CONSTITUTION

No significance is to be attached to the use of masculine or feminine gender in the Constitution/Bylaws of the Business College Council (hereafter referred to as the BCC). Each designation of gender shall be construed to include the others where appropriate.

Title I
Mission Statement

1.1 The mission of the Business College Council of Arizona State University is to offer students an opportunity to become involved in the College of Business, to inform students about matters regarding the College of Business, to represent business students to Associated Students of Arizona State University, to increase faculty-student relations within the College of Business, to recognize outstanding student and faculty achievements, and to offer students an opportunity to learn, grow, and develop leadership and professional skills.

Title II
Membership

2.1 Membership shall include the president, the executive board, one (1) representative of each business organization, and 2 senators from ASASU.

2.2 Membership shall be open to all students, regardless of class standing or GPA, who have an interest in a field of business.

Title III
Organization of the Business College Council

Article 1: Executive Board

1.1 The Executive Board of the BCC shall consist of the following:

President
Assistant to President
Executive Vice President
Assistant to Executive Vice President
Faculty Advisors
Vice President of Finance
Vice President of Marketing
Vice President of Activities
Vice President of Corporate Communications
Vice President of Publications
Assistant Vice Presidents (5)
Business College Senators (2)

Article 2: The Executive Committee
2.1 The Executive Committee shall consist of the following:
   President
   Assistant to President
   Executive Vice President
   Assistant to Executive Vice President
   Faculty Advisor

2.2 Powers of the Executive Committee
   A. The Executive Committee has the authority to make emergency decisions when other officers are unavailable to vote.
   B. Any decision by the Executive Committee must be unanimous.

2.3 No Executive Committee officer may concurrently be an executive officer of any organization recognized by and affiliated with the Business College Council of Arizona State University.

Article 3: The General Board

3.1 The General Board of the BCC shall consist of the following:
   A. BCC Executive Board
   B. BCC directors and appointees

3.2 No General Board officer may concurrently be an executive officer of any organization recognized by and affiliated with the Business College Council of Arizona State University.

Article 4: The Council

4.1 The Council shall consist of the following:
   A. BCC General Board
   B. Organization Presidents
   C. BCC Representatives
   D. BCC general members

Article 5: Hierarchy

President
   Assistant to President
4.1 Duties and descriptions for the Executive Board are as follows:

**Article 1: Duties of the President**

1.1 The duties of the President of the Business College Council of Arizona State University shall include but not be limited to:

A. Term of office is one (1) academic semester.

B. Representing the Council to the University community including, but not limited to, the administration, faculty, ASASU, and all other college councils and organizations.

C. Serving as primary liaison between organizations within the College of Business and between the Business College Council and the organizations of the College of Business.

D. Serving as a voting member of the Executive committee.
E. Serving as Chairperson and voting member (in the event of a tie), of the Executive Board.

F. Representing the Student Body of the College of Business at College of Business functions including, but not limited to, the following:
   1. College of Business Graduation Convocation
   2. College of Business Orientation Sessions

G. Conducting all Council meetings.

H. Establishing and communicating all yearly goals and objectives prior to start of the forthcoming academic year, with consent by majority vote of the Executive Committee.

I. Holding summer Executive Meetings as often as required.
   1. If the President is not available in the summer months, this duty shall fall to the next highest ranking officer available as outlined in the Constitution.

J. Attending all General meetings, Executive meetings, President's meetings, and Council events.

K. Holding a minimum of one (1) office hour per week.

L. Serving as the representative or appointing a representative to the College Council Assembly.

M. Reviewing and either reinstating or removing suspended members from the Council.

1.2 The President shall create such offices as he/she deems necessary to carry out his/her duties and responsibilities and to appoint such individuals as he/she deems qualified to said offices. Presidential action shall be reported by the President to the Executive Committee for confirmation.

Article 2: Duties of Assistant to the President

2.1 The duties of the Assistant to the President of the Business College Council of Arizona State University shall include but not be limited to:

A. Term of office is one (1) academic semester.

B. Representing the Council to the University community including, but not limited to, the administration, faculty, ASASU, and all other college councils and organizations.
C. Serving as a voting member of the Executive committee.

