



APPRENTICESHIP PROGRAM REFERENCE

Deadline: _____

Site Address: _____

Note to Reference: Public Allies selects promising young leaders and creates opportunities to strengthen their communities through a ten-month program of full-time, paid apprenticeships in nonprofit community-based organizations, leadership training and team service projects.

Please answer the following questions to help us understand more about the applicant. You may write a letter of support instead of completing the reference form if your letter answers these questions. Thank you for your assistance. Please type or print clearly. Please return to the address above by the deadline indicated.

Note to Applicant: Please give this reference form to two of the three people listed on page three of your application. References may include current or former supervisors, teachers, coworkers, members of the clergy or other community leaders. Please do not include relatives or friends. Please write the deadline and the mailing address for the site you are applying to.

Date: _____

Name of Applicant: _____

Name of Reference: _____

Day Telephone Number: _____

Address: _____

E-mail Address: _____

1. What is your relationship to the applicant? _____

How long have you known him or her? _____

2. Please describe the job or other responsibilities the applicant had when working with you. _____

3. What did you learn about the applicant while s/he was with you?

4. On a scale of one to five, please rate the applicant's level of motivation:
1(*very low*) 2 3 4 5 (*very high*) Unable to answer

Comments:

5. How would you describe the applicant's ability to work with others to solve problems related to their responsibilities?
1(*very low*) 2 3 4 5 (*very high*) Unable to answer

Comments:

6. How dedicated or reliable was the applicant in meeting his/her responsibilities?
1(*very low*) 2 3 4 5 (*very high*) Unable to answer

Comments:

7. In the Public Allies program, teamwork and the ability to work closely with people from very different backgrounds are central to the experience. How do you think that the applicant would handle a team situation throughout the ten-month period?

1 (very low) 2 3 4 5 (very high) Unable to answer

Comments:

8. Did the applicant ever have a problem with timeliness or punctuality?

Was there ever a problem with professional etiquette?

1 (very low) 2 3 4 5 (very high) Unable to answer

Comments:

9. What do you think are the applicant's greatest strengths?

10. Public Allies provides training and support to our Allies throughout the program. In what areas do you believe the applicant will need the most support?

11. If you are a former employer, would you rehire the applicant? Yes No

Please return the form to the address at the top of page 1.



ABOUT PUBLIC ALLIES

OUR VISION

Public Allies envisions communities where people of all backgrounds, beliefs and experiences work together and share responsibility for improving their own lives and the lives of those around them.

OUR MISSION

Public Allies advances diverse young leaders to strengthen communities, nonprofits and civic participation.

OUR PROGRAM

Public Allies creates opportunities for diverse young leaders to strengthen their communities through full-time, paid apprenticeships in nonprofit community-based organizations, leadership training and team service projects. Public Allies selects the community's most promising young leaders to serve as Allies—talented young adults ages 18-30 who commit to our rigorous and rewarding ten-month program. As a result of participating in the program, our Allies:

- **directly impact issues such as youth development, public health, and community and economic development in their communities**
- **build the capacity of local nonprofit organizations by creating, improving and expanding their programs**
- **join a network of resourceful, collaborative leaders who continue to strengthen their communities and work for social change for years to come**

OUR HISTORY

Public Allies was founded in 1992 by a diverse group of young nonprofit leaders and activists who believed that there were many energetic, talented young people who wanted to become involved in tackling community and national issues. Recognized by the Bush and Clinton administrations as a model for national service, Public Allies has expanded to 13 communities through which more than 2,000 Allies have served. Public Allies is an AmeriCorps program.

For locations and information on our local programs, visit us at www.publicallies.org.

