

## Message from the ISO: SEVIS COMPLIANCE Information for CONTINUING F-1 STUDENTS

1. F-1 students who are getting close to the expiration date listed on their I-20 (listed on page 1 in item #5 as “complete studies not later than...”) must file a request for an extension at the ISO within 60 days of your I-20 end date and no later than 10 working days BEFORE your immigration document expires. Failure to do so will cause loss of F-1 status.
2. OPT students who did not complete as previously reported on the Completion of Coursework Form, OPT/CPT application, or any other document must report to the ISO prior to the completion date for appropriate advisement. Failure to do so will cause loss of F-1 status and consequently, loss of the OPT benefit.
3. Must maintain full-time status at all times. Keep in mind:
  - o Only 3 ONLINE/DISTANCE LEARNING CREDITS can be counted towards full-time enrollment requirement.
  - o AUDIT GRADES are not counted towards the full-time requirement.
  - o Enrollment for “late start” courses to meet the full-time requirement must be done within the published drop/add period and no later than August 30, 2009. Failure to comply will cause you to be terminated in SEVIS.
4. August 13, 2009 - final day to request PERMISSION from the ISO to concurrently enroll at a local community college in the Fall 2009 semester.
5. August 28, 2009 - final day to submit immigration approved exception to full course of study documents to ISO (i.e. PROOF of concurrent enrollment, Completion of Coursework form for final semester, medical etc.)
6. August 31, 2009 - date that SEVIS record will be terminated for students not full time as of August 30—published late registration & drop/add deadline. No exceptions!
7. Students who have made any change to their academic programs, (i.e. switched degree options, major change, change of education level, etc) must report the change to the ISO as soon as possible for immigration advisement. Please note: A new I-20 may need to be issued to reflect your new program information.
8. Anytime you move, update address information through the *My ASU* website ([my.asu.edu](http://my.asu.edu)) within 10 days. Use your home in Tempe/Phoenix area as your LOCAL address and your home country residence as SEVIS address. Do not list PO boxes. Failure to do so will cause loss of student status.

**Important Note:** The processing time at the ISO for any document/form/signature request is 10-14 full working days. Other requests may take more time so please plan accordingly.

The International Student Office

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