



**2011 Winter Break Agreement**  
**TEMPE / POLY / WEST CAMPUS**  
**University Housing - ARIZONA STATE UNIVERSITY**

OFFICE USE ONLY  
 Data Entry By/Date:

Name (Last, First, Middle) *	ASU Affiliate ID # **	Date of Birth (month/day/year) *
		__ / __ / ____

**Part 1: Demographic Information**

Permanent Address (number, street, apartment number) *		Home Phone (include area code) *	
		( )	
City, State, Zip *		Country *	Cell Phone (include area code) *
			( )
ASU E-Mail Address * (This address must be used for all email communication with University Housing.)	Alternate E-Mail Address	Emergency Contact Information	
@asu.edu		Name:	
Please answer the following questions:		Relationship:	
Are you registered with the DRC and requesting special accommodations? <input type="radio"/> YES <input type="radio"/> NO	Aide? <input type="radio"/> YES <input type="radio"/> NO	Home Phone: ( )	
Are you participating in the American English Culture Program (AEC)? <input type="radio"/> YES <input type="radio"/> NO	Live-in? <input type="radio"/> YES <input type="radio"/> NO	Cell Phone: ( )	
If YES, NAME: _____		START DATE: __ / __ / __ END DATE: __ / __ / __	
<b>Current Assignment</b>			
Campus:	Hall:	Wing/Room:	

**Part 2: General Information**

Winter Break Agreement Charge	Winter Break Period
<b>\$200.00</b>	<b>December 16, 2011 through January 03, 2012</b>
<i>The Winter Break charge will post to the student's ASU account by 11/25/2011. If agreement is received after 11/25/11, the charge will be posted immediately.</i>	<i>The student is responsible for the entire fee of \$ \$200.00- regardless of the number of days of occupancy during the Winter Break period.</i>

**PLEASE NOTE: This agreement is binding and cannot be cancelled once signed.**

**Notice of Occupancy:** Once the student is approved to remain in the hall during Winter Break, a sign indicating that the room is occupied must remain on the door of the student's room. The sign will be provided by University Housing and is for the purpose of notifying our facilities and hall staff of occupied rooms.

**Dining Options:** Limited dining services will be available during the Winter Break. For option on your Campus please check the Campus Dining website at <http://sundevildining.asu.edu/>. Meal blocks **are not** valid during the break; however, Maroon and Gold dollars **are** accepted.

**Behavior:** During the Winter Break period, students are responsible for their behavior and will be held accountable for their actions per the Student Code of Conduct. The Student Code of Conduct and University Housing Policies are located in your University Housing Handbook or can be viewed on-line at <http://www.asu.edu/housing/handbook/index.html>. All behavioral issues that occur during the Winter Break resulting in a student's removal from the residence halls will carry through to the Spring semester.

**Desk Information:** During the Winter Break there will be several designated 24 hour desks for your convenience.

**Mail Service/The UPS Stores:** Mail service will continue throughout the Winter Break. Location and hours may vary. Please check with The UPS Stores for more details.

**University Facilities & Service:** Please be aware that scheduled and unscheduled University maintenance issues may occur during the Winter Break.

**Part 3: Student Consent**

I understand that by signing this agreement, University Housing will charge my ASU student account for the full amount of the Winter Break Agreement charge and I agree to be responsible for the financial commitment of this agreement. I agree to comply with all of the terms and conditions of the University Housing Winter Break Agreement in addition to all University Housing policies and the Student Code of Conduct. I understand that this agreement is binding and cannot be cancelled.

Student Signature:	Date:
Legal Guardian Signature (if student is under age 18):	Date:

\*Denotes information which may be given out in response to general inquiry unless student (or parent/guardian if applicant is under 18 years old) makes a written statement specifically prohibiting its release.  
 \*\*If you do not know your ASU Affiliate ID number, leave this space blank.



