

# Safety Meeting Topic

## OSHA REQUIRED ANNOUNCEMENTS

*November, 2010*

### **Access to Medical Records Chemical Exposure Records**

Just as information is available to you related to potentially hazardous materials you may use, any medical or exposure monitoring that has been conducted on your behalf is available to you. This includes any medical examination you participated in related to your work and any Industrial Hygiene Monitoring Data. Industrial Hygiene Monitoring Data is information related to chemical or physical agents you may have been potentially exposed to during the course of your work such as formaldehyde or noise. Any analysis of this data is also available. This information may be requested through your Supervisor and EH&S.

These records are located at either the EH&S Department, Campus Health Service or your Human Resources Department. The individual responsible for ensuring access to these records is the EH&S Industrial Hygiene Manager. A copy of the Occupational Safety and Health Administration (OSHA) 29 CFR 1910.1020 standard "Access to employee exposure and medical records" describing your right to access these types of records is available on OSHA's website at [http://www.osha.gov/pls/oshaweb/owadisp.show\\_document?p\\_table=STANDARDS&p\\_id=10027](http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=10027) or by contacting the EH&S office at (480) 965-1823. Questions about these records should be forwarded to Michael Ochs at 5-1823 or at [EHS@asu.edu](mailto:EHS@asu.edu).

### **Availability of OSHA Standards**

The Occupational Safety and Health Administration (OSHA) developed several regulations that require employers like ASU to make copies of those regulations available to affected employees. Some organizations have kept paper copies in binders with other regulatory required documents such as Materials Safety Data Sheets. Given that these regulations change periodically and that we do not want to waste paper by printing copies that may not be needed, we communicate to our employees the locations of web links that provide up to date electronic copies of these standards. Employees may print a paper copy from the web link or can contact EH&S to obtain a copy if needed.

Employees participating in OSHA required training will be provided information on the location of the OSHA standards during training. Links to the standards are also located in supporting program documents on the Occupational Health & Safety web page (<http://cfo.asu.edu/ehs-occupationsafety>).

Examples are Asbestos Awareness Training and Laboratory Safety Training which direct participants to the Asbestos Management Program or the Chemical Hygiene Plan web links to obtain copies of those regulations.

Links to a few OSHA standards employees may wish to access are below.

Asbestos OSHA regulations affecting ASU are available at these links:

[http://www.osha.gov/pls/oshaweb/owadisp.show\\_document?p\\_table=STANDARDS&p\\_id=9995](http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9995) and [http://www.osha.gov/pls/oshaweb/owadisp.show\\_document?p\\_table=STANDARDS&p\\_id=10862](http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=10862).

These regulations affect how we maintain or remodel our buildings and related facilities. If you have questions about what types of activities are affected by asbestos regulations please see <http://cfo.asu.edu/ehs-asbestos-management-program> or the ASU CPMG Policy No. 301-05: <http://www.asu.edu/aad/manuals/cpm/cpm301-05.html>.

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Hazard Communication regulations require that all ASU employees have access to information related to Hazardous materials they may work with or encounter. It requires documents referred to as Material Safety Data Sheets (MSDS). More information on this program is available at [http://www.asu.edu/uagc/EHS/documents/asu\\_hazard\\_communication\\_plan.pdf](http://www.asu.edu/uagc/EHS/documents/asu_hazard_communication_plan.pdf) and the OSHA standard can be accessed at [http://www.osha.gov/pls/oshaweb/owadisp.show\\_document?p\\_table=STANDARDS&p\\_id=10099](http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=10099).

Laboratory related OSHA regulations are addressed in the ASU Chemical Hygiene Plan available at [http://www.asu.edu/uagc/EHS/documents/asu\\_chp.pdf](http://www.asu.edu/uagc/EHS/documents/asu_chp.pdf) and the specific OSHA standard is available at [http://www.osha.gov/pls/oshaweb/owadisp.show\\_document?p\\_table=STANDARDS&p\\_id=10106](http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=10106).

If you have questions or require assistance in obtaining a copy of an OSHA standard, please contact EH&S at [EHS@asu.edu](mailto:EHS@asu.edu) or (480) 965-1823.