

New Hire Required Environmental Health & Safety Training

Please read carefully! If you have already attended required EH&S Safety Classes please disregard!

On behalf of the Department of Environmental Health & Safety, welcome to Arizona State University. The University strives to promote and maintain a safe and healthy environment for the University community and its employees. To facilitate such an environment, employees are required to attend certain mandated safety trainings depending upon their specific job classification and/or duties.

Completion of the following training is **required** for **all** employees working in areas where portable fire extinguishers are available for emergency use within 90 days from their employment start date and **annually**, thereafter.

- Fire Safety & Prevention

In addition, due to the specific nature of your position and/or duties, completion of the following trainings **MAY BE** required prior to assignment of work duties:

- Asbestos Awareness
- BioSafety Training
- Bloodborne Pathogens
- Vehicle Driving Courses
- Hazard Communication (Right to Know)
- Hazardous Waste Management (Also available on Blackboard)
- Laboratory Safety
- Powered Industrial Truck Operation (Forklift Safety)
- Radiation Safety Training
- Receiving HM/DG for Non-Lab Personnel
- Safety and Security for International Travelers

Health and Safety Training Determination

To determine if you are required to attend any of the preceding safety training(s) based on the work you will be performing, please consult the [Training Determination Table](http://www.asu.edu/uagc/EHS/trainingtable.htm) by going to <http://www.asu.edu/uagc/EHS/trainingtable.htm> on the EH&S website. Consultation with your immediate supervisor concerning your work duties and need for related training is strongly advised. If you have already attended required training please disregard this notice.

How to Register for Training

Please access the Learning Management System (LMS) through the Human Resources Professional Development web site at the link below to search for the available courses and to register for specific classes. <https://lms.asu.edu/stc/employee/lms.asp>

If you require assistance with registering for the training you need or if you are unable to login to the LMS, please contact the Learning & Performance Solutions Group (LPSG) directly via email at lps@asu.edu or by telephone at (480) 965-4751.

- For **Radiation Safety Training** contact the RSO at 965-6140
- For **BioSafety Training** contact Chris Carlson at 965-1344

Please bring your **Sun Card** to the training for which you have registered. If you have any questions regarding this notification please contact EH&S by email at EHS@asu.edu
Thank You.