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AreaSupervisors are to submit completed form to EHS with all of their direct employees/direct contractors in order for employee to obtain training credit for Hazard Communication training. In addition, please keep a copy in employees file.

QUESTIONS (circle "YES" or "NO" and fill in blanks)

1. YES / NO my supervisor has walked me out to the emergency evacuation staging area located at _____?
2. YES / NO my supervisor has shown me the different emergency exit doors from my work area ?
3. YES / NO my supervisor has shown me the _____ emergency shower/eyewashes in my work area and how to operate them?
4. YES / NO my supervisor has shown me what an emergency speaker/strobe and pull station looks like?
5. YES / NO my supervisor has shown me where the MSDS's are located at, they are located at _____?
6. YES / NO my supervisor has shown me where the Hazard Communication document is located at, it is in the _____ Office and it is also located electronically at _____?
7. YES / NO my supervisor has shown me where the personal protective equipment is for my job tasks?
8. YES / NO my supervisor has shown me where the phones are and the emergency number is _____?
9. YES / NO my supervisor has shown me where medical kits are _____?
10. YES / NO I understand the proper procedure for ordering chemicals _____
11. YES / NO I understand a lockout/tagout device is red and I would never try to energize/start a lockout/tagout piece of equipment.

Employee Printed Name _____

Employee Signature _____ Date _____

Area (Fab, Lab, etc) _____

Area Supervisor _____ Date _____