D. Assisting in all other presidential responsibilities as necessary.

**Article 3: Duties of the Executive Vice President**

3.1 The duties of the Executive Vice President of the Business College Council of Arizona State University shall include but not be limited to:

A. Term of office is one (1) academic year.

B. Managing the Vice Presidents of the Business College Council and monitoring their progress over the course of the academic year.

C. Assuming the duties of the Council President in his/her temporary absence.

D. Succeeding to the Council presidency in case of permanent or prolonged vacancy in that office.

E. Serving as a voting member of the Executive committee.

F. Serving as a voting member and Vice Chairperson of the Executive Board.

G. Attending all General meetings, Executive meetings, and Council events.

H. Holding bi-weekly staff meetings, whose attendance shall include five (5) Council Vice Presidents and five (5) Assistant Vice Presidents.

3.2 The Executive Vice President is responsible for but not limited to:

A. Conducting the daily operations of the Council.

B. Appointing an Administrative Assistant to the Council.

C. Organizing and chairing special committees.

D. Assigning Chairpersons of special committees as needed.

**Article 4: Duties of Assistant to Executive Vice President**

4.1 The duties of Assistant to Executive Vice President of the Business College Council of Arizona State University shall include but not be limited to:

A. Term of office is one (1) academic year.

B. Managing the Vice Presidents of the Business College Council and monitoring their progress over the course of the academic year.

C. Serving as a voting member of the Executive Committee.
D. Assisting in all of the Executive Vice Presidents other responsibilities as necessary.

Article 5: Faculty Advisor

5.1 The faculty advisor of the Business College Council of Arizona State University has a role consisting primarily of support, guidance, and communication, and is required to be an Executive Board member of the council. The advisor serves as an important counselor for students in the Council and as a liaison between the council and the Dean's Office. The faculty advisor provides both motivation and direction for the Executive Board and the Council.

5.2 The duties of the Faculty Advisor of the Business College Council of Arizona State University shall include but not be limited to:

A. Representing the Council to the University community including, but not limited to, the administration, faculty, and staff of the College of Business.

B. Serving as a voting member of the Executive Board

C. Assisting the BCC Executive Board Members in establishing and communicating all yearly goals and objectives prior to the start of the forthcoming academic year.

Article 6: Duties of the Vice President of Finance

6.1 The duties of the Vice President of Finance of the Business College Council of Arizona State University shall include but not be limited to:

A. Term of office is one (1) academic year.

B. Planning, coordinating and executing in an efficient and effective manner, the mission and goals of the departments assigned to him/her as outlined in the Bylaws. The Vice President of Finance is further responsible for the fiscal management of the departments.

C. Serving as a voting member of the Executive Board.

D. Attending all General meetings, Executive meetings, staff meetings, and Council events.

E. Communicating with Executive Vice President on weekly basis.

6.2 The Vice President of Finance is responsible for but not limited to:

A. All financial matters pertaining to the Council.

B. Keeping all financial records of the Council in accordance with Generally Accepted Accounting Principles and in the best interests of the Council.

C. Signing all Council expenditures made by check.
D. Assisting the President in budgetary matters with Associated Students of Arizona State University.

E. Handling, signing, inputting, following up on, and picking up all requisitions through Associated Students of Arizona State University.

6.3 The Vice President of Finance shall appoint and suspend all directors, chairpersons, and committee members within his/her staff.

A. Directors to be appointed shall include but not be limited to:

1. Assistant Vice President of Finance

6.4 The Vice President of Finance shall report at each Executive board meeting the balance of Council funds.

Article 7: Duties of the Vice President of Activities

7.1 The duties of the Vice President of Activities of the Business College Council of Arizona State University shall include but not be limited to:

A. Term of office is one (1) academic year.

B. Planning, coordinating and executing in an efficient and effective manner, the mission and goals of the departments assigned to him/her as outlined in the Bylaws.

