HOW TO DO BUSINESS WITH ASU CONSTRUCTION USING THE ANNUAL REQUEST FOR QUALIFICATIONS, CMAR AND DP CMAR.

Thank you for your interest in working with ASU. We have several occasions for you to find opportunities to work with us.

These are found on our Bid Board. We publish all solicitations on either the Construction bid board or the Commodity Bid Board. This should be checked often as they change sometimes daily. The links to both sites are:

Construction/Facilities: [http://asu.edu/purchasing/bids/construction_bids.html](http://asu.edu/purchasing/bids/construction_bids.html)

Commodities/Service Bid Board: [http://asu.edu/purchasing/bids/index.html](http://asu.edu/purchasing/bids/index.html)

The Annual Request for Qualification (ARFQ). This is an open Request for Design Professionals and Engineers; the entire submittal process is submitted electronically. There are 3 steps to this solicitation, and I would encourage you to follow the “HOW TO SUBMIT YOUR ARFQ” and if there are any problems feel free to contact the Purchasing Department at Construction@asu.edu with your issues. We will contact you and provide assistance. The overall application process may take a few days depending on the completeness of the application. Once the submittal has been accepted you will receive notification that you are in the Approved Vendor Listing and available for review by the various Project managers looking for either a design profession or engineer. This process allows the Design Professional/Engineer to keep their contact information and project history current. We send renewal notices out electronically as well.

Construction Manager At Risk (CMAR): The project can be for either tenant improvements or new builds. This will appear on the Construction Bid Board. There is generally a pre submittal conference held and an opportunity for anyone interested to listen to the scope and network with other firms. The Project Manager and Architect from the University will go over the scope of work, timing and any key elements that the University is focusing on for the project. This is also an opportunity for the trades to network with firms interested in the project. The initial submittal is followed by short listed firms coming for interviews and then the final selection. The time needed to finish this process is project specific but generally 6 weeks or longer.

Design Profession Construction Manager At Risk (DP CMAR)

The Design Professional Request for Qualifications is similar to the process above and may be held before the CMAR or concurrently. The pre submittal is the perfect
opportunity to understand the scope of the project and any special design criteria (LEED. NET Zero etc.). Required.

If you are new to ASU and would like an opportunity to meet with the buyers please contact Construction@asu.edu to let us know you are interested in setting up a meeting with us.