

THE AH ALUMNI LINK

June 2003
Issue 2

HAPPY SUMMER – yes 100 degree weather has arrived, so it is safe to say WELCOME to the 1st summer edition of your alum newsletter.

This newsletter may be viewed as text only in the body of this email, or if you are interested in viewing it with all the bells & whistles, you may view the .pdf version.

AHSA President Message:

As the president of the American Humanities Student Association, I have been privileged to serve with a wonderful executive committee who has tirelessly worked for the good of our program.

Each year brings a new challenge for the AH leadership. This year saw the realignment of the organization to more closely replicate a working nonprofit including a Constitution and ByLaws revision and organizational restructuring. All of our students actively participated in a committee and the committee chairs were supported by our wonderful Vice President, Dianna May.

An AH alum called our program, one of ASU's best kept secrets. To spread the word our Public Relations Coordinator, Danielle Cover, worked with student committees to update the student recruitment materials and implement the Liaison program

An online community for AH students from across the nation, AH/ASU alumni mixers and new student mentors continued to expand under the leadership of Charlene Fassler, our Outreach Coordinator.

30 students raised over 27,000 and attended the American Humanities Management Institute in Las Vegas. Amanda Jarrett our AHMI Campaign Chair and Shannon Williams our AHMI Advisory Council member truly inspired the students to learn and network.

Thank you to the backbone of the organization, those who hold our money, take the minutes, make our copies – Lesley Gooch Scoresby, treasurer and Jennifer Mix, secretary.

This year's successes have been duly recorded by our historian, Dominic Braham.

Thank you all for a wonderful year, Carolyn Beal.

AH/ASU Graduation Seniors:

Carolyn Beal
Danielle Cover
Charlene Fassler
Tamara Foley
Michael Haney

Dana Hawkins
Christina Hernandez
Amanda Jarrete
Darin Matikin
Dianna May

Jennifer MIx
Candice Moore
Janey Pearl

Lesley (Gooch) Scoresby
Shannon Williams

AH/ASU Annual Recognition Dinner (4/28/03)

For the 23rd year, American Humanics at ASU students, alumni, faculty/ staff, board members and nonprofit professionals gathered to recognize the accomplishments of our program. This year, we recognized the accomplishments of the AHSA, presented our annual student awards and honored our graduating seniors. We are very proud of the 15 students who are joining the ranks of our valued Alumni. Thank you to Suzanne Brimley, ('02) for being our event photographer and providing each graduating Senior with a professional Senior Photo. In addition, we honored 4 AH/ASU Board Members who are rotating off the board. A specially designed lapel pin was presented to each in recognition of their dedication and service to AH/ASU.

In addition, to these recognitions we were honored to have Dr. Robert F. Long Vice President for Programs, W.K. Kellogg Foundation join us as our Invited Presenter and Dr. Kala Stroup President, American Humanics, Inc. join us as our Special Guest. A very special thank you to our Recognition Dinner Committee:

Shannon Williams, Chair
Cicely Rocha
Amanda Jarrett

Kelly Rose
Anthony McClure
Sheila Scott

Recognition Dinner Sponsorships: We wish to acknowledge the following individuals who provided dinner sponsorship so that our students could participate in this special occasion:

Dr. Maria T. Allison
John Armstrong
Dr. and Mrs. Robert F. Ashcraft
Gerald Beal
Cheryl Cheatham
Dr. A.J. Haley

Robin Hanna
Todd & Fran Langley
Amy Nitsche
Dr. Frank Rugo
William Stalnaker

2002-2003 Student Awards

Camelback Kiwanis Club Award For Outstanding Leadership And Potential in the Nonprofit Field: Charlene Fassler

American Humanics Director's Award For Emerging Leadership to Support the Annual AHMI Campaign: Andrew Call

American Humanics Director's Award For Outstanding Leadership And Academic Excellence: Dianna May

Elizabeth S. Schade Scholarship For Promise of Leadership in the Nonprofit Sector: Ivania Hernandez

George F. Miller Award For Outstanding Student of the Year: Carolyn Beal

CONGRATULATIONS AH/ASU

For the second year in a row the Student Organization Resource Center has recognized the accomplishments of AH/ASU at the Hall of Fame Awards. On Wednesday, April 24th, AH/ASU was announced as the Outstanding Student Organization-1st Runner-up. This recognition carries a \$250 grant with it.

