



“Leadership for a Healthy Arizona”
Arizona Dept of Health Services



EMPLOYMENT OPPORTUNITY

NATIVE AMERICAN PROGRAM COORDINATOR

Division of Public Health Services
 Bureau of Health Systems Development and Oral Health

Location: 150 N. 18th Ave., Phoenix, AZ 85007
 Grade: 20
 Class Code: *Uncovered LIMITED
 Requisition No: DHSJXV41678
 Entry Salary: \$36,814-49,753

THE POSITION: Responsible for short and long range planning activities for the Native American Community Development Program to coordinate statewide efforts to improve the development and accessibility of primary health care for Native American people throughout Arizona. Work activities will include but are not limited to: resources development, advocacy, community development and planning, training, technical assistance, outreach, assessment and coalition building. A major component will be to evaluate, incorporate and integrate community outcomes within a process that facilitates changes in the community. This position will leverage additional resources through grants that aim to improve health disparities; perform other duties as assigned.

KNOWLEDGE, SKILLS & ABILITIES (KSAs): Knowledge and understanding of the Native American population in Arizona and an understanding of the government-to-government nature of work; knowledge of principles and practices of public health, service delivery, preventive health care practices, access to care issues, health disparities faced by Native American populations in Arizona and community health; knowledge of methods for designing, implementing and evaluating strategies and programs, and on how to build and maintain community based coalitions; knowledge of grants development and management, database management, analysis and interpretation of data, current professional literature and health policy. The preferred candidate will have effective oral and written communication skills, conflict resolution and mediation, group process and interpersonal skills for the coordination and collaboration necessary for developing and maintaining working relationships needed to organize and maintain councils, task forces, committees, coalitions, and projects; resource management skills including financial, human and material; ability to direct and motivate others. The ideal candidate will have their Masters in Public Health with an emphasis in community health.

TO APPLY for DHS and State Hospital jobs you must apply on-line, go to www.azstatejobs.gov, click “Search for Jobs”. Type DHS in the search field, press enter and self-nominate for the position(s) of interest. The Human Resources Office will only accept resumes that have been entered into this website – resumes sent directly by mail or e-mail to Human Resources will no longer be accepted. Computers will be available at Arizona Department of Administration, 100 N. 15th Ave, Phoenix, Az for building a resume; DHS will also have one available for walk-ins. If you have any questions, please call the Human Resources office at 602 542-1085 or State Hospital Human Resources at 602 220-6462.

NOTE: *Your resume will remain active in the azstatejobs.gov database as long as you have an account.*

* This position is not covered by the State Personnel Merit System.

THE ARIZONA DEPARTMENT OF HEALTH SERVICES IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDES A TOBACCO-FREE CAMPUS.

In compliance with the Americans with Disabilities Act, The Arizona Department of Health Services will make reasonable accommodation during any and all phases of the selection process for individuals with a disability and/or make this announcement available in an alternative format. Please contact the Staffing Unit at 602-542-1085 by the “Apply By” date of this announcement to request an accommodation or an alternative format for this announcement.

Position No: AHS3990AJO