

Graduate and Professional Student Association
Office of the President
Report to the GPSA Assembly
August 22, 2009

Dear GPSA Assembly,

This has been an incredibly busy summer! GPSA has launched a number of initiatives to focus on our marketing and programming. We are trying to make sure and reach as many graduate students as possible across the entire University. With your help this year, we will make GPSA the leading graduate and professional association nationwide. I am incredibly excited to work with each of you in providing advocacy, support, and unity for all ASU graduate students.

GPSA 2009-2010 Budget

I am pleased to report that the University Administration has granted GPSA 100% of our requested amounts. Today's Assembly Meeting includes a bill to approve the GPSA Annual Operating Budget, as required by the bylaws. The Executive Committee has reviewed and approved the budget and urges the GPSA Assembly to pass the budget as drafted.

GPSA 2009 Carry Forward Budget

During the summer, GPSA met with Daniel Ashlock, Dean Calleroz-White, and Dr. James Rund to discuss the approximately \$140,000 in unspent Student Fee money from Fiscal Year 2009. Dr. Rund's office requested that GPSA not use the carry-forward money to support our normal and regular operations. To that end, Justin in consultation with the Executive Committee developed a strategy to improve our infrastructure and improve services over the course of the year. Some of the major expenses utilized from this special account (thus far) are:

- GPSA Water Bottle Program = \$4,235.00
- 3,750 GPSA Pens = \$1,080.00
- Upgraded Computers for the GSC (5 desktops and 1 laptop) = \$8,676.00
- Upgraded MultiFunction GPSA Copier = \$13,779
- Upgraded PA System for GPSA Assembly = \$2,006.00

More detailed information can be found in the attached Carry Forward Budget. This budget line cannot be transferred into any existing account, per University negotiated guidelines.

GPSA Executive Retreat

On July 31 to August 2, 2009 your GPSA officers spent a weekend in Sedona, AZ attempting to build a strong vision and new strategies for the association. Based on that discussion, the Executive Committee has revised the Policy Directive, the Bylaws, and developed a listing of items to get included in a GPSA Programmatic Agenda. Additionally, the executive committee developed a list of items to be given to Dr. Crow as part of what we want from the University this year. Furthermore, the Executive Committee is regularly working to develop strong goals and objectives for GPSA this coming year.

Focus Groups

Justin and Sarah Riforgiate from the Hugh Downs School conducted a series of GPSA focus groups this past week. Each of those focus groups had between 5 – 7 graduate students from a variety of academic programs. The focus group protocol was approved by ASU's human subjects committee. Data collected during the focus groups will be transcribed and compiled to get a better picture of what graduate students want from the University.

Arizona Students' Association & Arizona Board of Regents.

Justin and Kelley Stewart are the two representative directors to the Arizona Students' Association Board of Directors. During the summer, both Kelley and Justin attended the ASA retreat and a variety of ABOR and ASA meetings. One major victory this year for graduate students is that Justin and Kelley successfully lobbied the Arizona Board of Regents to include a graduate student on the ABOR Tuition Workgroup. That student will be Kelley. Additionally, Justin and Kelley have been working hard to improve the structure and operation of ASA.

Council of Presidents Meetings

The ASASU Council of Presidents is comprised of all 5 ASASU presidents, including USG, GPSA, ASASUP, ASASUD, and ASASUW. The council of presidents works on a variety of topics which concern all ASU students. Some of these topics include: fees, student priorities, tuition, health and wellness, etc. The council of presidents met the following times (and Justin was at each meeting):

- Monday May 18, 2009
- Thursday May 21, 2009
- Tuesday June 6, 2009
- Wednesday July 8, 2009
- Monday July 27, 2009
- Tuesday August 11, 2009
- Thursday August 20, 2009

Agendas and minutes for each meeting are available, upon request.

Meetings with Important ASU Administrators

As part of my duties as President, I meet regularly with ASU administrators to discuss GPSA and our priorities. The following meetings took place over the summer:

- Monday May 4, 2009 with Dr. James Rund (Sr. Vice President of University Student Initiatives)
 - Wednesday May 6, 2009 with Dean Calleroz-White to discuss GPSA priorities and budget.
 - Tuesday June 9, 2009 with all student affairs directors to discuss ASASU issues.
 - Monday June 15, 2009 with Parking and Transit Services regarding the new U-Pass fee.
 - Thursday July 23rd with Dr. James Rund to discuss the new ASU health fee.
 - Tuesday August 11, 2009 with Jenny Holsman of the Alumni Association.
 - Thursday August 13, 2009 with Dean Maria Allison, Dr. Andrew Webber, and Dr. James Rund to discuss GPSA's priorities and plans for the upcoming year.
 - Thursday August 13, 2009 with Dean McGrath of the Poly Campus regarding GSC Space.
 - Friday August 14, 2009 with Ali Hajidg of the Downtown Campus Health Center.
 - Monday August 17, 2009 with Bill Shaw of the West Campus to design the new GSC space.
 - Wednesday August 19, 2009 with Dan Ashlock regarding the 2009-2010 GPSA Budget.
 - Thursday August 20, 2009 with Dr. James Rund to discuss ASU health fee and other issues.
- These meetings are coming up:
- Tuesday August 25, 2009 with Dr. Michael Crow and Dr. James Rund regarding University Budgets.
 - Friday August 28, 2009 with Dr. Michael Crow regarding GPSA Priorities.