AH/ASU Alumni Mixer (3/24/03)

The Taste of Success

By Andy Call

The Spring 2003 Alumni Mixer was a huge success! The event was held in the Dixie Gammage Secret Garden, the very place where the American Humanics program at ASU was founded.

Dr. Robert Ashcraft and Stephanie Hyatt, from the ASU Center for Nonprofit Leadership and Management, spoke to the AH Students and a dozen alumni about the most recent research on giving and volunteering in Arizona.

To view these results, visit the Center for Nonprofit Leadership and Management's website: http://www.asu.edu/copp/nonprofit/res/res_givvol.htm

Not only was the presentation outstanding, the potluck delicious, and the flowers in full bloom, but the fundraiser was successful! Between a raffle and a very creative silent auction where students had the opportunity to bid on "One Day Internships," the American Humanics Student Association was able to raise over \$200! A huge thanks to everyone for making this Alumni Mixer a successful event, hope to see you at the next mixer!

Institute for Cultural Affairs (ICA) TOPS Training in Group Facilitation Methods (5/20-21/03)

Nine AH/ASU students and six alumni gathered for a FREE two day training in Group facilitation methods. The event was financially sponsored by the Center for Nonprofit Leadership and Management. Participants learned three proven processes for activating group participation, gained hands-on experience practicing methods and explored ways to apply them to their specific situation. The participatory techniques taught by ICA foster creative thinking, consensus-based decision making and team building. The methods generate ownership, create clear goals, open lines of communication, broaden perspectives and motivate people to adapt to their changing environment while honoring the cultural traditions and diversity of all involved. In addition to these wonderful skills, the participants were trained by an international group of trainers representing 3 African Nations, the UK and China.

Brookings Report: Class of 2003 Prefers Nonprofit Employment

As the class of 2003 leaves campus life behind, many graduates are interested in going into public service, especially in the nonprofit sector. A new survey conducted for the Brookings Institution shows that government is their second choice, with contract firms a distant third. College seniors still put an emphasis on finding jobs that provide the opportunity to help people, learn new skills, and do challenging work. According to a random sample of 1,002 about-to-graduate liberal arts and social work students interviewed this April by Princeton Survey Research Associates on behalf of the Center for Public Service, the nature of the job, not the size of the paycheck, is still the most important consideration in making a decision about where to work. For more information visit <http://www.brookings.edu/gscps/light20030603.htm>.

REC 320 Virtual Café (6/2-7/3/03)

American Humanics at ASU (AH/ASU) is again offering a fully online REC 320: Youth and Human Service Workshop this summer. The class will be held Summer Session 1- June 2 – July 3, 2003.

As a valued alumnus, you are invited (and encouraged) to join discussions on current articles at our online REC 320 Virtual Café. We ask that alumni participate in at least one week during the session.

Each week students and alumni will discuss a different article on a current nonprofit issue/topic. This is a great opportunity for continued participation in the AH/ASU program and making connections for the future and it is FREE. Articles will be distributed and then students and alumni will be asked to respond to a discussion board at least 3 times during the week. This is fun an educational experience for all.

To participate in the discussions, please follow the directions to set up a guest user account and then email me your asurite so that I can add you to the class.

The discussion schedule will be sent with your confirmation. Our first discussion will be June 2 – June 6 and will be a “get to know each other” session. So, set up your guest account, email me your asurite and then at your leisure grab a beverage of your choice, pull up your favorite chair to your favorite computer and join in the discussions at the REC 320 Virtual Café. We look forward to seeing you there.

For more information or to RSVP for this event, contact Cindy Theisman at 480.965.5726 or cindy.theisman@asu.edu

To set up a Guest Account on the myASU site, please follow the directions on the following web link.

<https://asuonline.asu.edu/affiliate/index.cfm>

Sponsor information to be included in your application:

Sponsor Name: Cindy L. Theisman

Sponsor Email Address: cindy.theisman@asu.edu

Length of access: 2 months

Reason: Guest Lecturer

Comments: The above nonprofit professional has been invited to interact with students enrolled in the fully online REC 320: Youth and Human Service Workshop, Summer Session #1 course during online discussions of current nonprofit sector literature.

If you have any questions or concerns, please contact me at:

Cindy L. Theisman
American Humanics Senior Program Coordinator at 480.965.5726 or 480.965.5664 (fax)

Upcoming Events – You are Invited!

