



Parking permit transaction | Proxy form

Anyone unable to process his or her parking permit transaction may have another person handle it by proxy. To comply with federal laws dealing with the confidentiality of official records, you must sign a release that authorizes the permit transaction by proxy.

The person you designate must bring this completed and signed form along with the following:

1. A copy of your photo ID, such as a driver's license, an ASU ID or passport.
2. The designee also must provide their photo ID.
3. License plate numbers for all vehicles to be registered.
4. Parking permit application; to be completed at PTS offices.
5. Payment: cash, check, Mastercard or Visa.

The permit holder will be responsible for the payment of any citation fees.

Please print:

Permit Holder: _____

ASU ID number: _____

Name of authorized proxy: _____

Photo ID recorded: _____

I hereby approve of the person named above to serve as my authorized proxy with ASU Parking and Transit Services to complete a permit transaction at Arizona State University. Said person may have access to any and all of my records needed for purchasing a permit on my behalf including, replacing a permit, adding or deleting a license plate number, signing documents for me, and the payment of a permit and/or citation fees in my absence. I understand that this proxy is only good for one visit to Parking and Transit Services.

The undersigned must be 18 years of age or older or must have the signature of a parent or guardian.

Signature of permit holder

Date

Signature of proxy

Date

Signature of parent or guardian

Date