

# Introduction to the ASU Library

## 1. Introduction

### 1.1 Start

*Introduction to the ASU Library!*

### 1.2 Welcome

Welcome to *Introduction to the ASU Library tutorial!*

You can listen to or view the contents of this tutorial on the left menu.

To navigate forward click the NEXT button located in the bottom right hand corner of this screen.

### 1.3 Learning Outcomes

Upon completion of this tutorial you will be able to:

- recognize that there are multiple locations for the ASU Library
- describe how library collections are available in different formats and locations
- recognize different points of assistance
  - Ask-A-Librarian
  - Library Guides
- access resources and services online and in-person
  - MyASU
  - Library home page
  - Downloadable toolbar

- recognize and define the purpose of your 3 library accounts
- explain the importance of your ASUrite ID

## 2. About ASU Libraries

### 2.1 ASU Library Locations



ASU has locations throughout the Phoenix area and at Lake Havasu.

Take a quick tour of our libraries by clicking the blue buttons!

### 2.2 Gateways to ASU Libraries

The ASU Library mobile friendly web site is your library gateway 24 hours a day!

You can find it through the ASU Library home page, the MyASU Library icon and for *Firefox* and *Chrome* users, you can download our toolbar.

## ***2.3 Libraries & Collections***

You already know about the variety of libraries at ASU!

We also have many unique collections to support specialized research by ASU faculty and students plus scholars around the world!

## ***2.4 Collections & Services***

Check us out! We have something for everyone!

## ***2.5 Information Pages***

The ASU Library has a series of information pages including a Student page highlighting important library services designed just for you!

This page provides six features with links for most everything you will need including:

- Borrowing, Renewing and Requesting Materials
- Using the Libraries
- Your Classes and Research
- Getting Help
- Having Fun and
  
- Opportunities to provide us with feedback.

## **3. Library Guides & Chat**

### ***3.1 Library Guides***

One of the links you will find on the Information page for students is for Library Guides.

These guides are for the new and experienced scholars who want to know the best resources for researching almost any topic.

You can also access Library Guides through the ASU Library home page and your MyASU Library page.

### ***3.2 Library Guide for Online Students***

Are you an ASU Online Student? If so, we have a library guide outlining services for you!

### ***3.3 AskALibrarian***

At the ASU Library, help with your research is just a click away!

Ask-A-Librarian is there for you if you have any questions about our services or resources!

## 4. Using the ASU Libraries

### 4.1 Suncard

You might be wondering why you need a SunCard!

In the Library, you can use your SunCard for printing and checking out all kinds of materials!

### 4.2 ASURITE ID

We all lead busy lives.

So when you need to catch up on your library research from home or the local coffee shop, use your ASURITE ID and PASSWORD to access the rich library resources available to students, anywhere, anytime!

## 5. Library Accounts

### 5.1 3 Accounts

The ASU Library offers three accounts to help you manage information including your:

- **Library Account**
- **ILLIAD** Account (Interlibrary Loan for borrowing materials outside of ASU)
- **RefWorks**, for storing research information and creating bibliographies.

### 5.2 Library Accounts

Discover more by clicking the buttons representing each of the Library Accounts.

### 5.3 3 Accounts Activity

*(Drag and Drop, 10 points, 1 attempt permitted)*

Check your knowledge of the three accounts!

Match the account with its definition by moving the number to the correct circle.

Drag Item	Drop Target
1 – Find out which materials you have checked out here.	Library Account
2 – Request unavailable articles, books, dissertations, etc. here.	Illiad Account
3 – Save & format information from your research here	RefWorks Account

## 6. Conclusion

### 6.1 Learning Outcomes

Now that you have completed this tutorial, you can:

- recognize that there are multiple locations for the ASU Library
- describe how library collections are available in different formats and locations
- recognize different points of assistance
  - Ask-A-Librarian
  - Library Guides
- access resources and services online and in-person
  - MyASU

- Library home page
- Downloadable toolbar
- recognize and define the purpose of your 3 library accounts
- explain the importance of your ASUrite ID

## **6.2 Conclusion**

Congratulations, you have completed the *Introduction to the ASU Library* tutorial.

Click on “Tutorials” to return to the Tutorials page or “Next” to complete a brief quiz.