9/13/03 - 9/14/03 AH Fall Retreat at R-C Scout Ranch, Payson AZ.

We will again have opportunities for alumni to participate in a panel discussion and then speak to the students during our Annual Fall Retreat on Saturday, Sept 13th and Sunday, September 14th during roundtable sessions. Mark your calendar and plan on joining us for a great Saturday afternoon or for the whole retreat. For more information or to RSVP for this event, contact Cindy Theisman at 480.965.5726 or cindy.theisman@asu.edu.

9/23/03 Nonprofit/Volunteer Internship Fair,

Tuesday September 23, 2003, 10 am -1 pm, ASU Main-Cady Mall. Please add: reserve your spot today, contact Cindy Theisman at 480.965.5726, cindy.theisman@asu.edu.

10/27/03 Fall AH/ASU Professional Development Workshop (AKA Fall Alumni Mixer)

Volunteer/Internship Fair (date to be announced)

American Humanics at ASU and the ASU Community Service Program will again be sponsoring a Fall Nonprofit Volunteer and Internship Fair. The goal of this event is to introduce the ASU student body to the myriad of volunteer and internship opportunities that are available in our local community and provide a forum for information exchange between nonprofits and the campus community. Be watching for the details and registration by the end of June.

1/5/04 AHMI 2004

The American Humanics Management Institute will be held in Kansas City MO Jan1-5, 2004. The AH/ASU AHMI Planning Team is busy planning the Fall REC 420 Class Schedule and AHMI Campaign. This year we are excited to welcome the following students to this wonderful leadership opportunity:

Co-Campaign Chairs - Andrew Call and Charlene Fassler

Co-AHMI Representatives – Tony McClure and Cicely Rocha

The Campaign will kick off in September and our Alumni Solicitations will begin after our Fall AH/ASU Professional Development Workshop (AKA Fall Alumni Mixer) on Monday, October 27, 2003. Be watching for updates

1/31/04 Spring Retreat, details to be announced

3/24/04 Spring AH/ASU Professional Development Workshop (AKA Spring Alumni Mixer)

4/14/04

Annual Recognition Event

AH/ASU Alumni Survey

The AH/ASU Faculty and Staff are pleased to announce that the Annual AH/ASU Alumni Survey is being developed through Zoomerang. Be watching for an email inviting you to sign on and complete your survey online. The Annual Alumni Survey provides us with invaluable information about you, our most prized asset. It also gives us insight on how American Humanities can continue to benefit you and the community. Thank you in advance for your continued support of American Humanities at ASU. Thank you for taking the time to fill out the 2003 AH Alumni Survey. To help us meet our program delivery deadlines, please respond by June 30, 2003

Go to: <http://www.zoomerang.com/survey.zgi?1QQ8BVKGL9CK53G5X8EYMWK9>

AOL Users use:

<http://www.zoomerang.com/survey.zgi?1QQ8BVKGL9CK53G5X8EYMWK9>"><http://www.zoomerang.com/survey.zgi?1QQ8BVKGL9CK53G5X8EYMWK9>

Please click this link now (or go online and paste or retype the address into your Web browser). If you do not want to take this or other surveys, please click "reply" and ask the survey creator to remove you from the email list.

Youth and Human Service Workshop ONLINE

June 2 – July 25, REC 320

We invite alumni to join us online to discuss current articles on timely nonprofit issues. The more alumni the better. We ask that alumni participate in at least one week during the session. Articles will be distributed and then students and alumni will be asked to respond to a discussion board at least 3 times during the week. This is fun an educational experience for all.

Saturday, Sept. 13th and Sunday, Sept. 14th at R-C Scout Ranch for our Fall Retreat. We will again have opportunities for alumni to participate in a panel discussion and then speak to the students during roundtable sessions. Plan on joining us for a great Saturday afternoon or for the whole retreat

For more information or to RSVP for these events, contact Cindy Theisman at 480.965.5726 or cindy.theisman@asu.edu

Valuable links

AH Spring Connections features Arizona State University

Here is the link to the AH Inc's Spring 2003 Connections - it features ASU.
<http://www.humanics.org/>

SVPAZ - A New Kind of Giving

Successful professionals looking for a better way to invest time, expertise and resources in the local community have joined to form Social Venture Partners Arizona. Building a dynamic connection between entrepreneurial energy and grassroots innovation, SVPAZ links professionals with nonprofit organizations to make a hands-on difference.

