a person with professional expertise in the thesis area. He or she will:

- help the student define an appropriate scope for the project
- set forth clear expectations for project length, criteria for assessment, and other conditions and assumptions informing research in the discipline
- help the student identify academically appropriate second reader
- help the student identify the necessary resources to undertake the project
- convey project goals, expectations, and criteria for assessment to her/his thesis committee colleagues
- be prepared to meet with the student regularly (at least once a week) throughout the project
- read and comment on drafts of the thesis as it develops
- chair the students' thesis defense
- assign grade to project after completion and defense of thesis
- participate in University Honors College graduation ceremonies

The thesis director should expect to be in residence at ASU (i.e., not on leave or sabbatical) for the duration of the thesis; exceptions must be requested by the thesis director and approved by the UHC.

*Thesis Directors PLEASE NOTE:

XXX 493 & the Z Grade Option

The assignment of a “Z” grade indicates that a project is in progress. All Honors Thesis coursework requires a “Z” grade option. The Z grade delays placement of any final grade on a student’s transcript until the thesis is completed and successfully defended. At that time, a change of grade form is submitted by the student’s thesis director and department for each semester of thesis enrollment. All thesis credits then appear with the grade assigned on the transcript. The Honors College will be glad to answer any questions your department may have. Please call 965-2359 and speak to Dennis LeForce if you need further guidance with grade assignment policies or procedures.