ASU Student Health Advisory Board

During their April meeting, the Arizona Board of Regents established a \$40.00 per semester Health and Wellness fee. The fee was designed to supplant existing state funding that has been cut to the health centers on all campuses. During the meeting, Student Regent David Martinez III moved to amend the fee to include a student health advisory board. That board is charged with the duty of setting priorities, which will determine the allocation of all the money collected from the fee over and beyond the state support.

Working with the Council of Presidents, GPSA was granted 2 seats on a board of 12 students (2 from GPSA, 2 from USG, 2 from ASASUP, 2 from ASASUD, 2 from ASASUW, and 2 commuter students). After interviewing 8 different people for the seat, Justin selected 2 outstanding graduate students to serve on the board:

Rachel M. Satter, Ph.D. in Educational Counseling and Psychology
Danielle Lynn McBurfnnett, Doctor of Nursing Practice

Both of the appointments to this board will be submitting reports to the Assembly on an as-needed basis. Currently, the board is working on finalizing their bylaws and then identifying student priorities for

health and wellness. As soon as those priorities are agreed upon, Justin will submit that list to the GPSA Assembly for comments.

Hiring of GPSA Directors

Since the last Assembly Meeting of the 6th Legislative Year, Justin was tasked with the job of hiring two director positions – The Executive Director of Communication & Campus Relations and the Director of Information Technology.

Alice Veksler was selected from a pool of 3 other candidates for the Executive Director of Communication and Campus Relations. This is a new position this year and has a variety of additional job requirements, indicated in the bylaws.

Andre Denham was selected from a pool of 12 other candidates for the Director of Information Technology. Andre is new to GPSA this year, please give him a warm welcome.

Executive Director of Communication & Campus Relations Report to the Assembly

Executive Director of Communication and Campus Relations' Report to the President

The summer has been extremely busy. I met regularly with the Graduate College to coordinate plans for future collaborations between GPSA and the GC. Collaborations that are in the works include potential opportunities to communicate with all graduate students enrolled at ASU. Additionally, we created and piloted the new graduate student newsletter. This electronic newsletter will be sent once per semester to all graduate students at ASU and will contain relevant information for graduate student life. Topics include: Know your rights, How can I meet people? Calendar of graduate events, Whom can I go to with questions? and Where can I get money? The newsletter is comprehensive and will be sent to all ASU post-baccalaureate students the first week of the semester (next week). I continue to co-moderate the listservs with Tyler.

We launched our first ever sustainable water bottle program. We purchased 1,000 GPSA logo imprinted 26oz stainless steel water bottles and put two water stations in place in the GSC. Water bottles are being distributed to any graduate student who fills out an information card with their name, email, and interest in GPSA service. Chelsea is compiling a list for distribution to the exec and we will eventually be able to use this database to populate grant review, teaching excellence, and other GPSA committees not comprised of Assembly members. The program has been a huge success so far and we are likely to order even more bottles to meet demand. We have brought a huge amount of traffic to the GSC and our logo can be seen all over campus as people start using their new bottles. To the extent that we wanted to raise awareness of GPSA and the GSC, the program has been a huge success.

The bulk of the time over the summer was spent preparing for, and implementing, orientations. The first requests started to come in during May and we have orientation appearances scheduled through the

beginning of November (with the bulk occurring during the last two weeks of August). New orientation and promotional materials were developed in an attempt to reach a wider audience and to present a more professional face to the graduate student community, and to the University as a whole. Four “packet stuffing” events took place over the course of the summer to prepare 1,800 packets of promotional information. As of this date, over 1,300 have been distributed and we still have plenty of orientation activities to attend. For the first time, we have had GPSA represented at New Graduate Student Receptions on all four ASU campuses. I would like to extend a heartfelt “THANK YOU” to all of the Assembly and Exec members who helped out with what is truly a herculean effort. I would especially like to thank Annette for all of her hard work in helping put out fires and work the trenches when people came to tour the GSC and get their water bottles.

Justin and I met with an architect at West campus to design the layout of the West campus GSC.

