



Direct student financial support payment certification

This form is for direct financial support payments — scholarship and fellowship payments coded to student support, sometimes called stipends and expense reimbursements — paid through the Payables and Reimbursements department and not through the Financial Aid system to regularly enrolled ASU students.

For payments made in this manner, no services — including research-related — can be provided by or required of the student. For assistance in determining what constitutes services, please [review the stipend guide](#) and [FIN 422-01](#).

Suppose services are required to be provided to ASU or a third party, such as an internship. Payments must be made through the ASU payroll system unless the service qualifies as independent contractor services detailed in [FIN 421-01](#).

Student name: _____

Student or supplier ID: _____

Mailing address for payment: _____

Stipend amount: _____

Reimbursement amount: _____

Department: _____

Will the individual be physically present in the U.S. during this program or activity?

☐ Yes

☐ No, please provide the country the individual will be participating from: _____

If the individual will be in the U.S., are they considered a resident for U.S. tax purposes? This includes U.S. citizens, permanent residents and individuals who have passed the Internal Revenue Service's Substantial Presence Test.

☐ Yes.

☐ No, attach either the Alien Data Collection form with the associated attachments or a current Glacier summary if the individual has an active ASU Glacier account.*

*Students physically present in the U.S. during the program or activity may have up to 30 percent of their support withheld and remitted to the IRS. This withholding will be reflected on a [1042-S IRS form](#) that will be issued following the end of the calendar year.

Student certification

I certify that the above information is true and accurate to my knowledge. I am not required to perform services to receive this payment.

Student signature

Date



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Certification

An authorized department representative should complete the certification.

The payment is for student financial support to a degree-seeking student where no services, including research-related, to ASU or another organization, are provided by or required of the student.*

Department representative's name

Signature

Date

*Financial support payments for students to do research solely for their thesis. The research is not for a faculty member, or a research project does not constitute the student's essential research services and, therefore, can be paid as a student non-employee financial support payment.