

**Arizona State University
Request for Wire Transfer**

Total payment: _____

Date Prepared: _____

Payee Name: _____

Taxpayer ID: _____

Direct Inquiries to (Name)		Department			Phone	
Agency/Org Signature:	Date	Agency	Org	Sub-org	Object	Sub-obj

If payment is requested for tangible goods that are being purchased outside the state of Arizona and will not be shipped or brought back for use or consumption in the state of Arizona, the undersigned certifies to such:

_____ (requestor or agency/org manager)

Please be aware that it is illegal to trade (do business with) certain individuals, organizations and countries as designated by the United States government. The Department of Treasury's Office of Foreign Assets Control (OFAC) publishes the Specially Designated Nationals and Blocked Persons (SDN) list identifying many of those designated entities.

If applicable, prior to requesting a foreign wire transfer or draft visit OFAC's website at <http://www.treas.gov/offices/enforcement/ofac/> to verify that your foreign wire or draft is not directed to an entity/person on the SDN list.

WIRE TRANSFER

Wire Amount: _____

Payee Name: _____

Pay to Bank: _____

Bank City, State, Country: _____

ABA No./Swift No.: _____

Account No.: _____

Account Name: _____

Account Address (optional): _____

Description: _____

Accountant Approval:		Date:	
Approval for payment over \$50,000	Date:	Approval for payment over \$50,000	Date:
Wire Entered by:	Date:	Wire Released by:	Date:

Please direct any questions regarding this form to Payables and Reimbursements at 965-3511.