The Office of University Initiatives has positions available for creative, highly motivated, articulate undergraduate and graduate students. Research analysts are involved in the process of conceptualizing, developing, and implementing ideas at the university that exemplify the design imperatives set forth for the New American University.

**Work Activities**
Work activities include conducting background research on ideas, trends, institutions and people; conducting analysis; making recommendations; writing proposals, letters and memos; preparing content for presentations; tracking news; participating in idea/concept brainstorming; and planning meetings and events.

**Qualifications**
Interested candidates should be able to conduct background research on multiple and diverse topics, give informed recommendations, manage concurrent projects independently and meet deadlines while working in a team environment. An ability to understand dynamic, interrelated concepts and ASU connections to news, events, and organizations is desired. Candidates must be dedicated and reliable. Critical thinking and analytical writing skills are key in this position.

**Opportunities**
Student workers enjoy a comfortable, fast-paced, non-traditional work environment with other creative, motivated students. There are ample opportunities to apply and gain useful skills in research, writing, and communication. Analysts also gain a deeper understanding of ASU organization and functions.
- 15-20 hours per week, flexible schedule
- $7.55 to $9.90 per hour depending on skills and experience, with opportunities for increases

**To Apply**
To apply, email the following materials to amelia.fearing@asu.edu:
- Cover letter stating your qualifications
- Resume
- Writing sample demonstrating your ability to conduct background research utilizing a variety of sources as well as your ability to synthesize and analyze your findings