The concept of Social Venture Partners was the inspiration of former Aldus Corporation President Paul Brainerd in Seattle. Brought to Arizona by Jerry Hirsch, a local philanthropist, SVPAZ got off the ground with additional founding members from the real estate and financial industries, service providers and Valley entrepreneurs.

The vision of the founders was to build a philanthropic community using a venture capital model, where Partners invest in innovative nonprofits, and then actively nurture their financial investments with guidance and resources. SVPAZ gives professionals a way to engage in a new style of philanthropy that allows Partners to take an active role, as their schedules permit, in the recipients of their financial commitment.

For a look at SVPAZ's Summer Update visit <http://www.svpaz.org/updates/summer2003.htm>

Looking for you? Open positions!

The following positions are currently available:

Administrative Assistant, Free Arts of Arizona: The Administrative Assistant will support the Office Manager in special projects and daily administrative activities. The ideal candidate will have one to three years of practical work experience in a business setting. Strong organizational and interpersonal skills, writing ability, computer skills and leadership qualities are necessary. High customer-service skills and computer proficiency in Windows-based applications including Microsoft Word, Microsoft Excel and Microsoft Access is mandatory. Proficiency in Peachtree Accounting or comparable applications is desirable. Free Arts of Arizona is a nonprofit organization that provides therapeutic art programs to abused, neglected and homeless children in Maricopa County. Volunteers are utilized extensively to share their creative talents with children, serve on the board of directors and committees, and to staff special events and activities. Free Arts of Arizona has an annual operating budget of over a half-million dollars and serves over 5,500 children and adolescents annually. To apply please contact Brenda Bernardi, Office Manager, at 602/258-8100 or respond to info@freeartsaz.org

Branch Director, Boys & Girls Club (Scottsdale) - Full-time, pay depending on experience, benefits, experience in youth programs, finance and facility management. Apply by mail to: 10515 East Lakeview Drive, Scottsdale, AZ 85258 or via fax to (480) 860-4708.

Chief Operations Officer, American Red Cross (Phoenix) - Direct, administer, supervise and oversee the day-to-day activities of the Lines of Service and Volunteer Resources. Have a Bachelor's degree with continuing education in business and public administration; senior level management, planning and complex budget development; and experience in strategic and

business planning with emphasis on program development and marketing and sales. Salary commensurate with experience. Full-time with excellent benefits. Call (602) 336-6666 for more information. EOE/AA.

Development Director for UCP of Central Arizona (Phoenix) - UCP is a non-profit health services agency. Develop and direct creative fundraising events and marketing activities. Requires at least 5 years experience in successful fundraising. Degree in public relations, administration, or similar field preferred. Competitive salary and benefits. Fax resume to Perry at (602) 943-4936 or via email to pbramlett@ucpofaz.com

Development Manager, Junior Achievement (Phoenix) - Position includes corporate fund solicitation, renewals and cold calls. Need strong oral and written communications skills. Be a self-starter, detail oriented and multi-tasking. Excellent benefits. No phone calls. Fax resume and salary requirements to: Attention: MR at (480) 377-8558.

Development Specialist, American Red Cross Grand Canyon Chapter (Phoenix) – The Development Specialist will research grant opportunities and write appropriate grant applications to potential supporters of the Grand Canyon Chapter. The successful candidate will have a Bachelor's Degree or equivalent work experience, strong creative and technical writing skills, five plus years demonstrated success in securing grant funding or preparing RFPs, two years secretarial or administrative experience, knowledge of Microsoft programs, PowerPoint and desktop publishing. Knowledge of Raiser's Edge preferred. Experience in a non-profit environment is desirable. Salary: \$29,900 - \$37,500 depending on experience To apply, please submit a resume and cover letter no later than Wednesday, June 18, 2003 to American Red Cross, 6135 N. Black Canyon Hwy., Phoenix, AZ 85015-1892, Attention: Human Resources or email a resume and cover letter to gchraz@usa.redcross.org (attach Microsoft Word files). Resumes will not be accepted without a cover letter. For additional information please call the job hotline at 602.336.6666

