



**GREEN PURCHASING
POLICIES AND
PROCEDURES FOR ASU**

OUR PURCHASING GOAL

- ◎ Green purchasing is the method wherein environmental and social considerations are taken with equal weight to the price, availability and performance criteria that we use to make purchasing decisions
- ◎ Our goal is to reduce the adverse environmental impact of our purchasing decisions by buying goods and services from manufacturers and suppliers who share our commitment to the environment

OUR PURCHASING GOAL

◎ Before the policy was implemented, it was vetted by various departments, including General Counsel & the Office of the President

◎ President Crow was one of the first University Presidents to sign the American College & University Presidents Climate Commitment

www.presidentsclimatecommitment.org/html/commitment.php

PRINCIPLES

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- ① Minimize the consumption of non-replaceable natural resources
 - ② Seek alternatives to products and processes which are detrimental to the environment
 - ③ Minimize waste, including: packaging, waste produced by the product (or service), and waste generated by the eventual disposal of the product

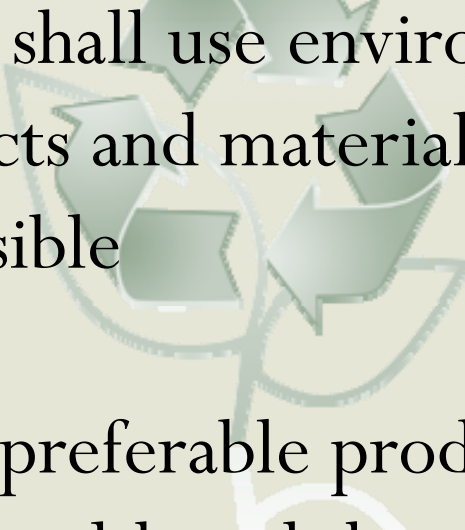
PRINCIPLES

- ◎ Maximize the reuse and recycling of materials
- ◎ Stimulate demand for “environmentally friendly” products by letting manufacturers and suppliers know the environmental performance that we expect in products

PRINCIPLES

- ◎ Be an integral part of the University's Sustainability Plan
- ◎ Global Institute of Sustainability (GIOS)
(<http://sustainability.asu.edu/about>)
- ◎ Read the ASU Grist newsletter, The Sustainable Devil, for information – there is a link to “Sustainability In Action” which is our newsletter for the Operations part of the university (www.grist.org/email/edu/asu/subscribe)

PROPOSER/BIDDER INFORMATION

- ◎ Proposer/bidder shall use environmentally preferable products and materials where economically feasible
 - ◎ Environmentally preferable products have a reduced effect on human health and the environment when compared to other products that serve the same purpose
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PROPOSER/BIDDER INFORMATION

- ◎ If two products are equal in performance characteristics and the pricing is within 5%, the university will favor the more environmentally preferable product, service or supplier
- ◎ If a supplier is citing environmentally preferred product claims, they must provide proper certification or detailed information on environmental benefits, durability and recyclable properties

PROPOSER/BIDDER INFORMATION

- ◎ The university and the supplier may negotiate during the contract term to permit the substitution or addition of Environmentally Preferable Products (EPPs) when such products are readily available at a competitive cost and satisfy the university's performance needs

PROPOSER/BIDDER INFORMATION

- ⦿ Unless otherwise specified, bidders/proposers and contractors should use recycled paper and double-sided copying for the production of all printed and photocopied documents
- ⦿ The documents should be clearly marked to indicate that they are printed on recycled content (minimum 30% post-consumer waste) paper

CURRENT CAMPUS INITIATIVES

- ◎ Expanded the recycling program to all campuses and changed to a co-mingle program
(http://uabf.asu.edu/recycling_at_asu/)
- ◎ All carpet purchased must be 100% recyclable
- ◎ All new ASU buildings must meet at least Leed (Leadership in Energy and Environmental Design) Silver certification standards

CURRENT CAMPUS INITIATIVES

- ◎ Pervious pavement is used in the parking lot outside of the Nelson Fine Arts Center
- ◎ Grounds Department diverts landscaping waste to a local farm for composting and buys it back to use in place of industrial fertilizers
- ◎ University Services Bldg. and Computing Commons have installed a complete reverse osmosis system in their buildings that is as good as any bottled water

CURRENT CAMPUS INITIATIVES

- ◎ Subsidized bus & light rail passes and Zipcar (http://uabf.asu.edu/parking_transportation)
- ◎ Carts and solar trash compactors
- ◎ Solar panels are being installed on various buildings on the Tempe campus

WHAT CAN YOU DO TO BE GREEN AND SUSTAINABLE?

- ◎ Purchase recycled office supplies
 - ◎ Take full advantage of the University recycling program
 - ◎ Purchase (from Stores) 30% or 100% post consumer waste recycled paper
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WHAT CAN YOU DO?

- ◎ Set your copier/printer to duplex
- ◎ Reduce margins when printing
- ◎ Only use FSC Certified printers (www.fscus.org)
- ◎ Ask our buyers for help locating sustainable products that meet your needs
- ◎ Volunteer for the “Campus Harvest”

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