February 17, 2016  (emailed to all proposers on this date)

ADDENDUM # 1
RFP 081604

STAFF AUGMENTATION AND CONSULTING SERVICES
FOR VARIOUS
UTO SUPPORTED APPLICATIONS

Please note the following answers to questions that were asked prior to the deadline for inquiries date of February 25, 2016 (3:00 p.m. MST)

- Does this opportunity contain Local Preference? If yes, please provide the details.
  Answer: No

- Please specify how many references are required for each vendor?
  Answer: As indicated in Section VII Proposer Qualifications, The proposer must provide at least (3) references must be included stating the name, position, telephone number, fax number, and if available, the E-Mail or Internet address of a contact person.

- How many vendors would be awarded contract as a part of this opportunity?
  Answer: RFP indicates there will be multiple, there is no set number of awardees.

- When the contract for the current vendors expiring? How many vendors are to be awarded this contract?
  Answer: The current contracts are expiring on May 21, 2016. There are no set numbers of awardees.

- Work can be performed on-site / off-site?
  Answer: both

- What is the number of positions available for each job title?
  Answer: The purpose of this RFP is to establish a vendors ability to provide resources for the relevant position when an ASU need arises. There are no defined position slots for this RFP.

- Are there any resumes required for the job titles listed in the RFP?
Answer: As indicated in Section VII Proposer Qualifications, proposer must provide a resume for all key personnel which will be assigned as the university’s point of contact to this engagement. If examination of the resume does not substantiate the claimed years of experience you will be disqualified for that role/skill/position. At a minimum, your resumes must:

a) Include the staff member’s real name,
b) Include actual client names (ex. Arizona State University),
c) Include the start and end month for each client (ex. Aug 07 – Aug 08), and
d) Provide a one line description of the work performed for the client (ex. Led initial PS Payroll implementation).

Do you currently have a ‘Direct Hire Program’ in place?
Answer: The purpose of this RFP is for temporary staff augmentation and is not related to any full-time or consult-to-hire program.

Is there an incumbent on this, if yes then please provide incumbent details?
Answer: Below is a list of contracted suppliers under the current RFP (021101):

1. Astute Business Solutions
2. Brummund & Associates
3. The Burgundy Group
4. EMS
5. ERP Analysts
6. Higher Technology Solutions
7. Highpoint Consulting
8. LogicGate
9. Peak Performance Technologies
10. Sierra-Cedar
11. Synch Solutions
12. Under the Sun

What is the estimated budget of this contract?
Answer: ASU UTO is frequently requested to work on projects which exceed the bandwidth of the available UTO staffed resources. ASU UTO on occasion is also tasked with providing expertise where there does not exist that internal expertise or the expert resources are not available. In these cases and when funding exists, ASU UTO will reach out to preferred vendors who have responded to this RFP to provide a consulting resource which meets the project requirements.

When consulting services are requested from a vendor, ASU UTO will provide the vendor a specific request for services in as much detail as possible. Should the Vendor wish to respond they will provide at a minimum a Statement of Work detailing the specific resource(s), a description of the work to be delivered, the
initial begin and end work dates if applicable, and also the resource cost rate which will have been provided in this RFP response.

If you have any questions regarding this notice, please contact me at 480-727-5177 or Catherine.thart@asu.edu.

Thank you,

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Purchasing & Business Services