Director of Community Relations, Horizon Community Learning Center (Phoenix) - Develop and implement community and media relations on behalf of HCLC that is consistent with the marketing plan, including direct marketing, special events, major donor development, annual fund campaign, corporation, and general solicitation. Minimum of a bachelor degree in related field. A broad based background that includes individual solicitations, direct mail, special events, media relations At least two years' experience supervision development personnel; Possesses excellent written and verbal communication and presentation skills, computer literacy, word processing ability, and reasonable typing speed. Willingness and the ability to maintain a detailed knowledge of all aspects of HCLC programs and growth projects; Conducts self in manner which enhances public image of the organization. Capable of high degree of self-motivation. Interacts well with others in varied situations necessary to the effective performance of job duties. Recent graduates welcome! To Apply: Fax or e-mail only to: Larry Pieratt, Executive Director, Horizon Community Learning Center, 16233 South 48th Street, Phoenix, AZ 85048. E-mail to: larry.pieratt@horizonclc.org or via fax to (480) 659-3043. Visit our website at: <http://www.horizonclc.org>

Executive Director, Habitat For Humanity Desert Foothills (Carefree/Cave Creek) - An affiliate established in Carefree/Cave Creek AZ in 2001, we seek our first E.D. Our first

ambitious project, a condominium fourplex, was successfully completed in 2002 and earned the Western Region Jimmy Carter award for productivity. Adjoining land will accommodate another eight families in four duplexes, and this growth calls for our first full time staff member. Reporting to a talented, experienced, creative and hard working board, the E.D. will serve as Chief Operating Officer responsible for construction, administration, and leadership guidance in resource development including grants. The candidate will be a principal spokesperson to a community blessed with considerable human and financial resources, and will be expected to build relationships throughout. Supervisory administrative/fund raising NFP experience, understanding of accounting-budgeting-office systems, and a demonstrable record of successfully managing large projects are musts; while Habitat and residential home construction experience are highly desirable. Our new ED will bring superior project management skills, sensitivity, flexibility and energy to our Habitat ministry. Please send your resume, accompanied by a concise cover letter outlining principal reasons your candidacy should be favorably considered, to: Vance Howe annvan@earthlink.net or fax 480-575-8741

CEO/Executive Director, Valley Big Brothers Big Sisters (Phoenix) - Reporting to the Board of Directors, this position has responsibility for a growing organization based in Phoenix, which currently serves three key geographic areas in the State. Big Brothers/Big Sisters of Central Arizona is one of the largest agencies in a National network providing mentoring programs to children, and is one of eight Regional Development Centers. Key areas reporting to the position are Fund Development, the Donation Center, and the Chief Operating Officer with responsibility for programs, administration, and Marketing/PR. The CEO manages an annual operating budget of \$3.5 million. In addition to traditional non-profit functions, this position has responsibility for overseeing the efficient operation of a P&L business unit. The position requires 8-10 years in a senior leadership role in a comparable non-profit organization or for profit business. The ideal candidate will have exceptional leadership skills and the ability to manage the infrastructure needed to support significant growth plans. Strong interpersonal skills are required to establish and maintain key relationships in the business community, the non-profit community, and with the Board of Directors. Candidate must have proven public speaking ability to deliver the message in the community and to gain support both financially and in building a base of dedicated volunteer mentors. Competitive salary plus performance bonus opportunity; full benefits including a generous retirement plan. Please send resume with qualifications and salary requirements to: A. Lively, BBBS, 1010 East McDowell Rd #400, Phoenix AZ, 85006. Email: alively@bbbsaz.org; Fax: (602) 264-9283. EEO/AA <http://www.bbbsaz.org>

Director, Foundation and Corporate Support, The Grand Canyon National Park Foundation (Flagstaff) - The Grand Canyon National Park Foundation, a nonprofit organization dedicated to preserving, protecting, and enhancing the Grand Canyon's natural, cultural, and historic resources, seeks an experienced fund-raising professional to lead the Foundation's fund raising from private foundations, public agencies, and corporations. Requires an impressive fund-raising track record, 3-5 years of related experience. Prior work with public lands or environmental organizations is highly desirable. Salary and benefits are competitive and commensurate with experience. The Foundation offers an exciting work environment in a prime western community. See www.gcnpf.org/position_ann.html for a full job description. To apply, send cover letter, resume, and salary goals to: Grand Canyon National Park Foundation, 625 North Beaver St., Flagstaff, AZ 86001.

