

Approved Use of ASU Computing and Communication Equipment

Under Arizona law, A.R.S. § 38-448, a university employee may not use university owned or leased computer equipment “to access, download, print or store any information infrastructure files or services that depict nudity, sexual activity, sexual excitement or sexual acts” unless the employee has written approval from the “agency head.”

By this memorandum, I authorize the following classes of individuals to access, download, print and store material that would otherwise be prohibited by this statute. This approval is limited to purposes related to academic or employment duties at ASU. Uses outside of this scope may result in sanctions.

The following classes of individuals may access otherwise prohibited material, but only to the extent that the access is related to their academic appointment or job duties at ASU:

1. All employees with academic appointments, student research and teaching assistants, and employees performing duties related to university academic functions, as authorized by a department chair, dean or director or provost;
2. All employees whose job duties include the provision of physical or mental health services;
3. All employees whose job duties include the monitoring, management, or servicing of ASU computing or communication systems or devices;
4. All employees whose job duties include the analysis of legal issues or the investigation of allegations of misconduct; and
5. All employees of campus museums, media services, libraries, and ASU Public Events.

In addition, an employee authorized under this document may authorize employees he or she directly supervises to access these materials for a purpose related to the authorized employee’s academic appointment or job duties. Additional authorization must be on a form approved by the ASU Office of General Counsel (OGC).

Employees who are not covered by this approval may seek approval from the head of their academic or administrative unit for activities related to their job duties. Any approval must be on a form approved by the OGC, and a signed copy of the form should be filed with the OGC.

This approval document is intended to comply with A.R.S. § 38-448. It does not authorize any person to perform any act that is otherwise illegal under federal or state law.



Michael M. Crow
President

September 8, 2003

Date