



Parking and Transit Services helps serve the parking needs of the ASU community across the four Phoenix-area campuses. The university enforces regulations to provide appropriate parking accommodations for all users.

The following parking policies are specific to vendor, construction and contractor parking, and outlined within the [ASU Parking Rules and Regulations](#). These guidelines have been implemented in a joint effort between ASU's Environmental Health and Safety department, Parking and Transit Services department, Facilities Development and Management Capital Programs Management Group, and its Project Managers. Campus safety issues must be coordinated through the PM and with ASU Risk Management.

Campus access

1. Vehicles parked on ASU property are subject to all ASU [Parking Rules and Regulations](#).
2. A mall access pass, valid for 30-minutes, must be requested by the PM. It can be ordered [online](#) and paid for when picked up at a Parking and Transit Services office. The driver's cell phone number must be listed on the pass in the event of an emergency.
3. All general contractor and sub-contractor staff must view the EHS Driving on the Mall video. It is the responsibility of the general contractor to share the [link located on the PTS webpage](#) when ordering construction passes.
4. A Vendor parking permit does not allow access to campus malls.

Costs

1. Parking is not free in any location on any campus, regardless of the area's surface.
2. A parking permit can be purchased pending availability.
3. Parking rates are subject to change. Parking locations may become available or may be removed from existing inventory per ASU discretion. Additional parking information can be found at [parking.asu.edu](#).
4. When requested, PTS representatives will attend major pre-bid and pre-construction meetings to relate parking permit costs and policies associated with each construction project. The PM will notify and coordinate attendance at these meetings with PTS.
5. A reserved stall can be purchased. It has a \$1,000 premium in addition to its base price.
6. A metered stall can be purchased at a daily rate. Metered parking that is temporarily affected by construction will be charged the daily rate for the duration of the project.
7. For some projects, an annual vendor parking permit may be purchased and is valid in all regular campus permit lots and structures. This permit is recommended for contractors who require access to multiple areas of campus to perform their duties.
8. A staging area located in an existing parking lot or other ASU property can be secured for a monthly, per-space fee by contacting PTS.
9. All damages to parking lots and equipment will be the responsibility of the project's general contractor. The PM is required to coordinate all damage repairs with PTS and comply with Capital Programs Management Group and PTS specifications.
10. Permanently lost parking spaces as a result of campus development is \$11,000 for every vehicle space lost; minimum 8' x 18'. Disabled access aisles count as a lost vehicle space. A lost motorcycle



space costs \$5,500. The PM will coordinate payment with PTS.

Delivery and staging areas

1. Any vehicles temporarily parked on the malls must maintain at least a 20-foot clearance to allow for emergency vehicles to safely pass. Setup at a fire hydrant requires 24 feet, and setting up a ladder truck requires a minimum of 26 feet. Additionally, vehicles cannot obstruct visibility or access to fire hydrants, fire department connections, post indicator valves, sprinkler control valves, backflow preventers, building access points, building roof access points, stairwell access, building egress, and other similar access and visibility for emergency response.
2. Deliveries of supplies and materials to construction sites not restricted by bollards do not require a Mall Access Pass before 7 a.m. or after 5 p.m. Workers dropping off equipment are required to use yellow 20-minute loading zones in the parking lots between the hours of 7 a.m. and 5 p.m.
3. The CPMG Project Manager will identify and coordinate all staging areas that use PTS-controlled parking spaces and the appropriate costs with PTS.
4. CPMG will assist PTS by enforcing permit requirements inside fenced staging areas. Any vehicles parked inside the work area must have an approved pass.
5. The project area may extend beyond the staging area. The PM will coordinate specifications with PTS regarding parking restrictions and comply with OSHA requirements and Maricopa County dust control regulations.
6. The PM and PTS will decide delivery routes to construction sites. The PM will coordinate campus access in areas protected by restrictive bollards in conjunction with PTS and the University Fire Marshal. Mall tunnel weight limits of the Tempe campus are available upon request. The PM will advise if this pertains to your project and request the appropriate mall access passes.
7. The PM and general contractor must inform PTS when a crane or lift of any type is brought onto campus. Machinery cannot be delivered or placed in a parking lot without approval, and when no longer needed to complete the work, it must be removed from campus within three business days.

Permit display

1. All vehicles on ASU property, including company vehicles and golf carts, are required to be inspected and display valid ASU parking permits. All golf carts must be electric and meet specifications for safe operation on ASU property.
2. It is the general contractor's responsibility to inform all subcontractors of any parking restrictions, regulations and arrangements for parking on ASU property.
3. Contractors are required to park in lots or areas designated by PTS. A PTS-issued hangtag or windshield sticker is required to park in all locations and must be displayed at all times while parked on campus.
4. The PM must request permits, hangtags and placards via email using the appropriate form available on the [PTS webpage](#). Permits, hangtags and placards can then be purchased at a PTS office on the campus where the construction is taking place.
5. The PM will provide PTS with the contact name, project number, project title, telephone number, email address, and complete name of the ASU department, college and mail code associated with the project.
6. Temporarily lost parking spaces are recompensed per existing PTS policy. The PM will coordinate the project's budget with PTS.

[Contact Raymond Humbert](#), associate director of Parking and Transit Services, with questions.