C. Serving as a voting member of the Executive Board.

D. Attending all General meetings, Executive meetings, Staff meetings, and Council events.

E. Communicating with Executive Vice President on weekly basis.

7.2 The Vice President of Activities is responsible for but not limited to:

A. Organizing social activities (minimum of one per semester) for all business students.

7.3 The Vice President of Activities shall appoint and suspend all directors, chairpersons, and committee members within his/her staff.

A. Directors to be appointed shall include but not be limited to:

1. Assistant Vice President of Activities

Article 8: Duties of the Vice President of Marketing

8.1 The duties of the Vice President of Marketing of the Business College Council of Arizona
State University shall include but not be limited to:

A. Term of office is one (1) academic year.

B. Planning, coordinating and executing in an efficient and effective manner, the mission and goals of the departments assigned to him/her as outlined in the Bylaws.

C. Serving as a voting member of the Executive Board.

E. Attending all General meetings, Executive meetings, Staff meetings, and Council events.

F. Communicating with Executive Vice President on weekly basis.

8.2 The Vice President of Marketing is responsible for but not limited to:

A. Promoting the events and affairs of the Council.

B. Soliciting sponsorship and articles for BCC publications and events.

C. Conducting interviews for BCC publications.

D. Assisting the Vice President of Publications in the organization and layout of all BCC publications.

E. Providing pricing structures for the State Press advertisements to all BCC vice presidents initiating publicity.

F. Constructing and posting of flyers.

G. Policing of all flyers in the two business buildings to ensure that all flyers are in accordance with the BCC flyer policy as stated in the Bylaws.

H. Researching and exploring all advertising possibilities for the BCC.

I. Solicitation of sponsorships for BCC events.

J. Maintaining all files of past internal and external communication.

8.3 The Vice President of Marketing shall appoint and suspend all directors, chairpersons, and committee members within his/her staff.

A. Directors to be appointed shall include but not be limited to:

1. Assistant Vice President of Marketing

Article 9: Duties of the Vice President of Publications
9.1 The duties of the Vice President of Publications of the Business College Council of Arizona State University shall include but not be limited to:

A. Term of office is one (1) academic year.

B. Planning, coordinating and executing in an efficient and effective manner, the mission and goals of the departments assigned to him/her as outlined in the Bylaws.

C. Designing, Updating, and maintaining the Business College Council website as necessary.

D. Working with other council executives to obtain information about upcoming events in order to effectively promote these events.

9.2 The Vice President of Publications is responsible for but not limited to:

A. All duties associated with the Business College Council website.

B. Managing all information involved in a semesterly publication by the Business College Council.

9.3 The Vice President of Publications shall appoint and suspend all directors, chairpersons, and committee members within his/her staff.

A. Directors to be appointed shall include but not be limited to:

1. Assistant Vice President of Publications

Article 10: Duties of the Vice President of Corporate Communications

10.1 The duties of the Vice President of Communications of the Business College Council of Arizona State University shall include but not be limited to:

A. Term of office is one (1) academic year.

B. Planning, coordinating and executing in an efficient and effective manner, the mission and goals of the departments assigned to him/her as outlined in the Bylaws.

C. Serving as a voting member of the Executive Board.

D. Attending all General meetings, Executive meetings, Staff meetings, and Council events.

E. Communicating with Executive Vice President on weekly basis.

10.2 The Vice President of Corporate Communications is responsible for but not limited to:

A. All External correspondence from BCC.
B. Solicitation of sponsorships for BCC events.

C. Acquiring sponsorship for fundraising as needed.

10.3 The Vice President of Corporate Communications shall appoint and suspend all directors, chairpersons, and committee members within his/her staff.

A. Directors to be appointed shall include but not be limited to:

1. Assistant Vice President of Corporate Communications

Article 11: Duties of the Senators

11.1 The duties of the senators of the Business College Council of Arizona State University shall include but not be limited to:

A. Term of office is one (1) academic year.

B. Planning, coordinating and executing in an efficient and effective manner, the mission and goals of the duties and responsibilities of a Senator.

C. Serving as a voting member of the Executive Board.

D. Attending all General meetings, Executive meetings, President's meetings, and Council events.

11.2 The Senators are responsible for but not limited to:

A. Fulfilling all duties required by Associated Students of Arizona State University to the utmost of his/her ability.

B. Presenting a report of senate actions pertinent to the Council, or any organization member thereof, at each general meeting of the Council.

