

ASU MEMORIAL UNION

2012 “BEAT U of A” WINDOW PAINTING

CONTEST PARTICIPANT GUIDELINES

Thank you for your support of ASU and for showing some Sun Devil Spirit! To assist you, below is a list of contest participant guidelines for window painting in the Memorial Union:

Window Painting Reservation Requests:

1. Requests to reserve a window for the window painting contest must be submitted to the Memorial Union Advisory Board for consideration by no later than noon on Friday, February 17th, 2012.
2. All registrations are tentative until the MUAB advisor has reviewed and agreed to the **ASU themes of Sun Devil Pride, Spirit, and Tradition** in the group’s design concept. The MUAB advisor will then notify the group contact person the week of February 20th, 2012 as to whether their display will be chosen to participate in the contest and permitted in the building.
3. The judging criteria are based on three categories: Beat U of A Theme, ASU Spirit, and Creativity.
4. The MUAB advisor is also responsible for doing a final review of the window display once painted. She/he can request its immediate removal by the participating group if a display is deemed unacceptable.

Windowing Painting Guidelines:

1. Window painting is permitted in certain areas of the Memorial Union, and only for major all-campus events. For the 2012 Beat U of A window painting contest event, window painting must take place during the scheduled Beat U of A Window Painting Contest on Sunday, February 26th, 2012 from 1:00 – 5:00 p.m. at the north entrance of the building. Upon arrival for the event, each group will receive an assigned window space (6 feet by 10 feet in size) to paint their window design.
2. Groups can paint on the **outside glass surface only** (not on metal frames).
3. Any paint drips or smears on metal frames or on floor must be cleaned up immediately. Once paint dries, it becomes a removal/clean-up problem.
4. Wear appropriate clothing for painting windows.
5. Memorial Union furniture may not be used as stepladders during painting or clean-up. For safety reasons, groups may use a stool or stepladder (not to exceed 4 feet in height) to paint their window display. If a group chooses to use a ladder (exceeding 4 feet in height), group members are required to attend a “Step Ladder Safety Training” class prior to participating in the contest. Training registration information is available through the MUAB.

Approved Window Painting Materials:

1. Given maintenance and safety regulations, groups may use only the **approved paint markers** for displaying window mural/art—this includes:
 - a. “Glass Markers”—available in an assortment of colors at Michael’s Craft Store: <http://www.michaels.com/>.
 - b. “Window Chalk”—available in a variety of colors at “Party City”: <http://www.partycity.com/>.
2. Groups are responsible for providing their own stool or step ladder (not to exceed 4 feet in height) for the 2012 Beat U of A contest.
3. Blue painters masking tape and drop clothes will be provided by the Memorial Union building management.
4. The Memorial Union building management is also responsible for providing the materials needed for clean-up of the window display—specifically, this includes rags, paper towels, and Windex to remove paint.

If you have any questions, please contact:
Daniela Vincent (dpvincen@asu.edu) or Julie Florendo (Julie.florendo@asu.edu).

Thank you...GO DEVILS!!