

# December 2008

## Advantage Processing Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																																
	<b>1</b> Facilities Management Interface Travel Check Run	<b>2</b> Bookstore Interface Travel Check Run	<b>3</b> Mail Services Interface A/P Check Run Travel Check Run	<b>4</b> Bookstore Interface Travel Check Run	<b>5</b> <div style="border: 1px solid black; padding: 2px; text-align: center; font-weight: bold;">MONTH END CLOSE</div> Risk Management Interface A/P Check Run IDC Encumbrance and Expense Travel Check Run	<b>6</b>																																																																																																																
<b>7</b>	<b>8</b> Facilities Management Interface Travel Check Run	<b>9</b> Payroll Expense Interface ** Bookstore Interface Travel Check Run	<b>10</b> Mail Services Interface A/P Check Run Travel Check Run	<b>11</b> Bookstore Interface Travel Check Run	<b>12</b> Risk Management Interface A/P Check Run IDC Encumbrance and Expense Travel Check Run	<b>13</b>																																																																																																																
<b>14</b>	<b>15</b> Facilities Management Interface Travel Check Run	<b>16</b> Bookstore Interface Travel Check Run	<b>17</b> Mail Services Interface A/P Check Run Travel Check Run	<b>18</b> Bookstore Interface Travel Check Run	<b>19</b> Risk Management Interface A/P Check Run IDC Encumbrance and Expense Travel Check Run	<b>20</b> <div style="border: 1px solid black; padding: 2px; text-align: center; font-weight: bold;">SYSTEM MAINTENANCE BEGINS</div>																																																																																																																
<b>21</b> <div style="border: 1px solid black; padding: 2px; text-align: center; font-weight: bold;">SYSTEM MAINTENANCE ENDS</div>	<b>22</b> Facilities Management Interface Travel Check Run	<b>23</b> Payroll Expense Interface ** Bookstore Interface Travel Check Run	<b>24</b> Mail Services Interface A/P Check Run Travel Check Run	<b>25</b> <span style="color: red; font-weight: bold;">University Holiday</span>	<b>26</b> <span style="color: red; font-weight: bold;">University Holiday</span>	<b>27</b>																																																																																																																
<b>28</b>	<b>29</b> Facilities Management Interface Travel Check Run	<b>30</b> <div style="border: 1px solid black; padding: 2px; text-align: center; font-weight: bold;">TELEPHONE SERVICES INTERFACE</div> Bookstore Interface Travel Check Run	<b>31</b> Facilities Management Interface Mail Services Interface Risk Management Interface A/P Check Run Bookstore Interface IDC Encumbrance and Expense Travel Check Run	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px;"> <table style="font-size: small; text-align: center;"> <tr><th colspan="7">Nov 2008</th></tr> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td></td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> </div> <div style="border: 1px solid black; padding: 5px;"> <table style="font-size: small; text-align: center;"> <tr><th colspan="7">Jan 2009</th></tr> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> </div> </div>		Nov 2008							S	M	T	W	T	F	S						1		2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							Jan 2009							S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
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\*\* Payroll Expense interface dates are tentative.