



Child Drama Collection Collection Development Policy

Mission:

The Child Drama Collection (CDC) is the most comprehensive and largest repository in the world documenting the history of Theatre for Youth internationally. The primary responsibility of the CDC is to acquire, preserve and make available materials that document the international history of: professional theatre for young audiences (adults performing for children); youth theatre (children performing for children); and theatre education (pre-school through university) from the beginning of the written record through the present day.

Selection criteria:

Formats:

The CDC collects published and unpublished materials in all formats. In order to efficiently apply our preservation resources, we may require submission of sustainable formats for digital materials, and we discourage offers of duplicate, damaged, infested or moldy materials that could adversely impact the health of our staff.

Published Materials:

Geographic Scope: International.

Chronological Scope: The beginning of the printed word through the present.

Topical Scope: To describe the outside influences contributing to the growth of Theatre for Youth and to provide an historical perspective of the field, a comprehensive collection of Theatre for Youth playscripts, videos, monographs and periodicals will be acquired. These primarily will come from the libraries of organizations, practitioners and artists in the field, who used them for research, reference and teaching. Representative published materials will be acquired from every organization or person that has received:

- An award or served as President of the national Theatre for Youth organization;
- A Medallion of Honor from the Children's Theatre Association of America;
- The ASSITEJ International Award for Artistic Excellence—the Honorary President's Award.

Core/Active Collections:

- Theatre for youth playscripts:
 - In English from 1750-1919, as represented in Jonathan Levy's checklists.

- Published by Anchorage Press (formerly Children's Theatre Press), New Plays, Inc. and Coach House Press;
 - Published by Dramatists Play Service, Dramatic Publishing Company, Samuel French, I. E. Clark and Baker's Plays from the inception of the companies;
 - From other countries: written in English (from the British Isles, Canada, Australia); in Spanish; from Europe; from Russia; and everything listed in ASSITEJ/USA's *Outstanding Plays for Young Audiences* series.
- ASU School of Theatre and Film's Theatre for Youth Program's Applied Projects.
 - National Theatre for Youth organization's publications.
 - ASSITEJ and its international member centers' publications.
 - Monographs, playbills and periodicals that chronicle the international history, theory and criticism of Theatre for Youth, including books on the condition of the child, textbooks and other curricular materials, bibliographies, and other related subject areas.
 - Materials that support the ASU Theatre for Youth and the ASU West Interdisciplinary Arts faculty and student classroom and research needs, including faculty requests.
 - Click here for the Child Drama Collection policy on second copies within the University Libraries.

Peripheral Collections:

- Books on puppetry.
- Toy theatres with scripts.

Unpublished or Archival Materials:

Geographic Scope: International

Chronological Scope: 1900-present

Topical Scope: The acquisition of representative unpublished materials from every organization or person that has received:

- An award or served as President of the national Theatre for Youth organization;
- A Medallion of Honor from the Children's Theatre Association of America;
- The ASSITEJ International Award for Artistic Excellence—the Honorary President's Award.

While some people/organizations will be singled out for comprehensive collection, others will be asked for a selected example of their work, particularly if their impact on the field was not major or if their collections have already been promised to or are housed in another location. When an award recipient is a political or government unit, such as the National Endowment for the Arts, only representative materials of the organization will be sought to document its impact on the field of Theatre for Youth; no attempt will be made to include state or national governmental archival records.

Core/Active Collections:

Department of Archives and Special Collections
Arizona State University Libraries
P.O.Box 871006, Tempe AZ 85287-1006
480.965.3145 FAX 480.965.0776
www.asu.edu/lib/archives/

- Records of the ASU Theatre for Youth Program in the School of Theatre and Film.
- Records of the U.S. national Theatre for Youth organization.
- Records of ASSITEJ/USA.
- Records of the Secondary School Theatre Association (SSTA).
- Personal papers of Theatre for Youth playwrights, designers, actors, directors, university professors and authors.
- Records of professional theatres for young audiences, youth theatres and Theatre for Youth publishing houses.
- Professionally conducted oral histories of leaders in the field of Theatre for Youth.
- Archives of international educators and Theatre for Youth companies that have spent a significant amount of time lecturing or performing in the United States and/or have created a body of significant literature used in the field world-wide.
- Creative drama materials from foreign countries identified as having active creative drama programs—i.e., English speaking countries, Japan, Argentina, and Scandinavia and others as their programs are developed.

Peripheral Collections:

- Records of Arizona Theatre for Youth companies and educational programs that have not received awards as described under Topical Scope above.
- Teaching and production materials from Winifred Ward Scholarship-approved colleges and universities.
- Videos of historically significant seminars and workshops at regional and national conferences.
- Records of ASSITEJ (the Association Internationale du Theatre pour l'Enfance et la Jeunesse) and its non/USA members' centers.
- Records of IATA (International Amateur Theatre Association) and its members' centers.

Sustainability:

Professional archival preservation and description services are a resource intensive and cumulative endeavor. In order to ensure timely and sustainable access, offers of large published or unpublished collections must be accompanied by a significant portion of the resources necessary for their care. Curatorial staff will assist potential donors in estimating the full costs of acquisition, arrangement and description, rehousing, reformatting, cataloging, encoding and/or conservation work so that resources for sustainability are identified before the materials can be accepted by the ASU Libraries. Donations of materials and the resources for their care may be tax-deductible, contact your financial advisor for details.

Legal Agreements:

Department of Archives and Special Collections
Arizona State University Libraries
P.O.Box 871006, Tempe AZ 85287-1006
480.965.3145 FAX 480.965.0776
www.asu.edu/lib/archives/

Gifts of ASU-related publications or public records of the university as defined by A.R.S. 41-1350 are generally accepted without legal agreements. Gifts of unpublished, archival or mixed materials require completion of a Deed of Gift that documents transfer of the physical property of the materials. Deed of Gift terms negotiated with the donor in advance of transfer specifically identify the copyright status of unpublished materials and instructions for disposition of any duplicate or unneeded items.

Deaccessioning:

Gifts of published or unpublished materials are generally accepted in perpetuity; however changes in the curricular or research directions of ASU or unavoidable degradation of physical materials *could* result in a curatorial decision to deaccession or remove materials from the repository. Deaccessioning may only be completed in accordance with terms of the Deed of Gift and the departmental Deaccessioning Policy.

KJK 4/20/07