Executive Director, The Phoenix Boys Choir (Phoenix) - This position, reporting to the Board of Trustees, is the Chief Executive for the organization. The Grammy Award winning Phoenix Boys Choir has four boys' choirs and one adult male choir composed of boys choir alumni. The position requires a person comfortable working in a collaborative environment with demonstrated experience and skills in business management, community and public relations and strong interpersonal capabilities. The organization has a preference for choir management background, but candidates with other nonprofit arts experience will be considered. The choir is one of America's premier boys choirs presenting concerts, and educational programs through Arizona and tours both within the United States and internationally. Additional information can be found about the choir on our website at www.boyschoir.org. Reporting to the Executive Director are the functions of development, audience development, finance and operations. Working in collaboration with the Executive Director is the choir's Artistic Director. Salary and benefits will be commensurate with experience. Resumes only directed to James Copenhaver, Interim Executive Director, 1131 Missouri Phoenix, AZ 85014-2709.

Fund Development Director, Prescott Big Brothers/Big Sisters (Prescott) - Reports to the President & CEO. Develop and implement a comprehensive Fund Development Program. Part-time position, Salary competitive. Requirements: 3 years experience in Fund Development field or related experience. Send resumes to Yavapai Big Brothers Big Sisters, 103 E Gurley, Prescott, AZ, 86301 or e-mail: ybbbs@cableone.net

Event Recruiter, American Cancer Society (Phoenix) – Temporary position. Excellent communication skills and demonstrated ability to work with others. Willingness to communicate with constituents via phone on a regular basis. Working knowledge of Windows 2000 and typing proficiency. Excellent communication skills and demonstrated ability to work with others. Ability to analyze and integrate information from relevant sources. Handles self in a professional manner at all times and takes personal responsibility for delivering on personal and organizational commitments. Ability to work independently with limited supervision. Ability to move or handle materials weighing up to 30 pounds. EOE. Position to begin in early July through mid September/November. Hourly rate -- \$10.76. Call Jodi at (602) 553-7129 or fax cover letter and resume to: American Cancer Society, ATTN: CAZ Community Development Director (602) 381-3096.

Communications/Special Events Associate, Boys & Girls Clubs of Metropolitan Phoenix (Phoenix) - Needed to assist with the planning, organization and implementation of public relations, marketing strategies and cause-related fundraising for the Boys & Girls Clubs of Metropolitan Phoenix. The Associate is also responsible for providing department support including data management and general clerical tasks. Requirements: bachelor's degree in communications, marketing, or equivalent related experience; computer literacy; strong writing ability; excellent interpersonal and organizational skills. We offer great benefits in a stimulating and challenging learning environment. Starting salary is in the mid \$20's. Please send resume to: L. Forsythe, Director of Communications/Special Events, Boys & Girls Clubs of

Metropolitan Phoenix 2645 N. 24th Street, Phoenix, Arizona, 85008, Fax (602) 956-3320 or <http://www.bgclubs-phx.org>

Major Gifts Officer, St. Mary's Food Bank (Phoenix) - Bachelor's degree required, 5-7 years development experience, with an emphasis during at least 3 of those years in seeking, and securing, major gifts. Training and experience in the Terry Axelrod model of "Raising More Money" preferred. Looking for a professional with strong interpersonal skills, who is a Raisers Edge user, and an excellent communicator. St. Mary's Food Bank offers an excellent compensation and benefits package, and maintains a drug free workplace. If qualified and interested, please submit your resume, along with three professional references who can verify your track record, to: Carrie Kinnear, Development Director, St. Mary's Food Bank, 2831 N. 31st. Ave., Phoenix, AZ 85009. Please, no phone calls.

Development Director for UCP of Central Arizona (Phoenix) – UCP is a non-profit health services agency. Develop and direct creative fundraising events and marketing activities. Requires at least 5 years experience in successful fundraising. Degree in public relations, administration, or similar field preferred. Competitive salary and benefits. Fax resume to Perry at (602) 943-4936 or via email to pbramlett@ucpofaz.com.