C. Assisting the BCC and all business organizations with the funding procedures of ASASU.

D. Assisting the Council and Executive Board in all functions and operations.

E. Serving on the Finance and Appropriations Committee of ASASU.

11.3 The Senators shall be elected in accordance with the procedures in the ASASU Constitution and Bylaws and removed as necessary by majority vote of the BCC Executive Board.

Article 12: Duties of President-elect

12.1 The duties of the President-elect of the Business College Council of Arizona State University shall include:
A. Holding an Executive Board position within the Business College Council
B. Following the current President in all activities.
C. Attending College Council Presidents’ meetings.

Title V
Business College Council Assistant Vice Presidents

Article 1: Duties of the Assistant Vice President of Finance

1.1 The duties of the Assistant Vice President of Finance of the Business College Council of Arizona State University shall include but not be limited to:

A. Planning, coordinating and executing in an efficient and effective manner, the mission and goals of the committees assigned to him/her as outlined in the Bylaws.
B. Attending all General meetings and BCC events.

1.2 The Assistant Vice President of Finance is responsible for but not limited to:

A. Assuming the duties of the VP of Finance in case of his/her absence.
B. Assisting the Vice President of Finance in the formation and execution of fundraising activities.

Article 2: Duties of the Assistant Vice President of Activities

2.1 The duties of the Assistant Vice President of Activities of the Business College Council of Arizona State University shall include but not be limited to:

A. Planning, coordinating and executing in an efficient and effective manner, the mission and goals of the committees assigned to him/her as outlined in the Bylaws.
B. Attending all General meetings and BCC events.

2.2 The Assistant Vice President of Activities is responsible for but not limited to:

A. Assuming the duties of the VP of Activities in case of his/her absence.
B. Assisting the Vice President of Activities in the planning, organizing, implementing of all social activities.

Article 3: Duties of the Assistant Vice President of Marketing

3.1 The duties of the Assistant Vice President of Marketing of the Business College Council
of Arizona State University shall include but not be limited to:

A. Planning, coordinating and executing in an efficient and effective manner, the mission and goals of the committees assigned to him/her as outlined in the Bylaws.

B. Attending all General meetings and BCC events.

3.2 The Assistant Vice President of Marketing is responsible for but not limited to:

A. Soliciting sponsorship and articles for BCC publications and events.

B. Conducting interviews for BCC publications.

C. Assisting the Vice President of Promotions in the organization and layout of all BCC publications.

D. Assuming the duties of the Vice President of Marketing in the case of his/her absence.

E. Providing pricing structures for the State Press advertisements to all BCC vice presidents initiating publicity.

F. Assisting the Assistant Vice President of Marketing with construction and posting of flyers.

G. Policing of all flyers in the two business buildings to ensure that all flyers are in accordance with the BCC flyer policy as stated in the Bylaws. Those flyers that are not in accordance with the Bylaws will be removed by the Assistant Vice President of Marketing.

H. Research and exploring all advertising possibilities for the BCC.
BYLAWS

Title VI
Quorum

Article 1: Quorum

1.1 A Quorum is needed to pass all policies within the BCC.

1.2 A Quorum at Executive Board meetings shall consist of three-fourths (3/4) of the possible voting Executive Officers.

1.3 A Quorum at General meetings shall consist of three-fourths (3/4) of BCC organizations. All organizations will receive one (1) vote, whether it be the President or the BCC representative of the organization.

Title VII
Voting Rights

Article 1: Voting Rights

1.1 Business College Council Meetings.

A. Voting rights may only be exercised by Executive Board members during Executive Board meetings.

B. Voting rights may only be exercised by General Board members during General meetings.

Title VIII
Amendments to the Constitution and Bylaws

Article 1: Proposals to Amend

1.1 Any voting member of the Council may propose an amendment to the Bylaws.

1.2 Proposals to amend the constitution and Bylaws shall be properly composed and typed to encompass but one subject.

1.3 Proposals to amend the Constitution and Bylaws shall be drafted prior to any general meeting of the Council, discussed and passed by two-thirds (2/3) of executive board. Upon passing by board, the proposal will then go on to be discussed and voted upon at the first following General Meeting.