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University Housing - ARIZONA STATE UNIVERSITY**

ASU University Housing  
P.O. Box 870212  
Tempe, AZ 85287-0212  
Fax (480) 965-1534

<b>Name (Last, First, Middle) *</b>	<b>ASU Affiliate ID # **</b>	<b>Date of Birth (month/day/year) *</b>
		__ / __ / ____

**ARIZONA STATE UNIVERSITY – UNIVERSITY HOUSING WINTER BREAK AGREEMENT**

**TERMS AND CONDITIONS**

The undersigned Student requests to reside in an Arizona State University (ASU) residence hall during the Winter Break period and agrees to payment of the non-refundable Winter Break Agreement charge. ASU grants a license to the Student to reside in the assigned bed space during the Winter Break period. The relationship created by this license between ASU and the Student is that of licensor and licensee, and NOT that of landlord and tenant. The Student must check out of the residence hall if he/she is found in violation of any Student Code of Conduct or University Housing Policies. Failure to do so will result in removal from the residence halls. ASU does not discriminate based on sex, race, color, sexual orientation, national origin, citizenship, religion, veteran's status, age, or disability.

**TERM OF THE AGREEMENT**

The term of this agreement begins when ASU accepts a signed agreement (printed copy), and continues until the beginning of the Spring term. Exceptions or changes to this agreement are not valid unless the director of University Housing or his/her designee has confirmed them in writing.

**THE STUDENT AGREES TO:**

1. Know, observe, and comply with the terms and conditions of this agreement, all federal and state laws, all ASU policies and regulations governing student conduct, including the Student Code of Conduct and Residence Hall Handbook and the Computer, Internet and Electronic Communication Policy (copies of which are available upon request), and any subsequent policies or regulations that ASU may adopt or publish during the term of the agreement.
2. Make payments for all fees, room charges, and any other charges for the applicable period.
3. Cancel promptly in writing if the Student decides, prior to checking in, to not attend ASU. Failing to check-in for the Winter Break period does not release the student from these Winter Break charges.
4. Obtain insurance coverage on personal property, if desired. ASU is not liable for loss, theft, or damage of personal property. ASU does not offer insurance coverage for personal property.
5. Maintain the assigned space in a safe condition. Room furnishings shall not be removed or stored. Public area or lounge furnishings shall not be moved into a Student's room.
6. Make appropriate arrangements before the beginning of the Winter Break period for and to maintain attendant care for the duration of the Winter Break period if the Student has a disability and requires personal attendant care. The Student has the sole financial responsibility for his/her own personal attendant care.
7. Move to a different room if required by University Housing staff for behavioral or administrative purposes.
8. Not sell, sublease, or assign the room to anyone at any time. Use of a room for commercial purposes is expressly prohibited.
9. Not move out of the residence hall without obtaining an approved License Agreement Release and going through the check out process. A Student vacating his/her assigned space without a written release from University Housing will be held responsible for the financial commitments of the entire term of the agreement, including the portion remaining after the Student vacates the room.

**GENERAL PROVISIONS**

1. ASU staff or other designated agents necessary to the operation of the residence halls may be authorized by the Director of University Housing to enter student's room at any time to verify inventory records or occupancy, perform maintenance, perform security investigations under the Computer, Internet and Electronic Communication Policy, or enforce safety, health, and ASU Code of Conduct standards.
2. ASU reserves the right to change, cancel, or consolidate room assignments at any time due to academic ineligibility, discipline, safety, health, or administrative reasons.
3. ASU reserves the right to terminate this agreement by written notice with due process if a Student fails to comply with any terms and conditions of this agreement.
4. The Arizona Board of Regents, ASU, and/or specific facility management institute reserves the right to change room rates and other charges and fees if circumstances require adjustments.
5. University Housing may immediately terminate this agreement if a Student harms or threatens to harm himself, herself, or any other person.

<b>Student Signature:</b>	<b>Date:</b>
<b>Legal Guardian Signature (if student is under age 18):</b>	<b>Date:</b>

**PLEASE COMPLETE & SIGN PAGES 1 and 2 RETURN TO:**

ASU – University Housing  
PO BOX 870212  
TEMPE, AZ 85287-0212  
Phone (480) 965-3515 Fax (480) 965-1534

Email: [housing@asu.edu](mailto:housing@asu.edu) (for inquires only) Website: [www.asu.edu/housing](http://www.asu.edu/housing)