



ORDERING CHEMICALS

Order chemicals through SunRISE. This is the fastest, most accurate method to order chemicals, and SunRISE offers University contract pricing.

If a chemical is not in SunRISE, or you need to order a chemical with priority shipping, then place your order directly with the supplier using a Purchasing Card (preferred) or Departmental Limited Value Purchase Order, PDLVPO. Then e-mail or fax a copy of the order or packing slip, after receipt of the order, that shows what was ordered and to where it was delivered to both:

Dorothy.Haskett@asu.edu or fax: 480-965-0736

Andrea.Streed@asu.edu or fax: 480-965-2234

This process will ensure that the University is able to track chemicals without adversely impacting your research and instruction.

SunRISE Helpline is **480-727-RISE (7473)**