Article 2: Passage of Amendments

2.1 The proposal to amend the Constitution and Bylaws must receive a two-thirds (2/3) vote
of the General quorum as stated in the Constitution and Bylaws to achieve passage.

**Article 3: Updating of the Constitution and Bylaws**

3.1 The Constitution and Bylaws of the Business College Council may be updated, changed and/or amended during any General Meeting of the Council.

**Title IX**

**Organization Representatives and Committees**

**Article 1: Duties of the Council Committees**

1.1 Duties of the Council Committees of the Business College Council of Arizona State University shall include but not be limited to:

A. Holding meetings as often as necessary, and a minimum of every two weeks, to successfully complete their objectives.

B. No later than two (2) weeks before the last day of classes, each committee director or chairperson shall submit, to the council President, a report on the activities of their committee, especially any impressions or observations on the committee and its operation.

**Article 2: Duties of the Organization Presidents**

2.1 Duties of the Organization Presidents in the Business College Council of Arizona State University shall include but not be limited to:

A. Attendance at each General meeting of the Council is mandatory. All organizations must be represented at each General meeting of the Council by the organization’s president.

1. A warning will be sent to the president of the offending organization on the first absence.

2. On the second absence within one semester, the following actions will be taken:

   a. A letter of explanation will be sent to the organization’s president, the organization’s faculty advisor, and the Executive Vice President of ASASU.

   b. Organizations will lose access to BCC stamp for the semester that the offense takes place.

3. On the third absence within one semester, offending organization will lose designated desk space for the following semester.

   a. A letter of explanation will be sent to the organization’s president, the organization faculty advisor, and the Executive Vice President of ASASU.
4. On the fourth absence within one semester, offending organization will lose Rush Week privileges for the following semester.
   a. A letter of explanation will be sent to the organization representative, the organization’s president, the organization’s faculty advisor, and the Executive Vice President of ASASU.

B. Reporting to their organization the full minutes of the past meeting(s) of the Council. This should include all pertinent information on other organizations’ reports as well as Council activities and dates. The organization president is responsible for keeping both their organization's executives and general membership fully informed about the College of Business.

C. Organization presidents are expected to inform their organization members of Council activities and events and to encourage participation in these activities and events.

D. Participating fully in BCC-related events, such as Executive Forum, etc.

E. Serving as a voting member of the General Council.

**Title X**

**Council Funds**

**Article 1: Council Funds**

1.1 The BCC shall maintain a checking fund which is to be used to hold Council funds obtained through sponsorship and fund-raisers. This fund is to be used only for areas which are not covered by the ASASU Budget.

A. The signature list shall be limited to the Council President and Vice President of Finance.

B. Checks must be signed by both the President and the Vice President of Finance.

**Article 2: Business College Council Budget**

2.1 The main source of funding for the BCC comes from the ASASU Finance Committee. Each Fall, the BCC must propose a budget to ASASU which will be used to fund all BCC events.

A. Allocations of funds must be requested through the Vice President of Finance through official ASASU Requisitions. All requisitions must be given to the Vice President of Finance at least ten (10) days prior to the date the funds are needed.

B. Funds will be distributed according to BCC Constitution and Bylaws and budgetary procedure.

2.2 Co-Sponsoring Organization Events
A. A business organization desiring BCC co-sponsorship of an event will formally present the details of the event at the Executive Board at least two (2) weeks prior to the scheduled event during a regularly scheduled Executive Board Meeting.

1. In order for the BCC to consider a co-sponsorship, the event must be academically oriented and benefit all students of the College of Business.

2. If the requested funds exist in a section of the BCC's working budget, the BCC must consult the appropriate Executive Officer of the condition of his/her budget.

B. At the Executive Board meeting, the organization will provide a copy of their working budget to the BCC Executive Board.

C. The organization representative must disclose whether his/her organization has yet requested and/or received funds from ASASU for the event.

