



July 2008

Office of Human Resources | Data Management Key Dates for Faculty Renewals Online

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7 Department Training Begins	8	9	10	11	12
13	14	15	16	17	18	19
20	21 Training Doc Available online. Departments start submitting renewal changes	22	23 Department Training Completed	24	25	26
27	28	29	30	31		



August 2008

Office of Human Resources | Data Management Key Dates for Faculty Renewals Online

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 Online HPR Deadline for August 11 start	2
3	4 Department Starts Renewal Approvals	5	6	7	8	9
10 Renewal approvals must be approved by 5pm	11 Data Management begins exception processing	12	13	14	15	16
17	18	19	20 Data Management must complete exceptions by 5pm	21	22 Pay Sheets are created	23
24	25	26	27	28	29 PAY DAY	30
31						