Plans are in the works to procure other promotional items and increase GPSA awareness and our presence on campus, including increased utilization of GPSA resources. My hope is that by the end of the year every graduate student at ASU will have heard of GPSA.

Respectfully Submitted,

Justin P. Boren
President
Graduate and Professional Student Association
Arizona State University

Addendum 1 – Fiscal Year 2009 Carry Forward Budget

Graduate and Professional Student Association

Associated Students of Arizona State University

Fiscal Year 2009-2010 Carry Forward Budget

	Original Allocation	Updated Alloc. \$ 133,000	Actual Expense	Remaining Balance	Notes
GPSA Marketing					
Water Bottles for Orientation	\$ 14,500	\$ 7,500	\$ 4,235.00	\$ 3,265	Water Bottles
Additional GPSA Folders	\$ 1,750	\$ 1,000		\$ 1,000	
GPSA Pens	\$ 2,000	\$ 1,088	\$ 1,088.00	\$ -	Commotion
GPSA Polo Shirts (Assembly + execs)	\$ 2,200	\$ 2,000		\$ 2,000	
GPSA T-Shirts (for picnic)	\$ 2,000	\$ 2,000		\$ 2,000	
Marketing Contingency	\$ 3,076	\$ 3,026	\$ 566.71	\$ 2,459	Printing
<i>Subtotals</i>	\$ 25,526	\$ 16,614	\$ 5,889.71	\$ 10,724	
GPSA Graduate Student Center					
Upgraded Computers for GSC (5)	\$ 8,350	\$ 8,676	\$ 8,676.00	\$ -	Bookstore
Upgraded Printers for GSC (3)	\$ 1,500	\$ 1,500		\$ 1,500	
Additional Software for Computers	\$ 2,500	\$ 2,500		\$ 2,500	
UTO Fees	\$ 2,000	\$ 1,750	\$ 1,750.00	\$ -	
GSC Supplies	\$ 1,250	\$ 1,250		\$ 1,250	
Card Reader for GSC Tracking Use	\$ 1,000	\$ 1,000		\$ 1,000	
Upgraded MultiFunction Copier	\$ 13,779	\$ 13,779	\$ 13,778.61	\$ 0.39	Cannon
Assembly PA System	\$ 2,000	\$ 2,006	\$ 2,006.00	\$ -	
Golf Cart Additional Repairs & Fees	\$ 1,200	\$ 1,200		\$ 1,200	
GSC Contingency	\$ 3,205	\$ 3,205		\$ 3,205	
<i>Subtotals</i>	\$ 36,784	\$ 36,866	\$ 26,210.61	\$ 10,655	
GPSA @ Other Campuses					
Poly Campus Furniture Budget	\$ 9,000	\$ 9,000		\$ 9,000	
Poly Campus Computer Budget	\$ 10,000	\$ 10,000		\$ 10,000	
West Campus Furniture Budget	\$ 9,000	\$ 9,000		\$ 9,000	
West Campus Computer Budget	\$ 10,000	\$ 10,000		\$ 10,000	
Downtown Campus Furniture Budget	\$ 9,000	\$ 9,000		\$ 9,000	
Downtown Campus Computer Budget	\$ 10,000	\$ 10,000		\$ 10,000	
New GSC Welcome Orientations	\$ 2,000	\$ 1,000		\$ 1,000	
GPSA @ Other Campuses Contingency	\$ 4,000	\$ 4,075		\$ 4,075	
<i>Subtotals</i>	\$ 63,000	\$ 62,075	\$ -	\$ 62,075	
Other GPSA Initiatives					
Southwest Student Leadership Conf.	\$ 4,000	\$ -		\$ -	
GPSA Executive Retreat	\$ 2,500	\$ 2,600	\$ 1,948.54	\$ 651	Advance
GPSA Assembly Orientation	\$ 1,200	\$ 1,200		\$ 1,200	
GPSA Leadership Professional Dev.	\$ 1,200	\$ 1,200		\$ 1,200	
Other GPSA Initiatives Contingency	\$ 1,140	\$ 1,140	\$ 155.00	\$ 985	Chompies
<i>Subtotals</i>	\$ 10,040	\$ 6,140	\$ 2,103.54	\$ 4,036	
Fees and Charges					
ASC 8.5%	\$ 11,305.00	\$ 11,305		\$ 11,305	
ERE 2% (Salaries)	\$ -	\$ -		\$ -	
ISC 3%	\$ -	\$ -		\$ -	
<i>Subtotals</i>	\$ 11,305.00	\$ 11,305.00	\$ -	\$ 11,305	
Total Allocations		\$ 133,000	\$ 34,203.86	\$ 98,796	
		Updated Alloc.	Actual	Remaining	