1. In an event that ASASU has distributed funds for the event, the organization must be able to prove the need for further funding.

D. Once it is determined what the sponsorship money will be used for, (i.e., advertising, speakers, etc.), the BCC will refer to its working budget to determine whether or not it has the funds available for co-sponsorship.

1. The BCC will refer to the specific line to which the sponsorship money will be drawn from.

2. If the Business College Council Executive Board has prearranged plans for the funds, and the co-sponsorship of an organization’s event would interfere with those plans, the BCC will not co-sponsor.

3. If the BCC has the funds and it is agreed upon by a two-thirds (2/3) vote of the voting Council membership for co-sponsorship, then it will be so.

**Title XI**

**Business Organizations**

**Article 1: Recognized Business Organizations**

1.1 Student organizations and organizations recognized by the Business College Council of Arizona State University and thereby entitled to representation, with all rights, shall include:

A. Accounting Students Association

B. Advertising Club

C. AIESEC

D. Alpha Kappa Psi
E. American Marketing Association
F. Asian Business Leaders Association
G. Black Business Student Association
H. Decision Information Systems Club
I. Delta Sigma Pi
J. Financial Management Association
K. Hispanic Business Students Association
L. Honors Marketing Association
M. Native American Business Organization
N. National Association of Purchasing Management
O. Phi Beta Lambda
P. Pi Sigma Epsilon
Q. Society for Human Resource Management
R. Student Economics Association

1.2 Criteria for representation on the Council shall be:

A. The organization must be primarily associated with the College of Business and be recognized as such by the Associated Students' Executive Vice President.

B. The organizational representative must have attended at least three (3) General meetings of the Council prior to petitioning the Council for admission. Petitions shall be approved by majority vote in a Executive meeting of the Council.

C. The organization must meet the responsibilities outlined in Article 2.

**Article 2: Organization Responsibilities**

2.1 All organizations and organizations in the College of Business are responsible for but not limited to:

A. Maintaining an active organization representative to the Council.

B. Registering with the BCC each semester by returning the following within the first two weeks of the term.

1. Council Registration form
2. Semester calendar
3. Acknowledgment of Regulations Form
4. List of current officers

C. Abiding by the Constitution, Bylaws, and policies of the Business College Council.

**Title XII**

*Facilities*

**Article 1: Regulation of Bulletin Boards**

1.1 The Business College Council reserves the right, as delegated through the Dean's Office, to regulate bulletin boards within the College of Business.

1.2 Organizations recognized by and affiliated with the Business College Council will have access to BCC approval of flyers subject to constraints outlined in Title XII Article I of the bylaws.

1.3 All flyers must be timely. Expired notices are the responsibility of the respective organization and must be removed the day following the expiration of the approval stamp.

1.4 All flyers are subject to the following:

   A. All flyers posted within the College of Business must first be stamped by the Council.

   B. Each organization may post no more than two (2) separate events at any given time.

   C. Only one (1) copy of any flier per academic room.

   D. No flier shall be posted whereas it shall obstruct any other.

   E. Flyers may be posted for a maximum of thirty (30) days.

   F. A total of four (4) flyers per floor of the BAC Building.

   G. A total of three (3) flyers posted on each of the BAC bulletin boards on the outside of the first floor.

1.5 If the number of flyers for one organization on a single bulletin board is deemed excessive, the Council reserves the right to remove the excess flyers.

1.6 Flyers must be posted in prescribed areas as designated by the Business College Council. Any flyers not placed in designated areas will be removed. If placed by an organization recognized by the Business College Council, the organization’s president will be contacted. Acceptable areas are limited to:

   A. Bulletin boards in the Business Administration Buildings East and West (BAC and BA) including inside the classrooms within those buildings.
B. Glass covered hanging areas on the first floor of the BAC outside BAC 116.

C. On the wall of the first floor of the Business Administration (BA) building. In order for material to be hung on this wall, that material must adhere to the following guidelines.
   1. Material must be professional in nature.
   2. Material must be approved first by the Business College Council Executive Committee and subsequently by the Office of the Dean.

1.7 In the case of a complaint against a flyer posted by an organization, the Council reserves the right to remove the offending notice.

