

February 2009

Advantage Processing Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Facilities Management Interface Travel Check Run	3 <div style="border: 1px solid black; padding: 2px; text-align: center;">MONTH END CLOSE</div> Payroll Expense Interface ** Bookstore Interface Travel Check Run	4 Mail Services Interface A/P Check Run Travel Check Run	5 Bookstore Interface Travel Check Run	6 Risk Management Interface A/P Check Run IDC Encumbrance and Expense Travel Check Run	7
8	9 Facilities Management Interface Travel Check Run	10 Bookstore Interface Travel Check Run	11 Mail Services Interface A/P Check Run Travel Check Run	12 Bookstore Interface Travel Check Run	13 Risk Management Interface A/P Check Run IDC Encumbrance and Expense Travel Check Run	14
15	16 Facilities Management Interface Travel Check Run	17 Payroll Expense Interface ** Bookstore Interface Travel Check Run	18 Mail Services Interface A/P Check Run Travel Check Run	19 Bookstore Interface Travel Check Run	20 Risk Management Interface A/P Check Run IDC Encumbrance and Expense Travel Check Run	21 <div style="border: 1px solid black; padding: 2px; text-align: center;">SYSTEM MAINTENANCE BEGINS</div>
22 <div style="border: 1px solid black; padding: 2px; text-align: center;">SYSTEM MAINTENANCE ENDS</div>	23 Facilities Management Interface Travel Check Run	24 <div style="border: 1px solid black; padding: 2px; text-align: center;">TELEPHONE SERVICES INTERFACE</div> Bookstore Interface Travel Check Run	25 Mail Services Interface A/P Check Run Travel Check Run	26 Bookstore Interface Travel Check Run	27 Risk Management Interface A/P Check Run IDC Encumbrance and Expense Travel Check Run	28

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S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Mar 2009

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

** Payroll Expense interface dates are tentative.