Bilingual Program Coordinator, Parents Anonymous of AZ (Phoenix) - Full-time position will include evenings and some weekends. The candidate MUST be fluent in Spanish in order to communicate effectively with monolingual families. Job includes coordinating and overseeing community parent education classes and conducting parent workshops, site acquisition, marketing, managing volunteers, and group facilitation. Prefer Bachelor's degree in Psychology, Social Work, or Family Studies. Knowledge of child abuse/neglect, effective parenting skills, substance abuse, and the dynamics of family stress and family violence. Must have excellent verbal and written communication skills. Must be organized, detailed-oriented, and a problem solver. Must be able to work independently and prioritize tasks. For more information: email Debbie Gapp at: gappd@parentsanon.org

Director of Development, Teach for America (Phoenix) – Will work with the Executive Director to develop a diverse and sustainable local funding base in order to ensure sufficient development growth to support the regional program. Complete details on this position can be found at the Teach for America website located at: <http://www.teachforamerica.org/tfa/about/staff.html>

Director of Development, The PRIME School (Tucson) – Energetic, hands-on development professional with strong ties to the community to work with the Board of Directors and the Executive Director to develop and generate private support for the school, which has an annual budget of approximately \$400,000. This senior staff position is responsible for the development and implementation of all fundraising activities with a major focus on individual donor cultivation, solicitation and management. Salary range is \$37,000-\$48,000 DOE and qualifications. The school offers each employee health care benefits and coverage is also available for an employee's spouse and children at the employee's expense. Please submit a resume and 3 professional references to: Greg Murray, Executive Director, PRIME School, 3434

E Broadway, Tucson, AZ 85716 or via email to gmurray@primeschool.org. Please, no phone calls.

Program Coordinator, Parents Anonymous of AZ (Phoenix) - Full-time position will include weekends and some evenings. Coordinate family group decision-making meetings conducted by CPS facilitators. Job includes all aspects of large meeting planning i.e. scheduling air travel, securing sites, room set-up etc. Coordinator uses laptop computer/printer to document contents of meeting and create a report to be distributed to participants and CPS facilitator at conclusion of the meeting. Coordinate and oversee a community parent education class. Includes site acquisition, marketing, managing volunteers, and some group facilitation. Prefer Bachelor's degree in Psychology, Social Work, or Family Studies. Knowledge of child abuse/neglect, effective parenting skills, substance abuse, and the dynamics of family stress and family violence. Must be interested in the welfare of families and children. Must have excellent verbal and written communication skills. Must be organized, detailed-oriented, and a problem solver. Must be able to work independently and prioritize tasks. Must be able to work in an evolving and changing environment. Bilingual helpful. For more information: email Debbie Gapp at: gappd@parentsanon.org

Fund Raising Event Manager, Make A Wish Foundation of Central and Southern Arizona (Phoenix) - Aggressive individual with excellent writing, presentation and management skills, experience with events and developing corporate sponsors. Attention to detail and follow through. Minimum three years fund raising experience. Have a high level of computer literacy skills. Must value families and children. Email resume, cover letter and salary requirements to: csaz@makeawishcsaz.org

Program Coordinator, Arizona State University College of Education (Tempe) - Plan, coordinate and implement development programs and events. Assist the Director of Development with prospect management, solicitation activities and correspondence, stewardship events and other related duties as assigned. Salary: \$28,041-\$30,000. Deadline: 5pm, 6/6/03 if not filled, every week thereafter until search in closed. AA/EOE. For more information please go to: <http://www.asu.edu/hr/jobs> and see SR#0-111485.

Program Coordinator, Arizona State University College of Education (Tempe) - Plan, coordinate and implement development programs and events. Assist the Director of Development with prospect management, solicitation activities and correspondence, stewardship events and other related duties as assigned. Salary: \$28,041-\$30,000. Deadline: 5pm, 6/6/03 if not filled, every week thereafter until search in closed. AA/EOE. For more information please go to: <http://www.asu.edu/hr/jobs> and see SR#0-111485.

Specialist, Direct Marketing, American Red Cross, Grand Canyon Chapter – Full time position is responsible for the development and implementation of strategies relating to direct mail, and meeting deadlines of all direct mail solicitation campaigns including disaster relief campaigns. The successful candidate will have a Bachelor's or equivalent work experience; strong knowledge of Direct Mail programs; five plus years of experience in Direct Mail or equivalent; proven effectiveness in meeting deadlines and targeted goals, building a team-oriented environment, maintaining a database system and in analysis; knowledge of Microsoft

programs. Knowledge of Raiser's Edge preferred. Salary ranges from \$29,900 - \$37,500 depending on experience. Please submit a resume and cover letter no later than Wednesday, June 18, 2003 to American Red Cross, 6135 N. Black Canyon Hwy, Phoenix, AZ 85015-1892, Attention: Human Resources, or by email to gcchraz@usa.redcross.org (attach Microsoft Word files) Resumes will not be accepted without a cover letter. For additional information please call the job hotline at (602) 336-6666.