A. A warning notice will be sent to the president and faculty advisor of the offending organization.

B. The warning must specify the date and location of the offending action and state appeal procedures.

C. After an organization has been issued three (3) warnings within a single semester, a loss of privileges may result as determined by the Council.

1.8 No recruiting flyers may be posted before 8:00 a.m. of the first day of the week preceding Rush Week.

1.9 Regarding approval of non-recognized Business College Council organization materials:

A. Organizations recognized by and affiliated with the Business College Council will have approval from the BCC subject to constraints outlined in Title XII Article 1.

B. Any organization or entity not recognized by and affiliated with the Business College Council of Arizona State University will be subject to the following policy regarding approval of any material posted within the College of Business.

1. In order for the request of an entity to be approved, that entity must either:
   a. Be a Silver, Gold, or Platinum Sponsor for at least one (1) Business College Council event during the course of that academic year in which the request falls.
   b. Submit a fee of $100 to the President of the Business College Council which will be deposited into the BCC checking account.

2. After having completed one of the two above prescribed actions, the entity requesting a stamp of approval will receive Business College Council approval of materials to be hung in the College of Business for the full academic year in course.

Title XIII
Business College Council Awards

Article 1: Academic Year Awards
1.1 Each academic year, the Business College Council shall present the following award(s) to qualifying organization(s) and individual(s). Award(s) will be presented during the last BCC General Meeting.

A. Business College Council Organization of the Year

1.2 Each academic year the Business College Council shall present the following award(s) to individuals:

A. Business College Council Representative of the Year

Title XIV
Business College Council Elections

Article 1: Nomination Procedures

1.1 Any student affiliated with the Business College Council may be nominated for all Executive Offices except for the position of President and Executive Vice President.

1.2 A. To hold the position of President or Executive Vice President of the Business College Council, one must first hold an executive position within the Council.

B. All executive positions will come under review through a vote of confidence by the Executive Board. This vote of confidence shall be done by secret ballot. If the majority do not vote an Executive Board member qualified to continue, an election will be held according to general election procedures.

C. Any Executive Board member may be nominated for President-elect.

1.3 Elections will not take place any later than the last general meeting of each semester.

Article 2: Election procedures will be as follows:

2.1 A. President and Executive Vice President will be elected in accordance with the College of Business.

B. The President-elect will be elected by a majority vote of the Executive Board.

2.2 Senators will be elected in accordance with ASASU.

2.3 Printed ballots will be distributed at the beginning of the election.

2.4 Each candidate will have the opportunity to compose a biography limited to one single spaced, typed page to be read by voters.

2.5 A majority vote must take place for a candidate to succeed to office.
Title XV
Impeachment of Executive Officers

Article 1: Impeachment of Executive Board Member

1.1 If an Executive Board Member is not performing his/her duties competently and on a timely basis, the impeachment proceedings can be initiated as follows:

A. The Executive Board Member in question shall be notified in writing and will be required to meet at a time designated by the Impeachment Committee, which consists of the Executive Board and organizational Presidents. Failure to meet the requirement will result in an immediate vote by the Impeachment Committee.

B. The Impeachment Committee will discuss the situation after the meeting with the Executive Board Member in question. This discussion will be conducted without the Executive Board Member in question present.

C. An anonymous vote of the Impeachment Committee be taken. A two-thirds (2/3) majority is required to impeach.

Title XVI
Executive Board Attendance

Article 1: Attendance at Executive Board Meetings

1.1 All Executive Board Members are required to attend the Executive Board meetings. If an Executive Board Member will not be able to attend an Executive Board meeting, he/she must notify the President or Executive Vice President within two (2) hours prior to the meeting. Unexcused absences will be handled as follows:

A. First absence -- Excused

B. Second absence -- Executive Board member receives a warning from the Executive Committee.

C. Third absence -- Executive Board considers the circumstances and determines if the officer should be removed from office.

D. If an Executive Board member is not present due to a BCC function, the absence shall be excused.

Article 2: Attendance at General Meetings and Events

2.1 Attendance at General meetings and BCC events will be established by each Executive Board.