West Valley Child Crisis Center, Executive Director (Phoenix) - West Valley Child Crisis Center announces its national search for a new executive director to oversee the Kids Campus; a growing and dynamic shelter for abused and abandoned children in Glendale, Arizona. The candidate must demonstrate 5+ years of experience and professional skills in the following key areas: organizational, board, and fiscal development; management of over 25 internal employees; non-profit fundraising and community outreach. Knowledge of child welfare is also desirable. Salary DOE. Please email your resume and cover letter to: Jim_Stone@swiftrans.com and michelle.lehman@pinnaclewest.com

Jobs - Northern Arizona

Director, The Museum of Northern Arizona (MNA) (Flagstaff) - Need the experience and enthusiasm to work on plans to revitalize and re-energize the institution in its 75th year of operation. MNA is a private, nonprofit, AAM-accredited institution with a budget of approximately \$4 million. MNA focuses on natural and cultural history and the arts, with a mission to foster an understanding of the diversity of the land and peoples of the Colorado Plateau. As MNA moves towards its centennial, it seeks to expand its audience through innovative programming, expanded and focused scientific research, and utilization of information technology. Reporting directly to the Board of Trustees, the Director will serve as a team leader to facilitate the direction and implementation of our vision and strategic goals to bring financial stability to the institution. Candidates must demonstrate success in creating and implementing major fund-raising initiatives and in developing collaborative relationships. (S)he must be an experienced team builder, facilitator, and communicator. The Director is also responsible for overseeing daily operations. The successful candidate will display significant leadership capabilities and will maintain a high professional profile representing the institution. An appropriate advanced degree is preferred; however, a record of increasing professional responsibility in a nonprofit organization, preferably in a museum setting, will be considered. We invite both applications and nominations for the position. For a full job description, please e-mail: search@mna.mus.az.us. Serious applicants should submit a current curriculum vitae, a minimum of three professional references, and a cover letter to: Search Committee, Museum of Northern Arizona, 3101 North Fort Valley Road, Flagstaff, AZ 86001, or e-mail to: search@mna.mus.az.us. The committee will begin reviewing applications June 1st. Position open until filled. EEO/AA.

Fund Development Director - Yavapai Big Brothers/Big Sisters (Prescott) - Develop and implement a comprehensive Fund Development Program. Part-time position, reports to President & CEO. Salary competitive. Requirements: 3 years experience in Fund Development field or

related experience. Send resumes to Yavapai Big Brothers Big Sisters, Attn: Marie Logan - VP Operations, 103 E Gurley Street, Prescott AZ 86301 or email to Marie's attention at: ybbbs@cablone.net

Fund Development & Community Outreach, The Alzheimer's Association, Desert Southwest Chapter (Prescott) - Motivated person to serve in the Northern Arizona Region. Position is based in Prescott. Competitive salary and exceptional benefits. Interested individuals should forward a resume to: Scott Gardner, Executive Director, Alzheimer's Association, Desert Southwest Chapter, 1028 East McDowell Rd, Phoenix AZ 85006 or email to: scott.gardner@alz.org

Executive Director, Prescott Alternative Transportation (Prescott) - Manage the overall operation of the agency. Requirements include senior management and leadership experience, successful fundraising & nonprofit experience, knowledge of and a passion for creating bicycle & pedestrian communities. Salary: \$30,000 for the first year, increasing with organizational development. Send cover letter, resume & 3 current references to: Prescott Alternative Transportation, P.O. Box 2122, Prescott 86302. For more info, visit <http://www.prescottbikeped.org>

Jobs -Southern Arizona

Chief Development Officer, The Primavera Foundation (Tucson) - Responsible for major gift development, planned giving, capital campaigns, foundation grants, direct mail, web site and other contributions sources. Also, responsible for the development of public relations materials, supervision of special events and fundraising activities. Oversees volunteer coordination and in-kind donations. Starting salary range is \$45,000-\$49,000. 3-5 years experience in nonprofit development work required, CFRE preferred. Send resume and cover letter to: Kelly Griffith, The Primavera Foundation, 702 South 6th Avenue, Tucson, AZ 85701.

Executive Director, Pima Community College Foundation (Tucson) - Serves as the executive responsible for the management of the College's foundation activities and reports to the Vice Chancellor for Enrollment Services and External Relations and foundation Board. For the complete job description please visit <http://www.pima.edu/hr>